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Introduction

In 1888 the Very Rev Professor A.H. Charteris laid before the General Assembly his scheme for the organisation of women's work in the Church. This scheme was to include the Women's Guild and the Order of Deaconesses. His scheme having been approved, Professor Charteris acquired the house in the Pleasance that had once belonged to Lord Carnegie. On the site he proposed to found institutions for the training of Deaconesses for missionary work both at home and abroad.

In 1889 St Ninian's Mission opened. It provided practical training in mission work among the overcrowded tenements of the Pleasance, the Cowgate and the adjacent closes.

In 1894 the Deaconess Hospital was opened in a building next to St Ninian's Mission. It provided practical training in nursing for Deaconesses, each of whom spent a year there as part of her training. Deaconesses who wished to become fully qualified nurses spent a further three years in the hospital's Nurses' Training School.

In 1912 as a tribute to Professor Charteris the Charteris Memorial Church was opened next to his two foundations.

Although the Hospital's primary purpose was to provide a training school for missionary Deaconesses, it also provided a much needed medical service to the local community in one of the poorest districts of the city.

The original hospital had 24 beds. Extensions in 1897 and 1912 brought this total up to 42. Emergency beds added during the First World War further increased the number to 68, but these were reduced after 1918, so that in 1920 there were 50 beds including 'open air' beds and children's cots. There were five wards: Charteris, named after the hospital's founder; Houldsworth, named after the Misses Houldsworth of Ayr who were generous subscribers; the Children's Ward which had 18 beds, 6 of which were on the balcony; Deaconess for church workers; and Moray. There was also a busy Out-Patient Department.

In 1934 the hospital was closed to allow for a major reconstruction. The site was extended by the purchase of the adjoining Police Station and of old buildings to the rear. A new hospital block was built, named the Lord Sands Memorial wing after Lord Sands, for many years Chairman of the hospital's Board of Management. The hospital was re-opened on 1st December 1936 by the Duke and Duchess of York, the Children's Ward being re-named the Princess Elizabeth Children's Ward in memory of the occasion. One of the wards in the new wing was named the Women's Guild Ward to commemorate the large endowment by that organisation.

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In addition to its general hospital functions, the Deaconess provided a home visiting or District service. A regular system of instruction in District Nursing and Midwifery was carried on by the Staff Nurse in charge of District work.

In 1948, with the introduction of the National Health Service, the Deaconess became part of the Southern Hospitals Group of the South Eastern Regional Hospital Board. In 1974 it became part of the South Lothian District of Lothian Health Board. The hospital closed in 1990.

1 Minutes of Deaconess House Board, 1911-1934

In 1887 the committee on Christian Life and Work opened the Deaconess Institution and Training home. In 1893 the Committee purchased a house at 27 George Square for the Institution. It was called the 'Deaconess House'. Its objective was to provide accommodation for women who wished to train to become Deaconesses of the Church.

Generally the course of training lasted two years, the first being spent in Deaconess House and the second in Deaconess Hospital.

1	1911-1912	10 items	drafts
2	1913-1915	14 items	drafts
3	1916-1918	18 items	drafts
4	1919-1921	17 items	drafts
5	1922-1923	15 items	drafts
6	1924-1925	14 items	drafts
7	1926-1927	10 items	drafts
8	1928-1929	12 items	drafts
9	1934	1 item	draft

2 Minutes of St Ninian's Mission Sub-Committee, 1914-1929

1	1914-1916	14 items	drafts
2	1917-1921	18 items	drafts
3	1922-1924	19 items	drafts
4	1925-1926	11 items	drafts
5	1927-1929	11 items	drafts

**3 Minutes of the Sub-Committee on the Care and Direction of Deaconesses,
1911-1933**

1	1911-1915	9 items	drafts
2	1916-1923	10 items	drafts
3	1924-1929	8 items	drafts
4	1933	1 item	draft

4 Minutes of Deaconess Rest House Sub-Committee, 1910-1938

The Deaconess Rest House was opened at Appin Lodge, Eskbank, on 16th May 1907. It was designed primarily as a home for Deaconesses who retired, were ill, or needed a rest from their labours.

About 20 years later another Rest House was opened at Batterflatts, Stirling.

1	1910-1913	12 items	drafts
2	1915-1916	12 items	drafts
3	1917-1918	10 items	drafts
4	1919-1920	9 items	drafts
5	wanting		
6	1935-1938	Folder	drafts

5	Minutes of Miscellaneous Committees, 1912-1939		
1	1912-1929	Charteris Memorial Mission	10 drafts
2	1912-1924	Miscellaneous	18 drafts
3	1925-1929	Miscellaneous	10 drafts
4	1933-1934	St Ninian's Women's Missionary College	8 drafts
5	1933-1939	Charteris Memorial Mission	13 drafts
6	1934-1936	Deaconess House Board House & Executive Committee	6 drafts
7	1934	Miscellaneous	1 draft

6 Minutes of Deaconess Hospital Board of Management, 1911-1941

1	1911-1913	11 items	drafts
2	1914-1917	11 items	drafts
3	1918-1919	6 items	drafts
4	1920-1922	10 items	drafts
5	1923-1925	7 items	drafts
6	1926-1928	10 items	drafts
7	1929-1931	11 items	drafts
8	1932-1937	14 items	drafts
9	1938-1941	Folder	drafts

**7 Minutes of the House Committee of the Deaconess Hospital Board,
1911-1948**

1	1911-1912	20 items	draft
2	1913-1914	18 items	draft
3	1915	10 items	draft
4	1916	10 items	draft
5	1917	11 items	draft
6	1918	11 items	draft
7	1919	10 items	draft
8	1920	10 items	draft
9	1921	10 items	draft
10	1922	10 items	draft
11	1923	9 items	draft
12	1924	10 items	draft
13	1925	10 items	draft
14-16	wanting		
17	1931-1932	19 items	draft
18	1933-1934	19 items	draft
19	1935-1936	13 items	draft
20	1937	10 items	draft
21	1938-1941	Folder	All signed
22	1942-1948	Folder	All signed

**8 Minutes of the Medical Committee of Deaconess Hospital Board,
1912-1948**

1	1912-1920	17 items	draft
2	1921-1925	12 items	draft
3	1926-1931	Folder	some signed
4	1932-1939	Folder	some signed
5	1940-1945	14 items	some signed
6	1946-1948	9 items	unsigned

**9 Minutes of the Finance Committee of Deaconess Hospital Board,
1912-1945**

1	1912-1920	12 items	draft
2	1921-1925	6 items	draft
3	1926-1933	10 items	draft
4	1934-1945	13 items	draft

**10 Minutes of Miscellaneous Hospital Committees and Sub-Committees,
1913-1945**

Topics covered include the appointment of a Deaconess Superintendent to the hospital, purchase of new X-ray equipment, installation of a lift, revision of hospital rules and regulations, nurses' salaries and training, increase in ward bathroom accommodation.

1	1913-1920	16 items	drafts
2	1921-1925	7 items	drafts
3	wanting		
4	1934-1938	Folder, drafts	Extension Sub-Committee
5	1938-1945	Folder, drafts	Miscellaneous Sub-Committee

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DEACONESS HOSPITAL

**11 Minutes of Church of Scotland Committee on General Administration,
1939**

1 Jan-May 1939 7 items printed

12 Annual Reports, 1929-1947

Church of Scotland Committee on Christian Life and Work: Annual Reports on the Church of Scotland Deaconess Hospital (Lady Grisel Baillie Memorial), 142 Pleasance, Edinburgh.

1-34	wanting	
35	1929	35 th Annual Report
36	wanting	
37	wanting	
38	1932	38 th Annual Report
39	1933	39 th Annual Report
40	wanting	
41	1935	41 st Annual Report
42	wanting	
43	1937	43 rd Annual Report
44	wanting	
45	1939	45 th Annual Report
46	wanting	
47	wanting	
48	1942	48 th Annual Report
49	1943	49 th Annual Report
50	wanting	
51	1945	51 st Annual Report
52	1946	52 nd Annual Report
53	1947	53 rd Annual Report

13 Printed Pamphlets, 1894-19441 Deaconess Institutions, 1906–1915

- 1 “Deaconesses of the Church of Scotland”, 1906
- 2 Church of Scotland Committee on Christian Life and Work:
“Organisation of Women’s Work”, 1907
- 3 “Deaconess House, George Square”, n.d.
- 4 “Deaconess Rest, George Square”, 1915

2 Addresses to Deaconesses by the Rev. Prof. Charteris, 1894–1902

- 1 “Counsel to Deaconesses”, Darien Press, 1894
- 2 “Some Thoughts on Words and Ways of Prayer”, address to
Deaconesses in conference, Sept 1901
- 3 “Work, Faith, Character” address to Deaconesses in conference, Sept
1902
- 4 “Addresses to Deaconesses in Conference”, 1894-1902

3 Deaconess Hospital, 1907-1944

- 1 “Deaconess Hospital, 142 Pleasance, Edinburgh”, c1907
- 2 J.A.S. Millar: “Appeal for £25,000 for Reconstruction and Extension”
reprinted from *Life & Work*, June 1934
- 3 Very Rev Norman MacLean: “A Great Dream Realised: the Deaconess
Hospital and Lord Sands”, appeal leaflet, c1934
- 4 “The Church of Scotland Deaconess Hospital: Appeal”, c1935
- 5 Reopening of Hospital, appeal brochure, Dec 1936
- 6 “Sir John Fraser, K.C.V.O., M.D., F.R.C.S. and the Deaconess
Hospital”, reprinted from *Life & Work*, May 1937
- 7 50th Anniversary appeal brochure, 1944
- 8/

13 Printed Pamphlets, 1894-1944

3 Deaconess Hospital, 1907-1944

8 50th Anniversary church service programme, 1944

9 "The Jubilee of the Church of Scotland Deaconess Hospital" illustrated booklet, 1944

4 Miscellaneous Church of Scotland Pamphlets, c1911

1 K.H. Davidson "A Plain Unvarnished Tale of Work among the Fisher-Folk, 1889-1911", Darien Press, 1911

2 Miss Croal 'The Duties and Privileges of a Guild Secretary', n.d.

5 Presbytery of Edinburgh: Draft Report on Delimitation of Areas, April 1931

14 Non-Hospital Administration, 1905-1945

Documents relating to the work of Deaconesses outwith the Deaconess Hospital.

- 1 1938-1944 Church of Scotland circulars (6 items)
- 2 1905-c1930 Circulars regarding Deaconess Houses of Rest (8 items)
- 3 1923-1938 Documents and correspondence: subjects include lists of Deaconesses, training of Deaconesses and missionaries, a visit of a Chinese delegate, etc. (8 items)
- 4 1924-? Proposed testimonials to Rev William Robertson and Rev William Swan (2 items)
- 5 c1920-1938 Charteris Memorial Church and St Ninian's Mission: documents and correspondence about supply of Church, its status, its elders, its Penny Bank, etc.
- 6 1936 Charteris Memorial Church: correspondence about Miss Dawson's legacy (11 items)
- 7 1945 'The Spiritual Issues of the War': bulletin published by the Religious Division of the Ministry of Information (3 items)
- 8 1933-1934 Documents and correspondence re proposed nursing home for ministers (24 items)

15 Administration, 1894-19471 Rules and Regulations, 1894–1916

- 1 Diet list for hospital patients, Oct 1894, printed sheet
- 2 Hospital daily timetable (1894), printed sheet
- 3 Regulations for patients, n.d., printed sheet
- 4 Rules and Regulations of the hospital, 1914, printed pamphlet
- 5 Rules regarding limit of district from which Out-Patients will be received for treatment, n.d., printed notice.
- 6 Rules re Work of Residents, n.d., typed sheet
- 7 Regulations for Probationer Nurses, n.d., printed sheet with transcript for amendments
- 8 Amplification of Rules and Regulations for the Admission of Probationers, 1916, typescript.

2 Applications for Admission to the Deaconess House and Hospital, May 1912 – Jan 1923

Counterfoil book giving name of applicant, date of issue of schedule, date submitted to the Board, decision of Board, dates of admission and of leaving the Deaconess House, name of issuing officer.

- 3 1918-1921 Documents and correspondence re agreement between the Corporation of the City of Edinburgh and the Deaconess hospital regarding a Maternity Service and Child Welfare Scheme. (7 items)
- 4 1920-1947 Church of Scotland circulars. Subjects include a testimonial to Mr J.A.S. Miller, appeals for money, the NHS proposals and their implications, etc. (10 items)
- 5 1932 Provision of Radium for treatment of malignant disease (7 items)
- 6 1934 Lord Sands' memorandum re extending the hospital (4 items)
- 7 1934-1935 Correspondence re Hospitals Consultative Council of the City of Edinburgh (6 items)

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15 Administration, 1894-1947

- 8 1936 Statement submitted by the Western Regional Committee of the Scottish Branch of the British Hospitals Association to the Dept of Health for Scotland relative to the Report by the Departmental Committee on Scottish Health Services issued in July 1936 (1 item)
- 9 1937
- 1 British Hospitals Assn. 'Report of the Voluntary Hospitals Commission, April 1937', published by B.H.A., 1937
 - 2 W.E.C. Baynes 'Notes on Points of Law affecting Voluntary Hospitals', publicity leaflet for book, printed in 1937
- 10 1940-1945 Dept. of Health for Scotland: documents re Emergency Hospitals Scheme (folder)
- 11 1943-1946 Government Publications:
- 1 Dept. of Health for Scotland: "Report of the Committee on Post-War Hospital Problems in Scotland", 1943
 - 2 Ministry of Health, Dept. of Health for Scotland: "A National Health Service", 1944
 - 3 "National Health Service Bill", 1946
 - 4 Ministry of Health: "National Health Service Bill: Summary of the Proposed New Service", 1946
- 12 1944 British Hospitals Assn. (Scottish Branch): Memorandum by the Executive Committee re the National Health Service, 1944 (1 item)
- 13 1946-1947 Medical and Surgical Staff Committee Correspondence (folder)

16 Statistics, 1937-1959

Volumes giving monthly and daily statistics regarding both patients and staff.

- 1 1937-1947 Monthly figures for nursing staff and out patients
- 2 1947-1951 Monthly figures for nursing staff and out patients
- 3 1938-1945 Monthly figures for medical and surgical patients, including operations and deaths
- 4 1945-1951 Monthly figures for medical and surgical patients, including operations and deaths
- 5 1955-1959 Daily Figures: Jan - May 1955, bed returns May 1955 - March 1959, admissions and discharges of patients

17 Inventories, 1930-1952**1 Out-Patient and District Inventories, 1930-1947**

Bound notebook giving:

- a Out-Patient Dept: inventories of medical equipment, linen, etc., 1930-1946
- b District: inventories of equipment in Doctor's bag, District bag, Emergency District bag, 1930-1946
- c Receipts: in back of book are lists of equipment received, 1936-1947

2 Ward Inventories, 1946-1952

Bound notebook containing inventories of equipment, linen, crockery, etc., Charteris, Maxwell and Moray Wards (Moray Wards 1952 only)

3 Loose Inventory Sheets found in 2 above, 1951

Loose inventory sheets giving medical and surgical equipment, kitchen and ward equipment, Woman's Flat, Charteris and Maxwell Wards (9 items)

18 Miscellaneous, 1894-1964

1 1894-1964 Visitors' Book

2 1936 Newspaper cutting re re-opening of hospital by Duke and
Duchess of York (7 items)

3 n.d. "Reflections on a Hospital", Anon, typescript. (3 copies)

19 Finance: Ledgers, 1934-1948

- | | | |
|----|---------------|--|
| 1 | 1934-1936 | Monthly Abstracts.
Expenditure for salaries, fuel, repairs, supplies, by
Treasurer's and Lady Superintendent's departments
respectively |
| 2 | 1945-1948 | Cash Receipts Ledger.

1 Collections by Women's Guilds, congregations
and Sunday Schools

2 Donations, legacies, etc. |
| 3 | Apr-May 1944 | Donations Counterfoil Receipt Book |
| 4 | Jan -Mar 1947 | Donations Counterfoil Receipt Book no. 1 |
| 5 | Mar-Apr 1947 | Donations Counterfoil Receipt Book no. 2 |
| 6 | Apr-Jun 1947 | Donations Counterfoil Receipt Book no. 3 |
| 7 | Jun-Aug 1947 | Donations Counterfoil Receipt Book no. 4 |
| 8 | Aug-Oct 1947 | Donations Counterfoil Receipt Book no. 5 |
| 9 | Oct-Dec 1947 | Donations Counterfoil Receipt Book no. 6 |
| 10 | Jan-Mar 1948 | Donations Counterfoil Receipt Book no. 1 |
| 11 | Mar-May 1948 | Donations Counterfoil Receipt Book no. 2 |

20 Finance: Vouchers, 1945-1948

These are mostly vouchers for hospital expenses such as services by other hospitals and institutions, medical equipment, drugs, coal, household goods, insurance, gas and electricity, repairs to machinery, etc., i.e. all the day to day running expenses of a hospital.

A few of the vouchers relate to other Deaconess establishments other than the hospital, e.g. Deaconess House.

The vouchers are arranged alphabetically by year.

1	1945	A	21 items
2	1945	B	24 items
3	1945	C-D	21 items
4	1945	Edinburgh	27 items
5	1945	Gardiner	11 items
6	1945	Gardner	25 items
7	1945	Gen.-Griffin	21 items
8	1945	H - L	21 items
9	1945	Mac-Martin	17 items
10	1945	Medical-Ministry	23 items
11	1945	Morison-P.D.	15 items
12	1945	Pharmaceutical-Post	12 items
13	1945	R	24 items
14	1945	Saint-Sibbald	18 items
15	1945	Smith-Standard	17 items
16	1945	Stewart-Tennant	20 items
17	1945	Thackray-Turnbull	19 items

20 Finance: Vouchers, 1945-1948

18	1945	V-W	15 items
19	1945	Y	14 items
20	1946	A	24 items
21	1946	B	28 items
22	1946	C-D	20 items
23	1946	E	28 items
24	1946	F-Gardiner	14 items
25	1946	A Gardner	14 items
26	1946	J Gardner-Glaxo	20 items
27	1946	Gray-J	22 items
28	1946	K-McBeath	18 items
29	1946	Mac Farlan-Martin	16 items
30	1946	Medical-Melville	22 items
31	1946	Mill-P.D.	22 items
32	1946	Peddie-Post	19 items
33	1946	Robertson-Royal College	23 items
34	1946	Royal Infirmary-Simpson	21 items
35	1946	Smith-Standard	16 items
36	1946	Stewart-Tennant	19 items
37	1946	Thackray-Thornton	14 items
38	1946	Turnbull-Watters	20 items
39	1946	Waygood-Wilson	18 items

20 Finance: Vouchers, 1945-1948

40	1946	Y	15 items
41	1948	A-Barton	15 items
42	1948	Blackwood-Brown	14 items
43	1948	C-D	20 items
44	1948	E	16 items
45	1948	F-Gen.	18 items
46	1948	Glaxo-H	18 items
47	1948	I-L	17 items
48	1948	Mac-Melville	18 items
49	1948	Miller-Pharmaceutical	20 items
50	1948	Porter-Royal College	18 items
51	1948	Royal Infirmary-Smith	20 items
52	1948	Southalls-Taylor	17 items
53	1948	Tennant-Turnbull	19 items
54	1948	U -Y	23 items

21 Finance: Property, Equipment, Investments and Trusts, 1903-19481 Property, 1903-1948

- 1 Plan showing boundaries of Lady Glenorchy's parish, 1903
 - 2 List of proprietors of properties adjoining the Hospital, n.d.
 - 3 Draft specification in name of the Church of Scotland General Trustees on buildings at the Deaconess Hospital, n.d.
 - 4 Depute Town Clerk, Edinburgh to George McAlpine re St Leonards Improvement Scheme, 29th April 1937
 - 5 Church of Scotland General Trustees to George McAlphine re fire insurance for hospital, 6th August 1937
 - 6 Director of Social Service to Messrs Dick Peddie, McKay and Jamieson re transfer of Deaconess Hospital to the Secretary of State for Scotland, 1st march 1948, carbon copy
 - 7 Secretary to Messrs Dick Peddie, McKay and Jamieson confirming request for a survey of the hospital site, 9th March 1948, carbon copy
- 2 1934-1935 Documents re Stow Cottage Hospital Fund (4 items)
 - 3 1931 Estimate for X-Ray equipment
G Ernest L Roworth, Edinburgh (4 items)
 - 4 1931 Estimate for X-Ray equipment
Messrs Watson & Sons, London (1 item)
 - 5 1931 Estimate for X-Ray equipment
Messrs Schall & Son Ltd, London (2 items)
 - 6 1931 Estimate for X-Ray equipment
Philip Creswick Ltd, Glasgow (8 items)
 - 7 1935 Guarantees and maintenance for Aga cookers; theft of electric floor polisher, etc. (11 items)
 - 8 1935 Correspondence with Outram Press Wireless Fund re installation of wireless in hospital (10 items)
 - 9 1937-1938 Correspondence re maintenance of wireless equipment (11 items)

- 21 Finance: Property, Equipment, Investments and Trusts, 1903-1948**
- 10 1947-1948 Electricity charges; Masseuse Dept. equipment (4 items)
- 11 1948 Trust funds, bequests and investments (9 items)
- 12 1935 Endowment of beds: correspondence (6 items)

22 Nurses' Records, 1894-1967

- 1 1894-1927 Probationers' Register
Bound notebook giving each nurse's name, home address, dates of entering and leaving, remarks.
- 2 1951-1967 Probationers' Register
As above but with date of passing of finals added.
- 3 1927-1940 Nurses' Records
Bound volume giving details of career of each nurse. Arranged alphabetically by first initial of surname.
- 4 1940-1950 Probationers' Records
Bound volume giving time spent by each nurse in each ward, with remarks. Indexed.
- 5 1963-1965 Nurses' Records
Bound notebook giving career of each nurse in hospital. Arranged alphabetically by first initial of surname.
- 6 1954-1957 Day Nurses Roll Call Book.

23 Nursing: Documents and Correspondence, 1922-1946

- 1 1922-1945 Training of nurses at Deaconess Hospital (6 items)
- 2 1935-1936 British Hospitals Association: circulars re training of nurses (4 items)
- 3 1942 Royal College of Nursing: Nursing Reconstruction Committee, Report, section 1: 'The Assistant Nurse', printed pamphlet
- 4 1943-1944 Salaries: Nurses and Domestic Staff; Government publications (3 items)
- 5 1945-1946 Circulars re salaries of Domestic and Nursing Staff (4 items)
- 6 1927-1930 Proposed pension scheme for nurses: correspondence and documents (12 items)
- 7 1930-1931 Replies from other hospitals re Nurses' Pension Scheme (8 items)
- 8 1931 Deaconess Hospital's Pension Scheme for Nurses (13 items)
- 9 1930-1931 Badge for Nurses of Deaconess Hospital (5 items)

24 Medical and Surgical Staff Appointments, 1926-19531 Residents' Lists, etc., 1927-1953

Bound volume containing:

p40 Sisters' and Nurses' salaries for month ending 31st May 1927

pp41-42 Residents in hospital, 1927-1935, names and comments

p43 Residents in hospital from re-opening, Jan 1937-Apr 1940, names and comments

pp44-45 Residents in hospital, 1941-1943, some with photographs

pp47-48 Residents in hospital, Aug 1944-Apr 1953, names, earlier entries have comments

p100 Fund opened for City of Edinburgh fighter planes, Aug 1940

p101 Fighter plane fund, Sep 1940 - staff contributions

Loose inside Names of House surgeons in Deaconess hospital, non-resident, from opening in Oct 1894 until 1907

2 1926-1928 Counterfoil acceptances of posts at hospital (23 items)

3 1929-1931 Counterfoil acceptances of posts at hospital (20 items)

4 1932-1934 Counterfoil acceptances of posts at hospital (24 items)

5 1935-1936 Counterfoil acceptances of posts at hospital (17 items)

6 1937-1946 Counterfoil acceptances of posts at hospital (20 items)

7 1937-1948 Counterfoil Book for acceptances of appointments

8 1931-1937 Miscellaneous applications and appointments (5 items)

9 1938 Applications for the post of assistant gynaecologist (3 items)

10 1947 Appointments of Resident house physicians and surgeons (folder)

11/

24 Medical and Surgical Staff Appointments, 1926-1953

- 11 1948 Correspondence re appointment of assistant radiographer (15 items)
- 12 1948 Correspondence re appointment of physiotherapist (7 items)
- 13 1948 Correspondence re procedure for appointment of Resident house physicians and surgeons (7 items)
- 14 1948 Applications for posts of Resident house physician and surgeon (12 items)
- 15 1947 - 1948 Correspondence of Rev. Lewis Cameron, secretary, Committee on Social Services, Church of Scotland, re staffing of hospital, appointments etc.
- 16 Jan-Mar 1947 Correspondence re non-resident, supernumerary doctors (22 items)
- 17 Jul-Aug 1947 Correspondence re non-resident, supernumerary doctors (14 items)
- 18 Sep-Dec 1947 Correspondence re non-resident, supernumerary doctors (15 items)
- 19 Jan-Feb 1948 Correspondence re non-resident, supernumerary doctors (16 items)
- 20 March 1948 Correspondence re non-resident, supernumerary doctors (22 items)
- 21 Apr-May 1948 Correspondence re non-resident, supernumerary doctors (19 items)
- 22 May-Jun 1948 Correspondence re non-resident, supernumerary doctors (25 items)
- 23 1948 Correspondence with Scottish Central Medical War Committee re medical recruits for the forces (13 items)
- 24 1941-1948 Correspondence re salaries of Masseurs, Radiographers and Physiotherapists (9 items)

25 District Nursing Case Books, 1896-1939

These contain the name, address and age of the patient, the name of the visitor, descriptions of the puerperium and confinement, complaint, treatment and remarks.

- 1 Mar 1896-Mar 1915
- 2 wanting
- 3 Sep 1931-Jan 1934
- 4 Jan 1934-Mar 1935
- 5 Apr 1935-May 1936
- 6 May 1936-May 1937
- 7 May 1937-May 1938
- 8 May 1938-Jan 1939

26 Central Midwives Board for Scotland: Register of Cases, 1925-1938

These contain details of home deliveries. From 1925-1931 they record date of expected confinement, name and address of patient, age, number of previous labours and miscarriages, date and hour of midwife's arrival, presentation, date and hour of child's birth, sex of infant, born living or dead, name of midwife and of doctor if called, complications (if any) during or after labour, date of midwife's last visit, condition of mother then, condition of child then, remarks. Thereafter they contain in addition details of abnormal conditions, dates and findings of abdominal, vaginal and urine examinations and consequent advice, section on artificial feeding where advised.

1	Feb 1925-Sep 1927	Midwife: D Spence
2	Sep 1927-Mar 1931	
3	Mar 1931	
4	Apr 1931-Apr 1932	
5	Apr 1932-Jan 1933	
6	Feb 1933-Dec 1933	
7	Dec 1933-Sep 1934	Midwife: C M Brodie
8	Oct 1934-Aug 1935	Midwife: C M Brodie
9	Aug 1935-Oct 1936	Midwife: C M Brodie
10	Nov 1936-Oct 1937	Midwife: Elizabeth Murray
11	Oct 1937-Jul 1938	Midwife: Elizabeth Murray
12	Jul 1938-Dec 1938	Midwife: Elizabeth Murray

- 27 Miscellaneous District Nurse and Midwifery Records, 1932-1938**
- 1 1932-1938 District Nurse Maternity Cases:
Notebook giving for each nurse, date, patient's name, address,
reference number, whether home or hospital delivery,
presentation, remarks.
- 2 1938 Monthly index of Patients
Notebook giving for each month in turn, patient's name,
address, date of delivery, whether paid.
- 3 n.d Central Midwives Board for Scotland:
Pulse and temperature chart book, unused.

28 Waiting List Book, 1909-1948

Bound volumes divided up into Surgical, Medical, Gynaecological, and E.N.T. sections, giving date, name of patient, address, by whom recommended, disease, remarks.

- 1 Jun 1909-Oct 1928
- 2 Nov 1928-Jun 1935
- 3 wanting
- 4 Sep 1936-Jan 1948 No medical patients included

29 Admissions Books and Registers, 1894-1950

The earliest record of admissions contains the patient's name and address, and his dates of admission and discharge or death, and it has a separate index. The Admissions Registers also include the patient's age, the name of the medical chief and the diagnosis, operation and result.

The Admission Books contain similar information: patient's name, address, age, whether medical, surgical or general, dates of admission and discharge, and remarks. Although neither series is complete, jointly they constitute a continuous record of the admissions from 1918 until 1951.

1	Oct 1894-Nov 1913	Admissions
2	Oct 1894-Nov 1913	Index of admissions
3	Jan 1918-Apr 1924	Admission Book
4	Apr 1924-Jul 1930	
5	Jul 1930-Jul 1935	
6	wanting	
7	Dec 1936-Aug 1940	
8	Aug 1940-Mar 1944	
9	wanting	
10	Jan 1948-Aug 1950	
11	Aug 1950-Jan 1951	
12	Aug 1931-Jul 1938	Register of Admissions
13	wanting	
14	Jul 1943-Jul 1947	
15	Jul 1947-Dec 1950	

30 Out-Patients' Registers, 1931-1964

Three out-patients' registers were retained as a sample. Each contains the patient's name, address and complaint, whether medical, surgical or general, number of attendances and remarks.

- 1 Apr 1931–May 1932
- 2 Mar 1944–Dec 1944
- 3 May 1963–Sep 1964

31 Houldsworth Ward: Admissions and Discharges, Ward and Office Registers, 1938-1952

The Ward Register of Admissions and Discharges gives, for each patient, number, class, name, address, age, religion, insurance, doctor, diagnosis, treatment, dates of admission and discharge.

The Office Register of Admissions and Discharges gives, for each patient, date of admission, name, address, occupation, diagnosis, class, religion, date of discharge.

1	Sep 1938–Apr 1943	Ward Admission Book
2	Apr 1943–Sep 1946	
3	Sep 1946–Sep 1948	
4	Sep 1948–Mar 1950	
5	Mar 1950–Feb 1951	
6	Mar 1951–Aug 1952	
7	Jan 1940–May 1943	Office Admission Book
8	wanting	
9	March 1945–Dec 1946	
10	Dec 1946–Sep 1948	
11	Sep 1948–Jun 1950	
12	Jun 1950–Jan 1951	

32 Children's Ward: Admission Book and Registers, 1952-1956

The Admission Books are bound notebooks giving, for each patient, date, name, address and school; own doctor, previous illnesses, present condition, family history.

The Registers are similar notebooks giving, for each patient, age, name, address, by which doctor patient was received, religion, diagnosis, dates of admission and discharge.

1	July 1954–Mar 1955	Admission Book
2	Mar 1955–Nov 1955	
3	Jan 1952–Aug 1954	Register
4	Aug 1954–Feb 1956	

33 Ear, Nose and Throat Department: Patient Indexes and Registers, 1941-1957

the indexes consist of notebooks arranged alphabetically by surname, and chronologically under each letter of the alphabet. They give, for each patient, date, name, case number, age, address.

The registers give date, name, case number, and are purely chronological.

1	Jan 1941–Jan 1943	Index
2	Jan 1943–Dec 1944	
3	Jan 1945–Dec 1945	
4	Jan 1946–Dec 1946	
5	Jan 1947–Jul 1948	
6	Jul 1948–Jan 1949	
7	Jan 1949–Dec 1949	
8	Jan 1950–Sep 1951	
9	Sep 1951–Dec 1951	
10	Jan 1952-1957	Register

34 Miscellaneous Patient Indexes and Registers, 1897-1955

- 1 Started Aug 1951 Index of patients, alphabetical, and chronological within each letter of alphabet. Gives names, hospital number and unit number.
- 2 Jan 1954–July 1955 Admission Book. Gives number, name, address, age, own doctor, religion, dates of admission and discharge, diagnosis, treatment, type of case.
- 3 Jan 1929–Jan 1932 X-ray Index. Out-patient Department. Gives date, name, age, department, part x-rayed, number.
- 4 Apr 1929–Jan 1930 Out-patient Register. Gives date, name of patient, complaint, whether admitted or treatment given, etc. Arranged under different out-patient departments.
- 5 Mar 1929–Sep 1931 Antenatal Attendance Register
- 6 Jan 1937–Oct 1941 Sunlight Department Register. Gives patient's name, address, age and number; whether in- or out-patient, part of body to be treated, dates of admission and discharge, number of attendances, result, by whom received. In back of book are monthly statistics of patient numbers.
- 7 Jan 1942–Dec 1945 Sunlight Department Register. Gives patient's name, address, age and number; whether in- or out-patient, part of body to be treated, dates of admission and discharge, number of attendances, result, by whom received. In back of book are monthly statistics of patient numbers.
- 8 Oct 1897–Aug 1912 Dr Boyd's Case Book. Bound volume giving, for each patient, case number, name, age, sex, address, dates of admission and discharge, disease, result, volume.

35 Male and Female Flats: Admission and Treatment Books, 1955-1959

Admission Books give, for each patient, number, name, age, address, own doctor, case, religion, dates of admission and discharge, diagnosis, treatment.

Treatment Books provide a daily record of all treatments meted out to patients in the flat. Female Flat is arranged daily by ward.

1	Jul 1955–Feb 1958	Admissions, Female Flat
2	Feb 1958–May 1959	Admissions, Female Flat
3	Sep 1958–Sep 1959	Treatment Book, Female Flat
4	Jan 1956–Jul 1956	Treatment Book, Male Flat

36 Report Books, 1946-1959

A report book from each of the wards as well as a night report book was retained as a sample. They contain nurses' reports on the condition and progress of each patient, and record medication administered, drips, specimens, oxygen, etc.

1	Jan 1946–Jan 1947	Houldsworth Ward Report Book
2	Dec 1948–Mar 1949	Robertson Ward Report Book
3	Dec 1953–Mar 1954	Princess Elizabeth Ward Report Book
4	Nov 1954–Jan 1955	Medical and Surgical Ward Report Book
5	Apr 1956–Jan 1956	Moray Ward Report Book
6	Jul 1956–Dec 1956	Maxwell Ward Report Book
7	Sep 1957–Dec 1957	Children's Ward Report Book
8	Jun 1958–Mar 1959	Charteris Ward Report Book
9	Jan 1959–Jul 1959	Night Report Book

37 Operation Registers, 1894-1953

These books contain the patient's name, age and disease, the date of the operation, the anaesthetic used, the name of the operator and the operation and remarks.

The first volume has a separate index.

1	Oct 1894–Feb 1914	Index to operations
2	Oct 1894–Feb 1914	Operations Register
3	Jan 1914–March 1922	
4	Mar 1922–Jan 1928	
5	Jan 1928–Dec 1938	
6	Jan 1939–Sep 1944	
7	Oct 1944–Jan 1948	
8	Jan 1948–Jan 1951	
9	Jan 1951–Jun 1953	

38 Theatre Operations Books, 1938-1951

Bound notebooks giving, for each patient, class of operation, name, age, date of operation, surgeon.

1 Feb 1938–Apr 1942

2 May 1942–May 1945

3 Jun 1945–Dec 1947

4 Jan 1948–Jan 1950

5 Oct 1948–Jun 1951

Similar type of operation book, giving patient's address and anaesthetic used, but not class of operation.

39 Sedative Books, 1958-1959

Bound notebooks, arranged daily by ward; giving patient's name, sedative given. Also included is name of doctor on call.

- | | | |
|---|-------------------|--------------|
| 1 | Jan 1958–Oct 1958 | Male wards |
| 2 | Aug 1958–Apr 1959 | Female wards |

40 Clinic Appointment Books, 1962-1963

These books give, for each day in turn, time of appointment, patient's name, whether first or repeat visit, number, and sometimes name of doctor holding clinic.

1	Dec 1962–Jul 1963	Medical
2	Apr 1963-Aug 1963	Surgical
3	Apr 1963 Jul 1963	ENT

41 Maternity Case Books, 1932-1938

Bound volumes with a page for each patient. Given are patient's name, age, address, previous pregnancies, problem of present pregnancy, details of any examinations made during last four months of pregnancy, details of birth, reports on health of mother and child up until date of discharge.

- 1 Feb 1932–Aug 1934
- 2 Aug 1934–Jan 1937
- 3 Jan 1937–Dec 1938

42 General Case Notes, 1894-1954

These contain detailed notes on individual patients, and may include temperature charts, etc.

1	1905–1914	Private Cases: Bound volume, case notes, indexed. Loose inside – 3 items.		
2	Oct 1894–Mar 1905	General Diseases	(6)	Bound Case Notes
3	Oct 1907–Jul 1912	General Diseases	(8)	Bound Case Notes
4	Jan 1898–Oct 1904	Local Diseases	(B)	Bound Case Notes
5	Sep 1904–Oct 1907	Local Diseases	(C)	Bound Case Notes
6	Nov 1894–Dec 1909	Head, Back and Spine		Bound Case Notes
7	Dec 1904–Apr 1907	Glandular		Bound Case Notes
8	May 1907-Jul 1912	Glandular	(B)	Bound Case Notes
9	Oct 1894–Aug 1906	Genito-Urinary		Bound Case Notes
10	Nov 1905–Sep 1912	Genito-Urinary		Bound Case Notes
11	Feb 1895–Jul 1912	Urinary		Bound Case Notes
12	Nov 1899–Jun 1908	Respiratory		Bound Case Notes
13	Oct 1908–Jul 1912	Respiratory	(C)	Bound Case Notes
14	Oct 1901–Feb 1907	Alimentary	(B)	Bound Case Notes
15	Feb 1907–Sep 1912	Alimentary	(C)	Bound Case Notes
16	Jul 1899–Aug 1906	Gynaecological		Bound Case Notes
17	Oct 1906–Oct 1909	Gynaecological		Bound Case Notes
18	Nov 1909–Sep 1912	Gynaecological	(C)	Bound Case Notes
19	Nov 1899–Mar 1905	Thorax/Abdomen	(B)	Bound Case Notes
20	Apr 1908–Mar 1912	Abdominal		Bound Case Notes

42 General Case Notes, 1894-1954

21	Sep 1899–Feb 1916	Eyes	Bound Case Notes
22	Oct 1894–Apr 1905	[Brain]	Bound Case Notes
23	Jun 1905–Mar 1912	[Brain]	Bound Case Notes
24	Oct 1901–Dec 1907	[Heart]	Bound Case Notes
25	Feb 1908–Jul 1911	[Heart]	Bound Case Notes
26	Jan 1926–Mar 1928	[Children]	Unbound Case Notes
27	Oct 1911–Jul 1912	Gynaecological	Unbound Case Notes
28	Aug 1912–Dec 1915	Gynaecological	Unbound Case Notes
29	Apr 1912–May 1912	[Brain]	Unbound Case Notes
30	Jan 1918–Dec 1920	Medical	Unbound Case Notes
31	Feb 1921–Oct 1924	Medical	Unbound Case Notes
32	Apr 1925–Dec 1926	Medical	Unbound Case Notes
33	Jan 1927–May 1929	Medical	Unbound Case Notes
34	1921	Miscellaneous	Unbound Case Notes
35	1921–1922	Miscellaneous	Unbound Case Notes
36	1928	Miscellaneous	Unbound Case Notes
37	Jun 1948–Jul 1954	Sunlight Department	Unbound Case Notes

43 Certificates of Infectious Diseases Counterfoil Books, 1925-1928

Notification of infectious diseases are sent to the Medical Officer of Health. Details given include name and address of patient, disease, age and sex of patient, date of onset of disease, date disease notified.

1 Feb 1925–May 1927

2 May 1927–Mar 1928

44 Death Certificate Counterfoil Books, 1927-1928

Counterfoil books printed by authority of the Registrar – General, giving medical certificates with cause of death as laid down by Act of Parliament.

Certificates give dates of attendance by doctor, the primary and secondary diseases of the diseased and the signature, title and address of the attending doctor.

- 1 Sep 1927–Mar 1928
- 2 Mar 1928–Sep 1928
- 3 Aug 1928–Dec 1928

45 Clinical Notes, c1926

- 1 Alex L Knipe: "Clinical Midwifery: a series of cases and demonstrations seen at the Royal Simpson Maternity Memorial Hospital during the Winter Session, Oct-Dec 1926". 46 ff, typescript.
- 2 Obstetrics Course, [University of Edinburgh] loose printed sheets. (24 items).
- 3 Obstetrics Course, [University of Edinburgh] loose printed sheets. (22 items).
- 4 Obstetrics Course, printed diagrams, (24 items).