

LHB38 SOUTH EASTERN REGIONAL HOSPITAL BOARD

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Introduction

With the coming of the National Health Service in 1948, the form of administration provided was that of five Regional Hospital Boards. Within each Region Boards of Management were appointed for the detailed, day-to-day running of a group of hospitals or one large hospital within the Region.

The South Eastern Regional Hospital Board embraced some 90 hospitals and clinics from Fife to the Borders, with a total of over 13,000 beds. It appointed the following group Boards of Management:

R.I.E. Group:	Royal Infirmary of Edinburgh Simpson Memorial Maternity Pavilion Dental Hospital Eye, Ear & Throat Infirmary Beechmount Leith Seamen's Dispensary Convalescent House, Corstorphine
Northern Hospitals Group:	Northern General Western General Eastern General Leith Edenhall Hospital, Musselburgh
Central Hospitals Group:	Chalmers Hospital for Diseases of Women Royal Hospital for Sick Children Princess Margaret Rose Orthopaedic Hospital Muirfield Convalescent House
Southern Hospitals Group:	Deaconess Elsie Inglis Bruntsfield Liberton and Longmore (Incurables) Glimerton Convalescent Home
Royal Victoria Group:	City Southfield Sanitorium Royal Victoria Loanhead Newtonloan
Convalescent Hospitals:	Astley Ainslie
Royal Edinburgh Group:	Royal Edinburgh Hospital with Jordanburn and other Homes
West Fife Hospitals/	

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- West Fife Hospitals: Dunfermline & West Fife
Maternity Hospital, Dunfermline
West Fife Infectious Diseases
Bandrum Children's Home
Dunfermline Combination Home
- East Fife Group: Kirkcaldy General
Cameron Infectious Diseases
Victoria Infectious Diseases
Forth Park Maternity Hospital
Craigton, St Andrews
Netherlea, Newport
Adamson Cottage Hospital, Cupar
St Andrews Cottage Hospital
Randolph Wemyss Memorial Hospital, Buckhaven
Hunter Hospital, Kirkcaldy
- Fife Mental Hospital Group: Springfield, Cupar
Strathmore Mental Deficiency Institution
- West Lothian Hospital Group: Bangour Hospital & Annexe, Bangour Village
Drumshoreland Infectious Diseases
Tippethill Infectious Diseases
Bo'ness Infectious Diseases
- Gogarburn: Gogarburn Mental Deficiency Institution
- Rosslynlee Mental Hospital Group: Rosslynlee
Haddington
- East Lothian Hospital Group: Vert Memorial, Haddington
Haddington County Infectious Diseases
Haddington Smallpox
Alderston Convalescent Home, Haddington
East Fortune Sanitorium
Dunbar Cottage Hospital
Belhaven Hospital
Edington Convalescent Home, N. Berwick
Berwickshire Nursing Assn. Maternity Home, Duns
Whitchester Cottage Hospital, Duns
- Borders Hospital Group: Peel
Galashiels
Galashiels Smallpox
Sanderson Infectious Diseases, Galashiels

Material listed in this catalogue consists of items produced by the SERHB sent to the Archive centre but not forming part of the archives of a particular hospital. Also included are the files of the Secretary of the SERHB.

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1 Minutes, 1947-1973

Minutes of the meetings of the South Eastern Regional Hospital Board, Committees and Sub-Committees. Indexed; printed. Vols 22 and 26 and the second copies of other volumes come from Acc 01/28.

1	Nov 1947 – March 1949	Vol 1
2	April 1949 – March 1950	Vol 2
3	April 1950 – March 1951	Vol 3
4	April 1951 – March 1952	Vol 4
5	April 1952 – March 1953	Vol 5
6	April 1953 – March 1954	Vol 6
7	April 1954 – March 1955	Vol 7
8	April 1955 – March 1956	Vol 8
9	April 1956 – March 1957	Vol 9
10	April 1957 – March 1958	Vol 10
11	April 1958 – March 1959	Vol 11
12	April 1959 – March 1960	Vol 12
13	April 1960 – March 1961	Vol 13
14	April 1961 – March 1962	Vol 14
15	April 1962 – March 1963	Vol 15
16	April 1963 – March 1964	Vol 16
17	April 1964 – March 1965	Vol 17
18	April 1965 – March 1966	Vol 18
19	April 1966 – March 1967	Vol 19
20	April 1967 – March 1968	Vol 20
21	April 1968 – March 1969	Vol 21

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1 Minutes, 1947-1973

- | | | |
|----|---------------------|---------------------|
| 22 | Apr 1969 – Mar 1970 | Vol 22 |
| 23 | Apr 1970 – Mar 1971 | Vol 23. Two copies. |
| 24 | Apr 1971 – Mar 1972 | Vol 24. Two copies. |
| 25 | Apr 1972 – Mar 1973 | Vol 25. Two copies. |
| 26 | Apr 1973 – Mar 1974 | Vol 26 |

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2 Administration: Hospitals and Staff, 1949-1969

- 1 1949 Report of Specialist Advisory Committee on grading of existing medical staff; medical establishments for hospitals and regional services; and proposed establishments.
- 2 1959 Report of Joint Planning Committee on future requirements for hospitals in Edinburgh area.
- 3 1968 Proposed regrouping of hospitals and boards of management in the region: draft proposals for discussion.
- 4 1968 Administrative Reorganisation of the Scottish Health Services HMSO publication.
- 5 1968-1969 Junior hospital medical staff survey.
- 6 1969 Staffing: Race Relations Act (1968): folder of correspondence.
- 7 1958-1966 Folder of papers of Dr Ian Campbell or Angus McPhee. Includes Report of the Joint Planning Committee to the Board, 1959; Scottish Home and Health Department reports, Review of the Hospital Plan for Scotland, 1966 and Revision of Hospital Plan for Scotland, 1964; notes on the development of the Royal Infirmary of Edinburgh 1957-63; notes on the 1959 report and its reception; observations of the University Vacation Committee and the Faculty of Medicine on the report; report of the Board's Technical Sub-Committee on the Size of Teaching Hospitals; memorandum by the Department of Health; report on bed requirements in the region and population forecasts. Acc 03/31.
- 8 c1964 Handbook for Hospital Board Members. Produced by the Scottish Home and Health Department. Acc 06/04.

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3 Administration: Nursing

- 1 n.d Edinburgh & South Eastern Region of Scotland Schools of Nursing
- 2 1974 South Eastern Regional Nurse-Training Committee: Review of Clinical Training Places in the South Eastern Region

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4 Clinical Administration: Patient Care, 1951-1970

- 1 1951 The Ambulance Service and other arrangements in connection with the conveyance of patients
- 2 1959 Chronic sick Survey of 19th February 1959 at 8am
- 3 1967 Consultative Clinic Handbook for General Practitioners
- 4 1968 - 1969 Consultative Clinic Handbook for General Practitioners
- 5 1969 Regional Supply Service; revised edition
- 6 1970 Regional Service for Hormone Assays: Report of Working Party
- 7 1970 Hospital Advisory Group: Final Report

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5 Periodicals, 1968-1972

1 Winter 1968/69 SERHB Magazine

2 Winter 1969/70

3 Dec 1970 no. 1 SERHB News

4 Jan 1971 no. 2

5 May 1971 no. 3

6 Dec 1971 no. 4

7 Oct 1972 no. 5

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6 Stationery

1 Christmas card, 1973

2 Headed notepaper

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1	1955 - 1967	Conditions of Contract	1/A
2	1949 - 1963	Central Legal Office	1/A
3	1965 - 1968	General	1/A
4	1950 - 1966	Joint Staff Consultative Committee	1/A/3
5	1963 - 1968	Joint Staff Consultative Committee: Royal Victoria Dispensary	1/A/3
6	1951 - 1956	Board of Management Office Staff	1/E/1
7	1960	Geriatric Unit Establishment	1/E/2
8	1951 - 1954	M.R.U. Establishments	1/E/2
9	1963 - 1964	Tropical Diseases	1/E/2
10	1951 - 1965	R.U.D. Establishments	1/E/2
11	1963	Chest Unit Establishment - Medical	1/E/2
12	1951 - 1964	Thoracic Surgery	1/E/2
13	1952 - 1968	I.D. Unit Medical Staff Establishment	1/E/2
14	1952 - 1962	Establishments - Medical Auxiliaries	1/E/3
15	1950 - 1967	Establishments - Hospitals / Office	1/E/4
16	1946 - 1957	Establishments - Hospitals / Executive and Administration	1/E/5
17	1950 - 1965	Establishments - Hospital / Domestics	1/E/6
18	1948 - 1960	Laboratory Establishment	1/E/8
19	1949 - 1966	Nursing Establishments	1/E/9
20	1951 - 1963	Nursing Establishments, City Hospital	
21	1957 - 1966	Facilities for Patients	1/F
22	1951 - 1966	Reception and Welfare of In-Patients	1/F

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23	1958 - 1963	Patients Dying in Hospital	1/F
24	1953 - 1966	Religious Facilities	1/F/1
25	1949 - 1964	Hairdressing Facilities	1/F/3
26	1955 - 1969	City Hospital Welfare Association: Constitution, Agendas, Minutes	1/F/4
27-30	1953 - 1962	Do: balance sheets etc.	1/F/4
31	1955 - 1956	Do: shop	1/F/4
32-33	1956 - 1959	Do: burglary	1/F/4
34	1967 - 1968	Do: part time shop assistant	1/F/4
35	1965 - 1968	Do: shopkeeper - personal file	1/F/4
36	1955 - 1968	Do: correspondence with Banks	1/F/4
37	1967(?)	Do: Southern General Hospital Welfare Association exercise	1/F/4
38	1968 - 1969	Do: Bearsden Infirmary Exercise (Welfare Assn. Accounts)	
39	1955 - 1967	Do: Correspondence with suppliers	1/F/4
40	1963 - 1968	Do: Social Club, etc.	1/F/4
41	1955 - 1967	Do: Insurance	1/F/4
42	1960 - 1966	Do: Accounts	1/F/4
43	1952 - 1954	Facilities - Television	1/F/5
44	1960 - 1967	Work Study in Hospitals	1/F/6
45	1964 - 1969	New Medical Curriculum - Final Phase Students	1/G
46	1949 - 1966	General Elections	1/H
47	1968 - 1969	General	/H

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48	1961 - 1968	Accident & Emergency Services: Recoveries under Road Traffic Act	1/H
49	1948 - 1967	Review of Pay Beds	1/H/-
50	1950 - 1966	Hospital Administration Services and Catering	1/H
51	1952 - 1966	Miscellaneous Medical Topics	1/H
52	1950 - 1959	Care of Elderly in Scotland	1/H/1
53	1965 - 1968	New Laundry Vehicle	1/H/2
54	1966 - 1969	Hospital Administration - Catering Services	1/H/3
55	1958 - 1968	Treatment of Patients from Abroad	1/H/3
56	1949 - 1954	National Hospital Service Reserve	1/H/5
57	1954 - 1964	National Hospital Service Reserve	1/H/5
58	1965 - 1967	National Hospital Service Reserve	1/H/5
59	1951 - 1965	Uniform Entitlement	1/H/7
60	1950 - 1959	Specialist Service	1/S
61	1950 - 1968	Tuberculosis Service - Policy	1/S/1
62	1959 - 1961	Royal Victoria Hospital - future use of beds	1/S/1
63	1961 - 1962	Bed statistics, waiting lists	1/S/1
64	1956 - 1959	Hospital Plans	1/S/1
65	1961	Newspaper cuttings	1/S/1
66	1960	Re-organisation - City Hospital	1/S/1
67	1951 - 1966	Specialist Services - Infectious diseases	1/S/2
68	1949 - 1961	Specialist Services	1/S/3
69	1950 - 1961	Technical Services	1/T

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70	1965 - 1967	Regional Pharmaceutical Advisory Committee	1/T/1
71	1956 - 1965	Mass Radiography	1/T/2
72	1951 - 1968	Laboratory Services	1/T/3
73	1948 - 1967	Dental Services	1/T/4
74	1951 - 1965	Mass Radiography Unit	1/T/5
75	1949 - 1955	Almoner Services	1/T/7
76	1951 - 1967	Vaccinations	1/T/8
77	1966 - 1968	Out-Patient Facilities - General	1/T/9
78-86	1956 - 1965	Patient Facilities, etc.	1/T/9
87	1951 - 1955	Rules and Orders	3/G/1
88	1957 - 1966	Returns	3/R
89	1960 - 1965	Mental Health Statistics (Scotland) Act	3/R
90	1960 - 1966	Hospital Morbidity Statistics; Cancer Register	3/R
91	1951 - 1965	Appointments and General Recruitment, Training etc., Administration Staff	4/A
92	1949 - 1968	Occupational Health Service	4/G/1
93	1963 - 1965	General Staff Appointments	4/G/2
94	1961 - 1965	Mental Staff Appointments	4/M
95	1962 - 1966	Mental Staff Appointments	4/M
96-102	1956 - 1966	Nurse Training & Secondment	4/N
103-9	1961 - 1966	Nurse Training & Employment	4/N
110	1965 - 1966	North Edinburgh School of Nursing	4/N
111	1967 - 1969	North Edinburgh School of Nursing	4/N
112/			

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112	1965 - 1966	South Edinburgh School of Nursing	4/N
113	1966 - 1969	South Edinburgh School of Nursing	4/N
114	1964	Board of Management, SERHB - Buchanan's membership	5/B
115	1948 - 1954	Do: Committee	5/C
116-23	1948 - 1961	Do: Membership, etc.	5/G
124-7	1955 - 1963	Board of Management - Assn. of Scottish Hospitals	5/G
128	1963	Christmas functions	7/C
129	1964	Christmas functions	7/C
130	1965	Christmas functions	7/C
131	1966	Christmas functions	7/C
132	1967	Christmas functions	7/C
133-36	1948 -1951	Annual Reports: City Hospital, Royal Victoria Hospital, etc.	10/G
137-42	1950 - 1960	Annual Reports: City Hospital, Royal Victoria Hospital, etc.	10/G
143	1957 - 1970	Library & Information	10/G
144	1965 - 1970	Medical Records	10/R
145	1961 - 1962	E.N.T. equipment	13/E/1
146	1960	Correspondence re Southfield	34/B/1
147	1964 - 1969	Capital Allocations	34/B/1
148	1965 - 1969	Building Progress Reports	34/B/1
149	1966 - 1969	Building Programmes	34/B/1
150	1967	Capital building Programme - monthly returns	34/B/1
151/			

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151	1961 - 1962	City Hospital Pavilions 15, 15A tenders - correspondence	36/C/1
152	1961 - 1965	Do: financial allocations	36/C/1
153	1961 - 1963	Do: progress reports	36/C/1
154	1961 - 1963	Do: equipment	36/C/1
155	1961 - 1970	City Hospital: Out-Patient Dept., X-ray Dept., Medical Offices - correspondence, tenders, finances, equipment, etc. - New Medical Block	36/C/1
156	1950 - 1964	City Hospital: Tropical Diseases Unit	36/C/1
157	1958 - 1968	City Hospital: Intensive Care	36/C/1
158	1962 - 1966	City Hospital: Reorganisation of main office	36/C/1
159	1966 - 1968	City Hospital: Formation of Creche	36/C/1
160	1967 - 1969	City Hospital: Reception Area Proposals	36/C/1
161	1966 - 1969	City Hospital: miscellaneous alterations and improvements	36/C/1
162	1959 - 1970	Wellcome Laboratory	36/C/1
163	1959 - 1967	Annual Accounts	50 A
164	1959 - 1967	Bed Statistics	50 B
165	1959 - 1966	Control of Expenses	50 C
166	1960 - 1964	Authorised Staff Establishments	50 E
167	1959 - 1966	Security of Cash in Transit	50 L
168	1959 - 1967	Cash losses and compensation payments	50 L
169	1961 - 1967	Welfare Milk and Food for Patients	50 M
170	1952 - 1965	Drug Costing	53/G
171	1959 - 1963	Departmental Costing	53/G
172/			

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172	1961 - 1963	X-ray: Increased Unit Costs	53/G
173	1962 - 1967	Data Processing Bureau: time-table, etc.	53/G
174	1958 - 1963	Machine Accounting Working Party	53/G
175	1963	Departmental Costing: Laundry Cub-Committee	53/G
176-78	1960 - 1965	Regional Nurse Training Committee	54/N
179	1958 - 1961	Audit of Accounts: correspondence	64/A
180	1961	Audit of Accounts: correspondence	64/A
181	1961 - 1964	Audit of Accounts: correspondence	64/A
182	1959 - 1964	Abstracts of accounts, bound	64/A
183	1964 - 1967	Endowments, investments, etc.	64/1NV
184	1951 - 1962	Endowment Funds: Invercauld Estate, Minto Estate	64/1NV
185-90	1957 - 1963	Endowments, etc. - Miscellaneous	64/1NV
191	1958 - 1966	Income Tax (PAYE) General	71/G
192	1958 - 1959	Chronic Sick - Southfield Hospital	
193	1970 - 1976	Chronic Sick and Disabled Persons	3.9
194	1962 - 1963	City Hospital - medical equipment	G1/M3/CH
195	1963 - 1968	City Hospital - medical equipment	G1/M3/CH

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8 Circulars, 1947-1974

Items 1-3 consist of circulars sent out to the various Regional Hospital Boards by the Department of Health for Scotland. Marked "Specimen".

- | | | |
|----|------|-------------------------------------|
| 1 | 1950 | SRB Circulars nos. 1-71 |
| 2 | 1952 | SRB Circulars nos. 1-27 |
| 3 | 1952 | SRB Circulars nos. 28-71 |
| 3a | 1954 | SRB Circulars nos. 1-36. Acc 08/10. |

The following items consist of circulars on various topics issued by the Scottish Home and Health Department. Marked "Specimen".

- | | | | |
|----|------|--------------------------------------|------|
| 4 | 1964 | ECS (Administrative) Circulars | SHHD |
| 5 | 1964 | ECS (Dental) Circulars | SHHD |
| 6 | 1964 | ECS (Medical) Circulars | SHHD |
| 7 | 1964 | ECS (Ophthalmic) Circulars | SHHD |
| 8 | 1964 | ECS (Pharmaceutical) Circulars | SHHD |
| 9 | 1964 | Foods Circulars | SHHD |
| 10 | 1964 | Health & Welfare Service Circulars | SHHD |
| 11 | 1964 | Health & Welfare Service: Memoranda | SHHD |
| 12 | 1964 | SHHD Memoranda | SHHD |
| 13 | 1964 | Scottish Hospitals Memoranda | SHHD |
| 14 | 1964 | Scottish Development Dept. Circulars | SDD |
| 15 | 1966 | Food Circulars | SHHD |
| 16 | 1966 | Health & Welfare Service Circulars | SHHD |
| 17 | 1966 | Health & Welfare Service: Memoranda | SHHD |
| 18 | 1966 | SHHD Memoranda | SHHD |
| 19 | 1966 | Scottish Development Dept. Circulars | SDD |

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8 Circulars, 1947-1974

The following circulars relate to the Finance Department of SERHB.

- | | | |
|-----|-----------|---|
| 20 | 1947-1954 | Regional Hospital Board (RHB(S)) circulars. |
| 21 | 1948-1950 | Regional Hospital Board (SRB) memoranda and Whitley Councils circulars. |
| 22 | 1951-1952 | |
| 23 | 1953-1954 | |
| 24 | 1955-1956 | Scottish Hospital memoranda and Whitley Councils circulars. |
| 25 | 1957 | |
| 26 | 1958 | |
| 27 | 1959-1960 | |
| 28 | 1961 | . |
| 29 | 1961-1962 | |
| 30 | 1962 | |
| 31 | 1963 | |
| 32 | 1963 | |
| 33 | 1963 | |
| 34 | 1964 | |
| 35 | 1964 | |
| 36 | 1964 | |
| 37 | 1965 | |
| 38 | 1965 | |
| 39 | 1965 | |
| 40 | 1966 | |
| 41/ | | |

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8 Circulars, 1947-1974

- 41 1967 Scottish Hospital memoranda and Whitley Councils circulars.
- 42 1968
- 43 1969
- 44 1970
- 45 1971
- 46 1972
- 47 1973-1974
- 48 1948-1973 Index to Regional Hospital Board/Scottish Hospital memoranda.

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9 Financial Reviews, 1956-1974

1 1956-1957 Summary of Accounts

2 wanting

3 1958-1959

4 1959-1960

5 1960-1961

6 1961-1962

7 1962-1963

8 1963-1964

9 1964-1965

10 1965-1966

11 1966-1967

12 1967-1968

13 1968-1969

14 1969-1970

15 1970-1971 Financial Review.

16 1971-1972

17 1972-1973

18 1973-1974

10 Capital Expenditure, 1960-1973

These booklets show the cost of capital schemes, completed and under construction, since the commencement of the National Health Service in July 1948 up to 31st March of the year of publication.

1-11	wanting	
12	1960	Summary of capital expenditure.
13	1961	
14	1962	
15	1963	
16	1964	
17	1965	
18	1966	
19	1967	
20	1968	
21	1968	Statement of expenditure on capital schemes (excluding schemes under construction).
22	wanting	
23	wanting	
24	1971	
25	1972	
26	Apr 1968-Mar 1969	Statement of capital expenditure
27	Apr 1969-Mar 1970	
28	1973	Capital expenditure

11 Scottish Health Service Costs, 1969-1974

These publications contain information derived mainly from financial and statistical input to the annual accounts of the Scottish Health Service.

- 1 1969-1970 Scottish Hospital Costs.
- 2 1970-1971
- 3 1971-1972
- 4 1972-1973
- 5 1973-1974

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12 Miscellaneous, 1949-1994

- 1 1949 Letter from Buckingham Palace to Chairman of SERHB thanking the Board for allowing leave of absence to three doctors and a theatre sister of Royal Infirmary to attend the King in his recent illness. Also for providing equipment for operating theatre at Palace.
- 2 Sep 1994 Reconstruction of Royal Infirmary
Draft functional brief and schedules of accommodation.
- 3 1974 Hospital Review: Report on Hospitals in the South-Eastern Region, Scotland. Published report.
- 4 1971 South Eastern Regional Hospital Board Scotland Year Book, 1971-2, with map of the Hospital Region