

LHB24/ PRIMARY CARE DIVISION, LOTHIAN HEALTH BOARD

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- 2 Records of the Insurance Committee for the Burgh of Leith, 1912 - 1920
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1912 - 1948
- 4 Records of the Insurance Committee for the County of East Lothian,
1924 - 1950
- 5 Records of the Insurance Committee for the County of West Lothian,
1912 - 1948
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1912 - 1948
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- 8 Transactions of the Scottish Association of Insurance Committees,
1916 - 1947
- 9 Records of the National Association of Insurance Committees. 1938 - 1939
- 10 National Insurance Legislation and Related Publications, 1912 - 1949
- 11 Miscellaneous Publication, 1897 - 1952
- 12 Minutes of the Executive Council for the City of Edinburgh, 1948 - 1974
- 13 Minutes of Lothians and Peebles Executive Council, 1948 - 1974
- 14 Minutes of South Eastern Joint Ophthalmic Services Committee, 1948 - 1973
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- 16 Transactions of the Annual Conferences of the Scottish Association of NHS
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LHB24/ PRIMARY CARE DIVISION, LoTHIAN HEALTH BOARD

Introduction

The Primary Care Division of Lothian Health Board has its origins in the local insurance committees set up in terms of the National Insurance Act of 1911. By the Act, Scottish Insurance Commissioners were appointed to put the Act into effect. Under their control, county and burgh insurance committees were set up to administer the Act locally. The earlier records of the Primary Care Division are thus those of the local insurance committees of the area.

Under the Insurance Act, workmen earning under £ 160 per annum paid 4d a week for national health insurance. Those insured received a free general practitioner service and sickness benefit paid through approved societies/ They could choose their doctor from a panel of medical practitioners: doctors participating in the scheme received a fee for each patient and for drugs.

With the introduction of the National Health Service in 1948 the insurance committees were replaced by executive councils and since the reorganisation of the National Health Service in 1974 general practitioner, dental and pharmaceutical services have been run by the Primary Care Division.

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1 Insurance Committee for the Burgh of Edinburgh, 1912-1954

1	Jul 1912-Jun 1913	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
2	Jul 1913-Jun 1915	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
3	Jul 1914-Jun 1915	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
4	Jul 1915-Jul 1916	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
5	Jul 1916-Jul 1917	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
6	Jul 1917-Jul 1918	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
7	Jul 1918-Sep 1919	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
8	Sep 1919-Dec 1920	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
9	1921	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
10	1922	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
11	1923	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
12	1924	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
13	1925	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
14	1926	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
15	1927	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed

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1 Insurance Committee for the Burgh of Edinburgh, 1912-1954

16	1928	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
17	1929	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
18	1930	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
19	1931	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
20	1932	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
21	1933	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
22	1934	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
23	1935	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
24	1936	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
25	1937	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
26	1938	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
27	1939	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
28	1940	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
29	1941	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed
30	1942	Minutes of Burgh of Edinburgh Insurance Committee Printed, Indexed and Signed

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1 Insurance Committee for the Burgh of Edinburgh, 1912-1954

- | | | |
|----|------------------------|--|
| 31 | 1943 | Minutes of Burgh of Edinburgh Insurance Committee
Printed, Indexed and Signed |
| 32 | 1944 | Minutes of Burgh of Edinburgh Insurance Committee
Printed, Indexed and Signed |
| 33 | 1945 | Minutes of Burgh of Edinburgh Insurance Committee
Printed, Indexed and Signed |
| 34 | 1946 | Minutes of Burgh of Edinburgh Insurance Committee
Printed, Indexed and Signed |
| 35 | Jan 1947-July 1948 | Minutes of Burgh of Edinburgh Insurance Committee
Printed, Indexed and Signed |
| 36 | 1913-1931 | Register of attendances, including list of correspondence
received by the Committee |
| 37 | 1931-1953 | Register of attendances (from 1948, the Executive
Council of the City of Edinburgh) |
| 38 | 1913-1951
1952-1954 | Journal |
| 39 | 1936-1950 | Ledger |
| 40 | 1929 | Insurance Committee for the Burgh of Edinburgh
<i>Handbook for the Use of Medical Practitioners</i> |
| 41 | 1938 | British Medical Association (Edinburgh Branch)
<i>Medical Institutions and Information</i> |
| 42 | 1944 | Edinburgh Council of Social Service
<i>List of Local Charities and Societies</i> |
| 43 | 1917-1922 | Burgh of Edinburgh Panel Committee Minute Book
No. 2 |
| 44 | 1922-1925 | Burgh of Edinburgh Panel Committee Minute Book
No. 3 |
| 45 | 1929-1932 | Burgh of Edinburgh Panel Committee Minute Book
No. 5 |

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1 Insurance Committee for the Burgh of Edinburgh, 1912-1954

46	1933-1935	Burgh of Edinburgh Panel Committee Minute Book No. 6
47	1936-1938	Burgh of Edinburgh Panel Committee Minute Book No. 7
48	1912-1913	Local Medical Committee Minute Book 1912 - 1913
49	1913	??? on Panel Meetings Minute Book 1913
50	1917-1947	Edinburgh Panel Committee Cash Book
51	1915	Press cuttings, forms, publicity leaflet
52		Employment letter and acceptance by Kerr

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2 Insurance Committee for the Burgh of Leith, 1912-1920

1	Jul 1912-Jun 1914	Indexed
2	Jun 1914-Jan 1915	Indexed
3	1915	Indexed
4	1916	Indexed
5	1917	Indexed
6	1918	Indexed
7	1919	Indexed
8	1920	Indexed

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3 Midlothian County Insurance Committee, 1912-1948

1 wanting

2 Nov 1912-Dec 1914 Minutes of Midlothian County Insurance Committee

3 Dec 1914-Dec 1916 Minutes of Midlothian County Insurance Committee

4 Dec 1916-Nov 1923 Minutes of the Business and Finance Sub Committee

5 1930-1948 Ledger

6 1936-1938 Letter Book No. 32 Indexed

7 1945-1948 Letter Book No. 35 Indexed

8 1912-1974 Register of Attendances, from 1948 Register of Attendances of Lothian and Peebles Executive Councils.

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4 Insurance Committee for the County of East Lothian, 1924-1950

1-2 wanting

3 Jul 1924-Apr 1935 Minutes of the Insurance Committee for the County of East Lothian

4 May 1935-Jun 1948 Minutes of the Insurance Committee for the County of East Lothian

5 1942-1950 Register of sums paid from Drug Fund, No. 5

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5 Insurance Committee for the County of West Lothian, 1912-1948

- | | | |
|---|-------------------|--|
| 1 | Jul 1912-Dec 1915 | Minutes of the Insurance Committee for the County of West Lothian. Printed and Signed. |
| 2 | Feb 1916-Mar 1921 | Minutes of the Insurance Committee for the County of West Lothian. Printed and Signed. |
| 3 | Feb 1922-Feb 1929 | Minutes of the Insurance Committee for the County of West Lothian. Printed and Signed. |
| 4 | Mar 1929-Feb 1935 | Minutes of the Insurance Committee for the County of West Lothian. Printed and Signed. |
| 5 | Jun 1935-Jul 1948 | Minutes of the Insurance Committee for the County of West Lothian. Printed and Signed. |
| 6 | 1912-1948 | Cash Book |

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6 Insurance Committee for the County of Haddington, 1912-1948

- | | | |
|---|-------------------|---|
| 1 | Jul 1912-Feb 1917 | Minutes of the Insurance Committee for the County of Haddington |
| 2 | 1912-1948 | Register of Sealed Instruments, Agreements and Contracts |

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7 Insurance Committee for the County of Peebles, 1935-1950

1 Dec 1935-Apr 1948 Minutes of the Insurance Committee of the County of
Peebles

2 1912-1950 Ledger

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8 Transactions of the Scottish Association of Insurance Committees, 1916-1947

1-3 wanting

4 1916 Transactions of the Scottish Association of Insurance Committees .4th Annual Meeting

5 wanting

6 1918 Transactions of the Scottish Association of Insurance Committees .6th Annual Meeting

7 wanting

8 1920 Transactions of the Scottish Association of Insurance Committees .8th Annual Meeting

9 1921 Transactions of the Scottish Association of Insurance Committees .9th Annual Meeting

10 1922 Transactions of the Scottish Association of Insurance Committees .10th Annual Meeting

11 1923 Transactions of the Scottish Association of Insurance Committees .11th Annual Meeting

12 1924 Transactions of the Scottish Association of Insurance Committees .12th Annual Meeting

13 1925 Transactions of the Scottish Association of Insurance Committees .13th Annual Meeting

14 1926 Transactions of the Scottish Association of Insurance Committees .14th Annual Meeting

15 1927 Transactions of the Scottish Association of Insurance Committees .15th Annual Meeting

16 1928 Transactions of the Scottish Association of Insurance Committees .16th Annual Meeting

17 1929 Transactions of the Scottish Association of Insurance Committees .17th Annual Meeting

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8 Transactions of the Scottish Association of Insurance Committees, 1916-1947

18	1930	Transactions of the Scottish Association of Insurance Committees .18 th Annual Meeting
19	1931	Transactions of the Scottish Association of Insurance Committees .19 th Annual Meeting
20	1932	Transactions of the Scottish Association of Insurance Committees .20 th Annual Meeting
21	1933	Transactions of the Scottish Association of Insurance Committees .21 st Annual Meeting
22	1934	Transactions of the Scottish Association of Insurance Committees .22 nd Annual Meeting
23	1935	Transactions of the Scottish Association of Insurance Committees .23 rd Annual Meeting
24	1936	Transactions of the Scottish Association of Insurance Committees .24 th Annual Meeting
25	1937	Transactions of the Scottish Association of Insurance Committees .25 th Annual Meeting
26	1938	Transactions of the Scottish Association of Insurance Committees .26 th Annual Meeting
27-29	wanting	
30	1947	Transactions of the Scottish Association of Insurance Committees .30 th Annual Meeting

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9 Records of the National Association of Insurance Committees, 1938-1939

1 1938 Record of Proceedings at Annual Meeting

2 1939 Annual Report of the Executive Council and List of
Representatives

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- 10 National Insurance Legislation and Related Publications, 1912-1949**
- 1 1924 National Health Insurance Act
 - 2 1929 Ministry of Health: The Statutes Regulations and Orders relating to National Health Insurance. Part 1: Statutes
 - 3 1936 National Health Insurance Act
 - 4 1926 Report of the Royal Commission on National Health Insurance
 - 5 1928 Report of the Royal Commission on National Health Insurance
 - 6 1912 R. Gibson & T. S. Haran, *Scottish National Insurance: A Practical Treatise on the National Insurance Act, 1911*
 - 7 1930 *National Health Insurance* (reprinted from *Encyclopaedia of the Laws of Scotland*, vol.x)
 - 8 1935 W. J. Foster & F. G. Taylor, *National Health Insurance*
 - 9 1922 R. W. Harris & L. S. Sack, *Medical Insurance Practice*
 - 10 1934 T. S. Newman & A. G. Lee, *National Health Insurance Manual*
 - 11 1936 T. S. Newman & A. G. Lee, *Supplement to National Health Insurance Manual*
 - 12 1933 T. S. Haran, *Manual of Insurance Committee Procedure*
 - 13 1942 R. W. Harris, *How Do I Stand in regard to National Health Insurance?, Unemployment Benefit and allowances? And Old Age and Widows' Pensions?*
 - 14 1928 W. Shaw, *Pharmaceutical Insurance Service*
 - 15 n.d. British Medical Association, *National Formulary for National Health Insurance Purposes*
 - 16 1949 British Medical Association and the Pharmaceutical Society of Great Britain, *The National Formulary*
 - 17 1932 The British Drug Houses Ltd., *The B. D. H. Guide to the B. P. 1932*
 - 18 1913 *Day Book Forms Med. 8, Scotland* (39 unused)

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11 Miscellaneous Publications, 1897-1952

- 1 1897 *Public Health (Scotland) Act: Instructions, Forms and Recommendations to Local Authorities*
- 2 1918 N. E. White, *Digest of the Report of the Royal Commission on Housing in Scotland*
- 3 1930 Ministry of Health: *Interim Report of Departmental Committee on Maternal Mortality and Morbidity*
- 4 1936-1937 Department of Health for Scotland: *Seventh Report on Incapacitating Sickness in the Insured Population of Scotland*
- 5 1936 Department of Health for Scotland: *Committee on Scottish Health Services Report*
- 6 1937 Summary of above report
- 7 1937 Political and Economic Planning, *Report on the British Health Services*
- 8 1951 - 1952 *Progress and Hope in Tuberculosis* Annual Report of the National Associations for the Prevention of Tuberculosis of Great Britain
- 9 Dec 1951 National Association for the Prevention of Tuberculosis Bulletin
- 10 Feb 1952 National Association for the Prevention of Tuberculosis Bulletin
- 11 Aug 1952 National Association for the Prevention of Tuberculosis Bulletin
- 12 1926 T. Crew, *Health Compendium and Health Publicity*
- 13 1928 Board of Education, *Handbook of Suggestions on Health Education*
- 14 1929 Central Council for Health Education, *Health Exhibits*
- 15 1934 Central Council for Health Education, *Handbook of Lecturers, Films, Slides, Health Illustrations etc. Available for Health Exhibitions, Health Week Campaigns*

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11 Miscellaneous Publications, 1897-1952

- | | | |
|----|----------|--|
| 16 | n.d. | Medical Practitioners' Union, <i>Entry Into Practice</i>
(post 1948) |
| 17 | Nov 1950 | <i>Medical World Newsletter</i> |
| 18 | Nov 1951 | <i>Medical World Newsletter</i> |
| 19 | 1936 | Spencer Corsets Ltd., <i>Accepted Uses of Spencer Supports As an Aid to Doctors and Surgeons</i> |
| 20 | 1913 | Oliver & Boyds' <i>Edinburgh Almanac</i> |

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12 Minutes of the Executive Council for the City of Edinburgh, 1948-1974

Topics include registration of general practitioners on the Council's list, employment of assistants by GPs, provision of maternity, ophthalmic and dental services. Also included are reports by Committees such as Finance and General Purposes, Services Administration, Dental Services, etc. Signed. Sound Volumes.

1 1948

2 1949

3 1950

4 1951

5 1952

6 1953

7 1954

8 1955

9 1956

10 1957

11 1958

12 1959

13 1960

14 1961

15 1962

16 1963

17 1964

18 1965

19 1966

20 1967

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12 Minutes of the Executive Council for the City of Edinburgh, 1948-1974

21 1968

22 1969

23 1970

24 1971

25 1972

26 1973

27 1974

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13 Minutes of Lothians and Peebles Executive Council, 1948-1974

Topics include professional practice, applications for admission to the Council's medical, dental and pharmaceutical lists, and for changes to, or withdrawals from, the same. Volumes 5-13 below also include minutes of committees: Finance & General Purpose, Dental Service, Joint Services, Pharmaceutical Service, Special Vacancy, etc. Volumes 14-17 contain only Committee Minutes. Signed

1	1948-1950	Executive Council
2	1951-1953	
3	1954-1956	
4	1957-1959	
5	1960-1961	Executive Council and Committees
6	1962-1963	
7	1964-1965	
8	1966-1967	
9	1968-1969	
10	1970-Jan 1971	
11	Feb 1971-Jan 1972	
12	Feb 1972-Dec 1972	
13	1973-Mar 1974	
14	1948-1952	Committee Minutes only
15	1953-1955	
16	1956-1957	
17	1958-1959	

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14 Minutes of South Eastern Joint Ophthalmic Services Committee, 1948-1973

Subjects concern admissions and withdrawals to and from the Committee's Ophthalmic list, the inspection of premises by the Committee, etc. Signed. Bound volumes, printed.

- 1 1948-1949
- 2 1950
- 3 1951
- 4 1952
- 5 1953
- 6 1954
- 7 1955
- 8 1956
- 9 1957
- 10 1958
- 11 1959
- 12 1960
- 13 1961
- 14 wanting
- 15 wanting
- 16 wanting
- 17 wanting
- 18 1966
- 19 1967
- 20/

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**14 Minutes of South Eastern Joint Ophthalmic Services Committee,
1948-1973**

20 1968

21 1969

22 1970

23 1971

24 1972

25 1973

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15 Minutes of Health Services Joint Advisory Committee, Livingston New Town, 1966-1974

Minutes of the Committee and its working parties concerning provision of GP services, Health Centres, nursing services etc for the New Town. Signed.

- 1 1966-1970
- 2 1971-1974
- 3 1966-1974 (unsigned copies of above)

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16 Transactions of Annual Conferences of the Scottish Association of NHS Executive Councils, 1948-1973

The Transactions contain addresses and their discussion by members on topics such as general administration, provision of medical aids by Health Boards, etc.

1	1948	1 st Conference
2	1949	2 nd Conference
3	1950	3 rd Conference
4	1951	4 th Conference
5	1952	5 th Conference
6	1953	6 th Conference
7	1954	7 th Conference
8	1955	8 th Conference
9	1956	9 th Conference
10	1957	10 th Conference
11	1958	11 th Conference
12	1959	12 th Conference
13	1960	13 th Conference
14	1961	14 th Conference
15	1962	15 th Conference
16	1963	16 th Conference
17	1964	17 th Conference
18	1965	18 th Conference
19	1966	19 th Conference
20	1967	20 th Conference
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16 Transactions of Annual Conferences of the Scottish Association of NHS Executive Councils, 1948-1973

21	1968	21 st Conference
22	1969	22 nd Conference
23	1970	23 rd Conference
24	1971	24 th Conference
25	1972	25 th Conference
26	1973	26 th Conference
26a	1974	27 th Conference
27	1966	Agenda for conference
28	1967	Agenda for conference
29	1968	Agenda for conference
30	1970	Agenda for conference
31	1971	Agenda for conference
32	1972	Agenda for conference
33	1973	Agenda for conference

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17 Annual Meetings: Society of Clerks of NHS Executive Councils, 1968-1973

These programmes of meetings contain the minutes of the previous meeting and the agenda for the present one.

1-20 wanting

21	1968	21 st Annual Meeting
22	1969	22 nd Annual Meeting
23	1970	23 rd Annual Meeting
24	1971	24 th Annual Meeting
25	1972	25 th Annual Meeting
26	1973	26 th Annual Meeting

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18 *The Executive Council, 1950-1974*

Journal of the Society of Clerks of NHS Executive Councils. Each volume is indexed.

1	1950	vol. 1
2	1951	vol. 2
3	1952	vol. 3
4	1953	vol. 4
5	1954	vol. 5
6	1955	vol. 6
7	1956	vol. 7
8	1957	vol. 8
9	1958	vol. 9
10	1959	vol. 10
11	1960	vol. 11
12	1961	vol. 12
13	1962	vol. 13
14	1963	vol. 14
15	1964	vol. 15
16	1965	vol. 16
17	1966	vol. 17
18	1967	vol. 18
19	1968	vol. 19
20	1969	vol. 20
21/		

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18 *The Executive Council, 1950-1974*

- | | | |
|----|-----------|------------------------|
| 21 | 1970 | vol. 21 |
| 22 | 1971 | vol. 22 |
| 23 | 1972 | vol. 23 |
| 24 | 1973 | vol. 24 |
| 25 | wanting | |
| 26 | Feb 1974 | vol. 24 no. 14 unbound |
| 27 | Mar 1974 | vol. 24 no. 15 unbound |
| 28 | 1973-1974 | vol. 24 Index unbound |

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19 Minutes of the General Dental Council, 1956-1982

Topics include the provision of services, professional matters, disciplinary actions against practitioners, dental health education, financial position of the Council, etc.

1	1956	vol. I	
2	1957	vol. II	
3	1958	vol. III	
4	1959	vol. IV	
5	1960	vol. V	and General Index, 1956-1960
6	1961	vol. VI	
7	1962	vol. VII	
8	1963	vol. VIII	
9	1964	vol. IX	
10	1965	vol. X	and General Index, 1956-1965
11	1966	vol. XI	
12	1967	vol. XII	
13	1968	vol. XIII	
14	1969	vol. XIV	
15	1970	vol. XV	and General Index, 1956-1970
16	1971	vol. XVI	
17	1972	vol. XVII	
18	1973	vol. XVIII	
19	1974	vol. XIX	

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19 Minutes of the General Dental Council, 1956-1982

20	1975	vol. XX	and General Index, 1956-1975
21	1976	vol. XXI	
22	1977	vol. XXII	
23	1978	vol. XXIII	
24	1979	vol. XXIV	
25	1980	vol. XXV	and General Index, 1976-1980
26	1981	vol. XXVI	
27	1982	vol. XXVII	

20 Posters

The following are original drawings for posters advertising Health Insurance.

- 1 Edinburgh Insurance Committees:
“... 192 Doctors ... 17 Ladies ...”
- 2 National Health Insurance Committee for the Burgh of Edinburgh:
“Two Health Virtues: Regularity and Moderation”
- 3 National Health Insurance Committee for the Burgh of Edinburgh:
“Health is won by a Way of Life rather than a Bottle of Medicine”
- 4 National Health Insurance Committee for the Burgh of Edinburgh:
“The wrong time to value Health is when you have Lost it”
- 5 National Health Insurance Committee for the Burgh of Edinburgh:
“Troubles seem Light when Health is Right”
- 6 National Health Insurance:
“Expense is no Bar to the provision of Necessary Medicine ...”

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21 Burgh of Edinburgh Panel Committee, 1912-1947

1 Minute Books, 1924-1938

1 wanting

2 wanting

3 May 1924-Nov 1925 Vol 3

4 Dec 1925-Apr 1929 Vol 4

5 May 1929-Dec 1932 Vol 5

6 Jan 1933-Dec 1935 Vol 6

7 Jan 1936-Jan 1938 Vol 7

2 c1912 Minute book of Provisional Local Medical Committee

3 c1913 Minutes of meetings of Doctors on the Panel

4 1917-1947 Edinburgh Panel Committee Cash Book

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22 The Edinburgh Public Medical Service, 1915-1934

- 1 Information leaflet, n.d. (2 copies)
- 2 Books of order forms, n.d.
- 3 Subscription cards, n.d. (multiple copies)
- 4 Correspondence relating to employment of Margaret Kerr, September 1934 (2 items)
- 5 *Edinburgh Evening Dispatch*, Monday 1 February 1915, fifth edition