

LHB69

WEST LOTHIAN DISTRICT, LOTHIAN HEALTH BOARD

Introduction

1 Administrative Records, 1961-1995

PH Photographs, c1977-1984

Introduction

Following the NHS (Scotland) Act 1972, Regional Hospital Boards, Boards of Management and Executive Councils were abolished in 1974 and replaced by fifteen regional health boards acting on behalf of the Secretary of State for Scotland. At the same time responsibility for community health services was also transferred from local authorities to the new regional health boards. Lothian Health Board was made responsible for Midlothian, East Lothian and West Lothian. West Lothian District controlled Bangour General Hospital, Bangour Village Hospital, Drumshoreland Hospital, St Michael's Hospital and Tippethill Hospital.

In late 1983 instructions were issued to abolish the district level of management in the Scottish National Health Service. Following on from the recommendations of the Griffiths Report, unit-based management was introduced (see LHB67).

Acc 06/04, Acc 10/17

AS 12/2010

1 Administrative Records, 1961-1995

- 1 1975 – 1983 Papers relating to the Human Tissue Act, 1961. Includes guidance for staff obtaining consent for removal of parts of the body after death; circulars from the Scottish Home and Health Department; and two versions of the booklet produced by a Working Party on the removal of cadaveric organs for transplantation, 1979 and 1983. Acc 06/04.

2 Hospital Equipment and Building Information, 1961-1988

These were information booklets produced by the Ministry of Health and circulated round hospitals. They gave building specifications and equipment lists for specific parts of a Hospital. Each binder has a list at the front of the issue titles included. The binders are stamped with Lothian Health Board – West Lothian District although they were eventually incorporated into the Capital Planning Department Library at Astley Ainslie Hospital. Acc 10/17 – AS 12/2010.

- 1 1962 – 1964 Hospital Equipment Notes. Issues 1-19 (2-3, 5, 13 and 17 missing).
- 2 1963 – 1984 Hospital Equipment Notes. Issues 20-41 (26-27, 30, 33, 35-36 missing).
- 3 1961 – 1968 Hospital Building Notes. Issues 1-19.
- 4 1962 – 1971 Hospital Technical Memoranda. Issues 1-20
- 5 1967 – 1981 Hospital/Health Technical Memoranda. Issues 10, 16, 17, 27, 82-83, 23, 26, 10.
- 6 1963 – 1975 Health Equipment Information Cumulative Indexes and issues 1-62.

3 Planning Publications, c1963-1995

Items LHB69/1/3/1-12 are similar to those in series LHB69/1/2 but were loose rather than kept in binders. There is some internal evidence to suggest that the items in this series were held by West Lothian District who presumably inherited the earlier material from West Lothian Board of Management. Similarly, later material should be with West Lothian Unit but have been retained in this series because of related subject matter and for ease of use. Acc 10/17 – AS 12/2010.

- 1 1990 Health Building Note 4 – Acute Adult Wards.
- 2 1986 Health Building Note 10 – Catering Department.
- 3 1989 Health Building Note 21 – Maternity Department. With accompanying Design Briefing System Notebook. 2 items.

1 Administrative Records, 1961-1995**3 Planning Publications, c1963-1995**

- | | | |
|----|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4 | 1988 | Health Building Note 22 – Accident and Emergency Department. With accompanying Design Briefing System Notebook. 2 items. |
| 5 | 1984 | Health Equipment Note 23 – Hospital Accommodation for Children. With accompanying Design Briefing System Notebook. 2 items. |
| 6 | 1988 | Health Building Note 29 – Accommodation for Pharmaceutical Services. With accompanying Design Briefing System Notebook. 2 items. |
| 7 | 1988 | Health Building Note 35 – Accommodation for People with Acute Mental Illness. With accompanying Design Briefing System Notebook. Includes Appendix Mental Illness: Policies for prevention, Treatment, Rehabilitation and Care. 3 items. |
| 8 | 1981 | Health Building Note 37 – Hospital Accommodation for Elderly People. |
| 9 | 1982 | Health Building Note 38 – Accommodation for Adult Acute Day Patients. |
| 10 | 1982 | Health Building Note 39 – Ophthalmic Clinic. |
| 11 | 1984 | Health Building Note 41 – Accommodation for Staff Changing and Storage of Uniforms. With accompanying Design Briefing System Notebook. 2 items. |
| 12 | 1989 | Health Building Note 42 – Accommodation for Education and Training. With accompanying Design Briefing System Notebook. 2 items. |
| 13 | c1963 | Scottish Home and Health Department – Hospital Planning – The Importance of Detail. |
| 14 | May 1964 – 1968 | A Plan for the Organisation of General Medicine Services in a New Town. Concerns medical service provision in Livingston. Includes population projections to 1985 and plans of health centre distribution in Livingston and the site plan of Howden Health Centre. |
| 15 | 1965 | Scottish Home and Health Department – Hospital Planning Notes – Ward Design – Room Data Sheets. |

1 Administrative Records, 1961-1995**3 Planning Publications, c1963-1995**

- | | | |
|----|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16 | 1967 | Scottish Home and Health Department – Hospital Planning Note 6 – Organisation and Design of Out-Patient Departments. |
| 17 | 1975 | Hospital Projects – how to do them in 20 easy steps. Article from Hospital Administration in Canada. |
| 18 | Mar 1972 | Management Services (NHS) 6 – Organisation and Management of Hospital Linen Services. |
| 19 | Jan 1973 | Management Services (NHS) 7 – Study of Work in Hospital Kitchens to Determine Staffing Ratios. |
| 20 | 1973 | Design Guide – Health Centres in Scotland. Produced by Scottish Home and Health Department. |
| 21 | 1972 | British Health Care and Technology – The Elderly Mind. |
| 22 | 1973 | British Health Care and Technology – Accident and Emergency Services. |
| 23 | 1974 | British Health Care and Technology – Intensive Care. |
| 24 | 1974 | British Health Care and Technology – Health Centres. |
| 25 | 1975 | British Health Care and Technology – Rehabilitation. |
| 26 | 1977 | Domestic Services Management Advice Notes No 3 – General Guide to the Management of Domestic Services in the National Health Service. |
| 27 | 1982 | Opening a Hospital is Easy Isn't It? – an account of the commissioning of The William Harvey Hospital. Produced by the South East Thames Regional Health Authority. |
| 28 | 1979 | Lothian Health Board – Programme Planning Committee for Health Centre Development – Second Report. |
| 29 | c1983 | Ceremonial Occasions - A Guide. Produced by North West Thames Regional Health Authority. |
| 30 | 1995 | Scottish Hospital Planning Note 47 – Health Records Department. |

LHB69**WEST LOTHIAN DISTRICT, LOTHIAN HEALTH BOARD****1 Administrative Records, 1961-1995****4 General Planning Guidance Files, 1975-1988**

These folders hold articles on strategic and building planning which were circulated amongst senior staff. Each folder has a list of the articles at the front. Acc 10/17 – AS 12/2010.

1 1975 – 1980

2 1978 – 1988

PH Photographs, c1977-1984

Photographs for West Lothian District have been catalogued into the Photograph Image Catalogue. The references are therefore different from other items in the collection as they do not have the LHB69 reference. PH16/109-127 includes photographs of St Michael's Hospital, Drumshoreland Hospital and Tippethill Hospital as well as a number of health centres. These photographs were originally in the same box. In order to retain that original order they were catalogued into this higher level fonds rather than separated between the different Hospital fonds.

16/106	c1977	Two photographs of the retiral presentation to WD Mitchell, Group Engineer (on far left in group photograph) and G Dow, Group Building Supervisor. Acc 06/04.
16/109	1984	Nine photographs of the construction of St John's Hospital. Negatives at PH16/126. Acc 06/04.
16/110	1980s	Seven photographs of Bangour General Hospital: mortuary and post-mortem facility; Ward R9 (Geriatric Day Centre); nurses' home; x-ray extension. Acc 06/04.
16/111	1980s	Five photographs of St Michael's Hospital, Linlithgow, two showing the site before the new unit was built. Acc 06/04.
16/112	1980s	Two photographs of Tippethill Hospital: the main entrance and the Ward 3 extension. Negatives at PH16/127. Acc 06/04.
16/113	1980s	Two photographs of Drumshoreland Hospital, one showing the Hospital lodge house. Acc 06/04.
16/114	1980s	Photograph of Ward 8, Bangour Village Hospital. Negative at PH16/127. Acc 06/04.
16/115	c1984	Photograph of the exterior of East Calder Health Centre. Negative at PH16/126. Acc 06/04
16/116	1984	Four photographs of the exterior of Broxburn Health Centre. Negatives at PH16/126. See also LHB66. Acc 06/04.
16/117	c1984	Two photographs of the exterior of West Calder Health Centre, one showing possible expansion site at the rear. Negatives at PH16/127. Acc 06/04.
16/118	c1984	Two photographs of the construction of Carmondean Health Centre. Negatives at PH16/127. Acc 06/04.

LHB69**WEST LOTHIAN DISTRICT, LOTHIAN HEALTH BOARD****PH Photographs, c1977-1984**

16/119	c1984	Photograph of exterior of Bathgate Health Centre. Negatives at PH16/127. Acc 06/04.
16/120	c1982	Photograph of exterior of Dedridge Health Centre. Negatives at PH16/127. Acc 06/04.
16/121	c1981	Photograph of exterior of Fauldhouse Health Centre. Negatives at PH16/127. Acc 06/04.
16/122	1980s	Photograph of exterior of Armadale Health Centre. Negatives at PH16/127. Acc 06/04.
16/123	1980s	Photograph of Linlithgow Health Centre and a site for a possible future Health Centre on Brook Street (?), Linlithgow. Acc 06/04.
16/124	1984	Photograph of a Lothian Health Board exhibition including displays on marriage guidance and Young People's Advisory Service. Caption on rear illegible. Negative at PH16/126. Acc 06/04.
16/126	1984	Negatives of the construction of St John's Hospital, Broxburn Health Centre and a Lothian Health Board exhibition. 21 negatives. Acc 06/04.
16/127	1980s	Negatives of Tippethill Hospital, Bangour Village Hospital, and health centres at West Calder, Carmondean, Bathgate, Dedridge, Fauldhouse and Armadale. Acc 06/04.