

1 Manager's Minutes, 1728-1948

This series of minutes encompasses the beginnings of the charitable hospital from 1728 through to the inception of the NHS in 1948 and the various changes in administrative structure which have taken place since then. (The period 1974-1984 is listed in LHB28: South Lothian District of the Lothian Health Board).

Managers' Minutes, 1728-1948

These minutes record the managers' administration of the Infirmary when it was run as a charitable institution. In addition to showing the day-to-day running of the Infirmary, they include rules and regulations, notes of staff appointments and of legacies and major contributions to the Infirmary. Until 1871 they include minutes of the General Court of Contributors, which from 1818 contain the Managers' annual report to the Contributors. Before this date, the minutes of the Court of Contributors only include a summary of the number of patients treated and of the accounts. The Managers' Minutes also record the annual meetings of the Ordinary and Extraordinary Managers at which the election of the Ordinary Members (ie those responsible for the day-to-day running of the Infirmary) took place. From November 1869 the minutes of each meeting of Ordinary Managers normally includes a return of patient numbers. The frequency of meetings varies: in the eighteenth century the managers met approximately every month, with additional meetings as the need arose, from 1818 they generally met weekly and from 1910 fortnightly.

Minutes of the Board of Management of the Royal Infirmary of Edinburgh and Associated Hospitals, 1948-1974

With the introduction of the NHS in 1948, the RIE ceased to be supported by voluntary contributions and came under the control of the Board of Management of the RIE & Associated Hospitals. The series continues, therefore, with the minutes of the Board of Management of the RIE & Associated Hospitals. Certain committee minutes are also included such as General Purpose, Medical, Radiological, Finance and Law, Nursing, Works and Buildings, Establishment, Comforts Fund and the Dental Hospital Committee.

Minutes, 1974-1984

In 1974 the Boards of Management were disbanded and the South Lothian District of Lothian Health Board became responsible for managing RIE as one of its hospitals until 1984 (see LHB28).

Minutes, 1984-1994

The South Lothian District was abolished in 1984, with more responsibility being devolved to hospital level through the Unit Management Team of the RIE (see LHB42).

Minutes 1994-

From 1994 the RIE was managed by its own NHS Trust (LHB43), and in 1999 the Trusts in Lothian were reorganised and the RIE came under Lothian University Hospitals NHS Trust. From 2004 the Trusts ceased to exist and Lothian University Hospitals became a division of NHS Lothian.

1 Managers' Minutes, 1728-1948

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|----|--------------------|--|
| 1* | Feb 1728-Dec 1741 | Minutes of Subscribers and contributors for erecting an Infirmary or Hospital for Sick Poor, later the Managers. |
| 2* | Jan 1742- Jan 1749 | Minutes of Managers of RIE |
| 3* | Feb 1749-Dec 1760 | Minutes of Managers of RIE |
| 4* | Jan 1761-Dec 1775 | Minutes of Managers of RIE |
| 5 | wanting | |
| 6* | Jan 1789-Dec 1800 | Minutes of Managers of RIE |
| 7 | Jan 1801-Dec 1813 | Minutes of Managers of RIE |
| 8 | Dec 1813-Dec 1818 | Minutes of Managers of RIE |
| 9 | Jan 1819-Aug 1824 | Minutes of Managers of RIE |
| 10 | Sep 1824-Oct 1831 | Minutes of Managers of RIE |
| 11 | Nov 1831-Dec 1837 | Minutes of Managers of RIE |
| 12 | Jan 1838-Jan 1842 | Minutes of Managers of RIE |
| 13 | Jan 1842-Jul 1844 | Minutes of Managers of RIE |
| 14 | Jul 1844-Aug 1846 | Minutes of Managers of RIE |
| 15 | Aug 1846-Nov 1848 | Minutes of Managers of RIE |
| 16 | Nov 1848-Jun 1851 | Minutes of Managers of RIE |
| 17 | Jun 1851-Sep 1853 | Minutes of Managers of RIE |
| 18 | Oct 1853-Dec 1855 | Minutes of Managers of RIE |
| 19 | Dec 1855-Jan 1858 | Minutes of Managers of RIE |
| 20 | Feb 1858-May 1860 | Minutes of Managers of RIE |
| 21 | May 1860-Nov 1862 | Minutes of Managers of RIE |

* MICROFILM COPY AVAILABLE

1 Managers' Minutes, 1728-1948

22	Nov 1862-Feb 1865	Minutes of Managers of RIE
23	Feb 1865-Oct 1867	Minutes of Managers of RIE
24	Nov 1867-Nov 1869	Minutes of Managers of RIE
25	Nov 1869-May 1871	Minutes of Managers of RIE
26	Jun 1871-Dec 1872	Minutes of Managers of RIE
27	Dec 1872-Feb 1875	Minutes of Managers of RIE
28	Mar 1875-Mar 1877	Minutes of Managers of RIE
29	Mar 1877-Aug 1878	Minutes of Managers of RIE
30	Sep 1878-Jun 1880	Minutes of Managers of RIE. Indexed.
31	Jul 1880-Apr 1882	Minutes of Managers of RIE. Indexed.
32	Apr 1882-Apr 1884	Minutes of Managers of RIE. Indexed.
33	May 1884-Dec 1885	Minutes of Managers of RIE. Indexed.
34	Dec 1885-Dec 1887	Minutes of Managers of RIE. Indexed.
35	Jan 1888-Feb 1890	Minutes of Managers of RIE. Indexed.
36	Mar 1890-Feb 1892	Minutes of Managers of RIE. Indexed.
37	Feb 1892-Aug 1893	Minutes of Managers of RIE. Indexed.
38	Aug 1893-Jan 1895	Minutes of Managers of RIE. Indexed.
39	Feb 1895-Jul 1896	Minutes of Managers of RIE. Indexed.
40	Jul 1896-Dec 1897	Minutes of Managers of RIE. Indexed.
41	Dec 1897-Mar 1899	Minutes of Managers of RIE. Indexed.
42	Apr 1899-Jul 1900	Minutes of Managers of RIE. Indexed.
43	Jul 1900-Sep 1901	Minutes of Managers of RIE. Indexed.

1 Managers' Minutes, 1728-1948

44	Oct 1901-Dec 1902	Minutes of Managers of RIE. Indexed.
45	Dec 1902-Dec 1903	Minutes of Managers of RIE. Indexed.
46	Dec 1903-Feb 1905	Minutes of Managers of RIE. Indexed.
47	Mar 1905-Jun 1906	Minutes of Managers of RIE. Indexed.
48	Jul 1906-Oct 1907	Minutes of Managers of RIE. Indexed.
49	Oct 1907-Oct 1908	Minutes of Managers of RIE. Indexed.
50	Oct 1908-Nov 1909	Minutes of Managers of RIE. Indexed.
51	Nov 1909-Feb 1911	Minutes of Managers of RIE. Indexed.
52	Mar 1911-Dec 1912	Minutes of Managers of RIE. Indexed.
53	Dec 1912-Nov 1914	Minutes of Managers of RIE. Indexed.
54	Nov 1914-Jul 1916	Minutes of Managers of RIE. Indexed.
55	Aug 1916-Apr 1918	Minutes of Managers of RIE. Indexed.
56	May 1918-Nov 1919	Minutes of Managers of RIE. Indexed.
57	Dec 1919-Apr 1921	Minutes of Managers of RIE. Indexed.
58	Apr 1921-Sep 1922	Minutes of Managers of RIE. Indexed.
59	wanting	
60	wanting	
61	Apr 1925-Jun 1926	Minutes of Managers of RIE. Indexed.
62	Jul 1926-Oct 1927	Minutes of Managers of RIE. Indexed.
63	Oct 1927-Feb 1929	Minutes of Managers of RIE. Indexed.
64	Feb 1929-Aug 1930	Minutes of Managers of RIE. Indexed.
65	Sep 1930-Jul 1932	Minutes of Managers of RIE. Indexed.

1 Managers' Minutes, 1728-1948

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| 66 | Aug 1932-Feb 1934 | Minutes of Managers of RIE. Indexed. |
| 67 | Mar 1934-Oct 1935 | Minutes of Managers of RIE. Indexed. |
| 68 | Nov 1935-Mar 1937 | Minutes of Managers of RIE. Indexed. |
| 69 | Apr 1937-Sep 1938 | Minutes of Managers of RIE. Indexed. |
| 70 | Sep 1938-Jan 1940 | Minutes of Managers of RIE. Indexed. |
| 71 | Feb 1940-Jun 1940 | Minutes of Managers of RIE. Indexed. |
| 72 | Jul 1940-Jun 1941 | Minutes of Managers of RIE. Indexed. |
| 73 | Jul 1941-Dec 1942 | Minutes of Managers of RIE. Indexed. |
| 74 | Jan 1943-Dec 1944 | Minutes of Managers of RIE. Indexed. |
| 75 | Jan 1945-Dec 1946 | Minutes of Managers of RIE. Indexed. |
| 76 | Jan 1947-Jun 1948 | Minutes of Managers of RIE. Indexed. |
| 77 | May 1838-Jan 1840 | Draft Managers' Minutes |
| 78 | Jan 1840-Sep 1841 | Draft Managers' Minutes |
| 79 | Sep 1841-Dec 1842 | Draft Managers' Minutes |
| 80 | Feb 1728-Dec 1741 | Index to Managers' Minutes |
| 81 | Jan 1742-Jan 1749 | Index to Managers' Minutes |
| 82 | Feb 1749-Dec 1760 | Index to Managers' Minutes |
| 83 | Jan 1761-Dec 1775 | Index to Managers' Minutes |
| 84 | Jan 1789-Dec 1800 | Index to Managers' Minutes |
| 85 | Jan 1801-Dec 1813 | Index to Managers' Minutes |
| 86 | Dec 1813-Dec 1818 | Index to Managers' Minutes |
| 87 | Jan 1819-Aug 1824 | Index to Managers' Minutes |
| 88 | Sep 1824-Oct 1831 | Index to Managers' Minutes |
| 89 | Nov 1831-Dec 1837 | Index to Managers' Minutes |

1 Managers' Minutes, 1728-1948

90	Jan 1838-Jan 1842	Index to Managers' Minutes
91	Jan 1842-Jul 1844	Index to Managers' Minutes
92	Jul 1844-Aug 1846	Index to Managers' Minutes
93	Aug 1846-Nov 1848	Index to Managers' Minutes
94	Nov 1848-Jun 1851	Index to Managers' Minutes
95	Jun 1851-Sep 1853	Index to Managers' Minutes
96	Oct 1853-Dec 1855	Index to Managers' Minutes
97	Dec 1855-Jan 1858	Index to Managers' Minutes
98	Feb 1858-May 1869	Index to Managers' Minutes
99	May 1860-Nov 1862	Index to Managers' Minutes
100	Nov 1862-Feb 1865	Index to Managers' Minutes
101	Feb 1865-Oct 1867	Index to Managers' Minutes
102	Nov 1867-Nov 1869	Index to Managers' Minutes
103	Nov 1869-May 1871	Index to Managers' Minutes
104	Jun 1871-Dec 1872	Index to Managers' Minutes
105	Dec 1872-Feb 1875	Index to Managers' Minutes
106	Mar 1875-Mar 1877	Index to Managers' Minutes
107	Mar 1877-Aug 1878	Index to Managers' Minutes

2 Minutes of Managers' Committees, 1877-1974

Standing committees were instituted in the Infirmary in 1823, but the earliest of their minutes to survive are those of the Finance Committee from 1871.

- 1 Feb 1877-Oct 1882 Minutes of Building Committee
- 2 July 1933-Mar 1940 Minutes of Building Committee. Indexed.
- 3 Feb 1878-Mar 1916 Minutes of Chaplain and Library Committee
- 4 May 1922-Mar 1937 Minutes of Chaplain's Committee. Indexed.
- 5 Feb 1930-May 1933 Minutes of Clinical Committee. Indexed.
- 6 Jun 1933-Mar 1937 Minutes of Clinical Committee. Indexed.
- 7 Jun 1937-Feb 1940 Minutes of Clinical Committee. Indexed.
- 8 Mar 1940-Nov 1946 Minutes of Clinical Committee. Indexed.
- 9 Mar 1880-Oct 1908 Minutes of Convalescent House Committee
[Thereafter Convalescent House business dealt with by House Committee]
- 10 18 Oct 1946 Minutes of Development Committee.
- 11 Feb 1891-Jul 1903 Minutes of Extension Committee.
- 12 Oct 1928-Jun 1931 Minutes of Extension Committee.
- 13 Jun 1931-Jun 1933 Minutes of Extension Committee.
- 14 Apr 1871-Oct 1889 Minutes of Finance Committee.
- 15 Feb 1915-Jul 1930 Minutes of Finance Committee.
- 16 Oct 1930-Nov 1932 Minutes of Finance Committee. Indexed.
- 17 Jan 1933-Feb 1937 Minutes of Finance Committee. Indexed.
- 18 Apr 1937-May 1940 Minutes of Finance Committee. Indexed.
- 19 Jun 1940-Oct 1945 Minutes of Finance Committee. Indexed.

[For 1946 Finance Committee Minutes see LHB1/2/43]

2 Minutes of Managers' Committees, 1877-1974

- 20 Feb 1922-Jan 1929 Minutes of Honorary Staff Committee. Indexed.
- 21 May 1929-May 1948 Minutes of Honorary Staff Committee. Indexed.
- 22 Oct 1872-May 1878 Minutes of House Committee.
- 23 Jun 1878-Jan 1889 Minutes of House Committee.
- 24 Jan 1889-Dec 1893 Minutes of House Committee.
- 25 Dec 1893-Nov 1898 Minutes of House Committee.
- 26 Dec 1898-Mar 1904 Minutes of House Committee.
- 27 May 1904-Jun 1912 Minutes of House Committee.
- 28 Jun 1912-Mar 1915 Minutes of House Committee.
- 29 Apr 1915-Oct 1917 Minutes of House Committee.
- 30 Nov 1917-Mar 1922 Minutes of House Committee.
- 31 Apr 1922-Oct 1926 Minutes of House Committee.
- 32 Oct 1926-Mar 1931 Minutes of House Committee. Indexed.
- 33 Apr 1931-Dec 1934 Minutes of House Committee. Indexed.
- 34 Feb 1935-Nov 1938 Minutes of House Committee. Indexed.
- 35 Dec 1938-Jun 1940 Minutes of House Committee. Indexed.
- 36 Jul 1940-Dec 1944 Minutes of House Committee. Indexed.
- [From 1941 House Committee became House and Building Committee]
- 37 Feb 1945-Dec 1946 Minutes of House and Building Committee. Indexed.
- 38 Feb 1880-Dec 1918 Minutes of Law Committee
- 39 Dec 1918-Nov 1930 Minutes of Law Committee. Indexed.
- 40 Dec 1930-Oct 1933 Minutes of Law Committee. Indexed.

2 Minutes of Managers' Committees, 1877-1974

- 41 Nov 1933-Jun 1936 Minutes of Law Committee. Indexed.
- 42 Jul 1936-May 1940 Minutes of Law Committee. Indexed.
- 43 Jul 1940-Jun 1946 Minutes of Law Committee. Indexed.
[Includes Finance Committee Minutes, Jan-Nov 1946]
- 44 April 1933-Jly 1940 Minutes of Maintenance Committee. Indexed.
[For Maintenance Committee Minutes, 1941-1946, see LHB1/2/53]
- 45 Feb 1893-Nov 1906 Minutes of Medical Managers' Committee.
- 46 Feb 1907-Dec 1916 Minutes of Medical Managers' Committee.
- 47 Feb 1917-Nov 1923 Minutes of Medical Managers' Committee.
- 48 Nov 1923-Jul 1929 Minutes of Medical Managers' Committee.
- 49 Jul 1929-Oct 1937 Minutes of Medical Managers' Committee. Indexed.
- 50 Dec 1937-Mar 1940 Minutes of Medical Managers' Committee. Indexed.
- 51 Jul 1940-Dec 1946 Minutes of Medical Managers' Committee. Indexed.
- 52 Nov 1918-Jul 1940 Minutes of Murray Home Committee.
- 53 Feb 1941-Aug 1946 Minutes of Murray Home Committee. Indexed.
[Bound up with Maintenance Committee Minutes Feb 1941-Nov 1946]
- 54 Feb 1903-Feb 1915 Minutes of Nursing Committee.
- 55 Feb 1915-Jan 1924 Minutes of Nursing Committee.
- 56 Feb 1924-Jul 1930 Minutes of Nursing Committee. Indexed.
- 57 Oct 1930-Nov 1934 Minutes of Nursing Committee. Indexed.
- 58 Dec 1934-Nov 1938 Minutes of Nursing Committee. Indexed.
- 59 Dec 1938-Apr 1940 Minutes of Nursing Committee. Indexed.
- 60 Jun 1940-Dec 1946 Minutes of Nursing Committee. Indexed.

2 Minutes of Managers' Committees, 1877-1974

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| 61 | Feb-Dec 1908 | Minutes of Out-Patient Department Committee. |
| 62 | Feb 1933-Dec 1936 | Minutes of Radium and Radiological Departments Committee.
Indexed. |
| 63 | Feb 1937-Nov 1938 | Minutes of Radium and Radiological Departments Committee.
Indexed. |
| 64 | Dec 1938-May 1940 | Minutes of Radium and Radiological Departments Committee.
Indexed. |
| 65 | Jul 1940-Dec 1946 | Minutes of Radium and Radiological Departments Committee.
Indexed. |
| 66 | Jan 1939-May 1940 | Minutes of Simpson Memorial Maternity Pavilion Committee.
Indexed. |
| 67 | Jun 1940-Dec 1944 | Minutes of Simpson Memorial Maternity Pavilion Committee.
Indexed. |
| 68 | Feb 1945-Nov 1946 | Minutes of Simpson Memorial Maternity Pavilion Committee.
Indexed. |
| 69 | Jan 1930-May 1931 | Minutes of Special Committees. Indexed. |
| 70 | Jul 1931-Oct 1934 | Minutes of Special Committees. Indexed. |
| 71 | Oct 1934-Dec 1936 | Minutes of Special Committees. Indexed. |
| 72 | Nov 1936-Jun 1938 | Minutes of Special Committees. Indexed. |
| 73 | Jul 1938-Sept 1939 | Minutes of Special Committees. Indexed. |
| 74 | Sept 1939-Jun 1940 | Minutes of Special Committees. Indexed. |
| 75 | Jun 1940-Dec 1944 | Minutes of Special Committees. Indexed. |
| 76 | Apr 1945-Oct 1946 | Minutes of Special Committees. Indexed. |
| 77 | Mar 1936-Mar 1941 | Minutes of Special Committees. Indexed.
[Salaries and Wages Committee] |
| 78 | Mar 1942-Feb 1948 | Minutes of Special Committees. Indexed.
[Salaries and Wages Committee] |
| 79 | Nov 1894-Nov 1923 | Minutes of Surgical Staff. Indexed. |

2 Minutes of Managers' Committees, 1877-1974

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| 80 | Feb 1906-Dec 1911 | Minutes of Works Committee. [Thereafter Works Committee business dealt with by House Committee] |
| 81 | Jan 1943-Jul 1947 | Minutes of South Eastern Area Committee of the Scottish Branch of the British Hospitals Association. Indexed. |
| 82 | Feb 1958-Jan 1964 | Minutes of Meetings of the Medical Staff Committee of the Simpson Memorial Maternity Pavilion and of the Gynaecological Staff of the Royal Infirmary of Edinburgh. |
| 83 | wanting | |
| 84 | wanting | |
| 85 | Feb 1971-Jun 1974 | Minutes of Meetings of the Medical Staff Committee of the Simpson Memorial Maternity Pavilion and of the Gynaecological Staff of the Royal Infirmary of Edinburgh. |

3 Minutes of the Corporation (Court of Contributors) of the Royal Infirmary of Edinburgh, 1871-1948

This series of minutes began after the Edinburgh Royal Infirmary Act of 1870. Although overall responsibility for the Infirmary rested with the Court of Contributors, over the years authority had gradually passed to the Managers. The 1870 Act officially transferred executive powers of administration to the Managers and subsequently the Managers' and Contributors' minutes were kept in separate volumes. These minutes contain the Managers' report to the Contributors and the Contributors' report thereon, as well as comments on the Infirmary's finances and on matters of major importance, eg the admission of female students.

1 Jan 1871-Jan 1890

2 Jan 1891-Jan 1909

3 Jan 1910-Jan 1933

4 Mar 1933-Jul 1941

5 Jan 1942-Feb 1948

6 Jan 1894-Jan 1941

4 Annual Reports, 1801-1948

Although the Managers decided in 1755 to publish an annual report, the earliest report to survive is that for 1801. Gaps in the series can to some extent be made good by reference to the minutes, which contain annual summaries of the number of patients treated and of the accounts.

The earlier reports consist of the Managers' report to the Court of Contributors, a summary of patients treated and a list of subscribers. The reports gradually expand to include (in addition to the above) the Committee of Contributors report on that of the Managers, lists of office bearers and staff, abstracts of accounts, tables showing the parish of origin and occupation of the patients and lists of beds and wards named after benefactors. From 1895/96 to 1916/17 they contain lists of wards with names of ward staff, and from 1938/39 they include the Simpson Memorial Maternity Pavilion.

The reports for 1948-1974 will be found among the records of the Board of Management of the Royal Infirmary of Edinburgh and Associated Hospitals (LHB2), those for 1974-1994 in the records of the RIE and Associated Hospitals Unit (LHB42), and those for 1994-1999 in the records of the RIE NHS Trust (LHB43).

1	1801	Annual Report. Held in EU Library, ref RQ3 28/15
2	1802	Annual Report. Xerox, from original in EU Library
3	1803	Annual Report. Held in EU Library, ref RQ3 28/16
4	1804	Annual Report. Held in EU Library, ref RQ3 28/17
5	1805	Annual Report. Bound with LHB1/4/7
6	1806	Annual Report
7	1807	Annual Report. Bound with LHB1/4/5
8	wanting	
9	wanting	
10	1810	Annual Report. Bound up with printed correspondence concerning the accusation against Robert Liston that he had tempted patients away from the Infirmary, 1821.
11	wanting	
12	1812	Annual Report. Xerox, from original in Edinburgh Central Library
13	1813	Annual Report. Xerox, from original in Edinburgh Central Library
14	1814	Annual Report. Xerox, from original in EU Library

4 Annual Reports, 1801-1948

15	1815	Annual Report. Xerox, from original in EU Library
16	1816	Annual Report
17	wanting	
18	1818	Annual Report
19	wanting	
20	wanting	
21	1821	Annual Report
22	1822	Annual Report
23	1823	Annual Report. Xerox, from original in EU Library
24-35	wanting	
36	1836-1837	Annual Report
37	1837-1838	Annual Report
38	1838-1839	Annual Report
39	1839-1840	Annual Report
40	1840-1841	Annual Report
41	1841-1842	Annual Report
42	1842-1843	Annual Report
43	1843-1844	Annual Report
44	1844-1845	Annual Report
45	1845-1846	Annual Report
46	1846-1847	Annual Report
47	1847-1848	Annual Report

4 Annual Reports, 1801-1948

48	1848-1849	Annual Report
49	1849-1850	Annual Report
50	1850-1851	Annual Report
51	1851-1852	Annual Report
52	1852-1853	Annual Report
53	1853-1854	Annual Report
54	1854-1855	Annual Report
55	1855-1856	Annual Report
56	1856-1857	Annual Report
57	1857-1858	Annual Report
58	1858-1859	Annual Report
59	1859-1860	Annual Report
60	1860-1861	Annual Report
61	1861-1862	Annual Report
62	1862-1863	Annual Report. Separate second copy
63	1863-1864	Annual Report
64	1864-1865	Annual Report
65	1865-1866	Annual Report
66	1866-1867	Annual Report
67	1867-1868	Annual Report
68	1868-1869	Annual Report
69	1869-1870	Annual Report

4 Annual Reports, 1801-1948

70	1870-1871	Annual Report
71	1871-1872	Annual Report
72	1872-1873	Annual Report
73	1873-1874	Annual Report
74	1874-1875	Annual Report
75	1875-1876	Annual Report
76	1876-1877	Annual Report
77	1877-1878	Annual Report
78	1878-1879	Annual Report
79	1879-1880	Annual Report
80	1880-1881	Annual Report
81	1881-1882	Annual Report
82	1882-1883	Annual Report
83	1883-1884	Annual Report
84	1884-1885	Annual Report
85	1885-1886	Annual Report
86	1886-1887	Annual Report
87	1887-1888	Annual Report
88	1888-1889	Annual Report
89	1889-1890	Annual Report
90	1890-1891	Annual Report
91	1891-1892	Annual Report

4 Annual Reports, 1801-1948

92	1892-1893	Annual Report
93	1893-1894	Annual Report
94	1894-1895	Annual Report
95	1895-1896	Annual Report
96	1896-1897	Annual Report
97	1897-1898	Annual Report
98	1898-1899	Annual Report
99	1899-1900	Annual Report
100	1900-1901	Annual Report
101	1901-1902	Annual Report
102	1902-1903	Annual Report
103	1903-1904	Annual Report
104	1904-1905	Annual Report
105	1905-1906	Annual Report
106	1906-1907	Annual Report
107	1907-1908	Annual Report
108	1908-1909	Annual Report
109	1909-1910	Annual Report
110	1910-1911	Annual Report
111	1911-1912	Annual Report
112	1912-1913	Annual Report
113	1913-1914	Annual Report

4 Annual Reports, 1801-1948

114	1914-1915	Annual Report
115	1915-1916	Annual Report
116	1916-1917	Annual Report
117	1917-1918	Annual Report
118	1918-1919	Annual Report
119	1919-1920	Annual Report
120	1920-1921	Annual Report
121	1921-1922	Annual Report
122	1922-1923	Annual Report
123	1923-1924	Annual Report
124	1924-1925	Annual Report
125	1925-1926	Annual Report
126	1926-1927	Annual Report
127	1927-1928	Annual Report
128	1928-1929	Annual Report
129	1929-1930	Annual Report
130	1930-1931	Annual Report
131	1931-1932	Annual Report
132	1932-1933	RIE Annual Report
133	1933-1934	RIE Annual Report
134	1934-1935	RIE Annual Report
135	1935-1936	RIE Annual Report

4 Annual Reports, 1801-1948

136	1936-1937	RIE Annual Report
137	1937-1938	RIE Annual Report
138	1938-1939	RIE Annual Report
139	1939-1940	RIE Annual Report
140	1940-1941	RIE Annual Report
141	1942	RIE Annual Report
142	1943	RIE Annual Report
143	1944	RIE Annual Report
144	1945	RIE Annual Report
145	1946	RIE Annual Report
146	1947	RIE Accounts only
147	1948	RIE Accounts only (1 Jan-4 July)

5 Rules and Regulations and Charter, 1730-1965

The Infirmary's rules and regulations were first published in 1730 in a pamphlet describing the establishment of the hospital. This and the other early publications of the history and statutes of the Infirmary were designed for publicity purposes, to encourage subscriptions. As well as regulations relating to the election of managers and the running of the hospital, these publications contain 'job descriptions' for members of staff. The Royal Charter for the Infirmary was issued in 1736. See also GD1/125.

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| 1* | 1730 | <i>An Account of the Rise and Establishment of the Infirmary or Hospital for Sick-Poor, erected at Edinburgh.</i> Includes rules for the management of the Infirmary and lists of managers, subscribers, parishes from which donations had been received and patients treated during the first year. |
| 1a | [1730] | Copy of the list of patients treated during the first year |
| 1b | 1736 | Royal Charter of the Royal Infirmary of Edinburgh |
| 1c | [1736] | Skipet from the seal of Royal Charter of the Royal Infirmary of Edinburgh |
| 2 | 1749 | <i>The History and Statutes of the Royal Infirmary of Edinburgh.</i> From the library of the Honourable Charles Hope Weir of Craigiehall & Blackwood Esq. |
| 2a | 1749 | <i>The History and Statutes of the Royal Infirmary of Edinburgh.</i> Annotated. |
| 3 | 1778 | <i>The History and Statutes of the Royal Infirmary of Edinburgh.</i> Includes a copy of the royal charter to the Infirmary 1736, and floor-plans and elevation of the north front of the building. |
| 4 | 1778 | <i>The History and Statutes of the Royal Infirmary of Edinburgh.</i> From the Clerk's Office. Bound with the Edinburgh Royal Infirmary Act 1870, and Rules for Election of Managers 1875. |
| 4a | 1778 | <i>The History and Statutes of the Royal Infirmary of Edinburgh.</i> Includes elevation of the north front and floor plans of the building, and copy of the royal charter 1736. Inscribed to the Right Honourable the Lord President of the Court of Session from the Author. |

* MICROFILM COPY AVAILABLE

5 Rules and Regulations and Charter, 1730-1965

- 4b 1778 *The History and Statutes of the Royal Infirmary of Edinburgh* by Dr Stedman. Includes floor plans and elevation of the north front of the building, and a copy of the royal charter 1736. Inscribed to Kenneth McKenzie from Gregory Grant MD 1802, and presented by Dr R. Traquair Thin 1968.
- 4c 1778 *The History and Statutes of the Royal Infirmary of Edinburgh.* Includes arms of the RIE, photograph of the original donation box, and photograph of the ceremony of the laying of the foundation stone by the Prince of Wales in 1870 pasted in; inscription regarding donation of volume by G. Samuel Carfrae, convenor of House Committee 1927; elevation of the north front and floor plans of the building, and copy of the royal charter 1736.
- 4d 1778 *The History and Statutes of the Royal Infirmary of Edinburgh.* Inscribed to Thomas Cleghorn Esq., Magistrate of the City of Edinburgh, from the Managers of the Royal Infirmary, and presented by Miss E.C. Thomson in 1969. Includes floor plans and elevation of the north front of the building, and a copy of the royal charter 1736.
- 4e 1778 *Charter of the Royal Infirmary.* Includes *History and Statutes*, with elevation of the north front and floor plans of the building.
- 5 1816 *Regulations of the Royal Infirmary of Edinburgh.* Regulations relating to the apothecary, clerks, dressers, students and nurses.
- 6 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.* Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870. (2 copies, second with annotations)
- 7 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with additions up to 1887. Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870.
- 8 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with additions up to 1894. Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870.
- 9 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with additions up to 1895. Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870.

5 Rules and Regulations and Charter, 1730-1965

- 9a 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870.
- 9b 1881 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendix containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870. Paperback copy.
- 10 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870.
- 10a 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870. Stamped by William J. Kirk, 119 Princes Street, Edinburgh.
- 10b 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870, with additions up to 1899. Surgical Waiting Room copy.
- 11 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870, with additions up to 1903. Medical Waiting Room copy.
- 12 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870, with additions up to 1922. Ward 36 copy.
- 12a 1897 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
Includes appendices containing Royal Infirmary charter, 1736 and Edinburgh Royal Infirmary Act, 1870, with additions up to 1912. Ward 28 copy. Acc RIE/20.
- 13 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870.
- 13a 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870. Convalescent House copy.

5 Rules and Regulations and Charter, 1730-1965

- 13b 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1909. Nurses'
Home copy.
- 13c 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1909.
Convalescent House copy.
- 13d 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1911. Ward 36
copy.
- 13e 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1912. Ward 31
copy.
- 13f 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1912. Ward 25
copy.
- 13g 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1912. Ward 27
copy.
- 13h 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870, with additions up to 1912. Medical
Out-Patient Department copy.
- 14 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870. With additions up to 1914.
Superintendent's copy.
- 15 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.*
with appendix containing the Royal Infirmary Charter, 1736, and the
Edinburgh Royal Infirmary Act, 1870. With additions up to 1952.
Treasurer's and Clerk's copy.

5 Rules and Regulations and Charter, 1730-1965

- 15a 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870, with additions up to 1922. Registrar's Office copy.
- 16 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870. With additions up to 1924. House Steward's copy.
- 17 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870. With additions up to 1939. Lady Superintendent of Nurses' copy.
- 18 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870. With additions up to 1941.
- 18a 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh,* no appendix. With annotations and additions up to 1909. Pages missing. Small paperback copy.
- 18b 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh,* no appendix. With annotations and additions up to 1922. Small paperback copy.
- 18c 1905 *Rules and Regulations of the Royal Infirmary of Edinburgh.* with appendix containing the Royal Infirmary Charter, 1736, and the Edinburgh Royal Infirmary Act, 1870. Large paperback copy.
- 19 1872-1886 Charles R. Fasson: regulations on all aspects of the Infirmary's administration including consumption of coal, issue of aerated water to patients, ledgers for various types of requisitions, etc. Pages torn out of notebook.

5 Rules and Regulations and Charter, 1730-1965**20 Miscellaneous Papers**

- 1 Rules relative to operations in the Edinburgh Royal Infirmary, n.d. Printed sheet.
- 2 Regulations to be followed when a Death occurs in a Ward, n.d. Printed sheet.
- 3 Rules and Regulations for the Issue of Medicines, Surgical Dressings, Wines, Spirits, Aerated Waters, etc, from the Laboratory, n.d. Printed sheet.
- 4 Arrangements under which Soldiers of the Garrison of Edinburgh Castle will be admitted for treatment to the Royal Infirmary, n.d. Printed sheet.
- 5 Rules for Patients, n.d. Large printed notice.
- 6 Rules regarding applications for new instruments or apparatus for use in the Infirmary, n.d.
- 7 Instructions in case of Fire, 1949. RIE notice for hanging on wall.

21 Rules for RIE Nursing Staff (see also LHB1/104/1)

- 1 “Rules for Sisters”, 1956
- 2 “Standing Orders for Sisters”, 1965

- 22 1 *Regulations for the Guidance of Resident Medical and Surgical Officers, Royal Edinburgh Infirmary, n.d.*
- 2 *Regulations for the Guidance of Senior Clinical Assistants, Resident House Surgeons, and Post Graduates in the Simpson Memorial Maternity Pavilion and Gynaecological Wards of the Royal Infirmary, n.d.*
- 3 *Regulations for the Guidance of Resident Physicians and Surgeons, Non-Resident House Physicians and Surgeons, and Clinical Assistants in the Royal Infirmary of Edinburgh, 1907*

5 Rules and Regulations and Charter, 1730-1965

- 23 1947 Ward 3: Instructions signed by the Medical Superintendent, dated 25 Oct 1947, typescript.
- 1 Instructions regarding Ward 3
 - 2 Detention of Patients in Ward 3

NOTICES FOR PATIENTS

- 24 n.d. 1 “The Managers cannot accept Responsibility for any articles left in this Department”
- 2 NHS Charges for Glasses
- 25 n.d. Smoking Rules [Ward 20?]. In oak frame.
- 26 n.d. Rules for Patients. Large notice, previously framed.

6 Managers' Visiting Books, 1818-1925

The Managers inspected the hospital regularly on a rota basis. These volumes contain brief notes of their inspections.

1 Apr 1818-Feb 1871

2 Jun 1875-Apr 1882

3 Apr 1900-Jul 1925

7 Printed Memorials, Reports and Pamphlets, 1737-1932

- 1 1737 *Memorial Concerning the Surgeon's Hospital.*
Describes the setting up of the hospital and appeals for subscriptions. Xerox, from original in National Library of Scotland.
- 2 1737 *Appendix to the Memorial concerning the Surgeons Hospital.*
Describes relations with the Royal Infirmary and includes:
Proposals from the Erectors of the Surgeons Hospital to the Managers of the Infirmary, 13th March 1736. Memorial by the Managers of the Infirmary in answer to the Proposals, 7th June 1736. Reply from the managers of the Surgeons Hospital to the Memorial, n.d. Xerox, from original in National Library of Scotland.
- 3 1737 *A Vindication of the Managers of the Royal Infirmary of Edinburgh from the Aspersions cast upon their Conduct in a late Pamphlet.*
Xerox, from original in National Library of Scotland.
- 4 1739 *Letter from a Gentleman in Town to his friend in the Country Relating to the Royal Infirmary of Edinburgh.* Describes the new Infirmary and appeals for subscriptions.
- 5 1800 *Memorial to the Managers of the Royal Infirmary by James Gregory, M.D.* Attacks rota system of attendance by surgeons. (2 copies)
- 5a 1803 *Memorial to the Managers of the Royal Infirmary by James Gregory, M.D.* Second edition.
- 6 1800 *Answer for the Junior Members of the Royal College of Surgeons of Edinburgh to the Memorial of Dr. James Gregory.*
- 7 1800 *Observations on the Mode of Attendance of the Surgeons of Edinburgh on the Royal Infirmary in Letter Addressed to the Royal College of Surgeons by Benjamin Bell.*
- 8 1803 *Additional Memorial to the Managers of the Royal Infirmary by James Gregory, M.D.*
- 9 1818 *Letter Addressed to the Treasurer of the Royal Infirmary of Edinburgh by James Russell.* Concerns contributions to the Infirmary.

7 Printed Memorials, Reports and Pamphlets, 1737-1932

- | | | |
|----|-----------|---|
| 10 | 1821-1822 | Printed correspondence relating to the charges against Robert Liston that he had criticised the practice of surgery in the Infirmary and had enticed patients away in order to build up his practice. Two pamphlets bound together. |
| 11 | 1834 | <i>Answers by the Managers of the Royal Infirmary of Edinburgh to ... the Committee Appointed by the House of Commons to Inquire into the State of Medical Practice and Education.</i> |
| 12 | 1843 | <i>Remarks relative to the Proposed Transfer and Rebuilding of the Royal Infirmary on site of the Charity Workhouse</i> in a letter to the Lord Provost from Sir George Ballingall. |
| 13 | 1843 | <i>Report on Diets of the Royal Infirmary.</i> |
| 14 | 1852 | <i>Letter to the Managers of the Royal Infirmary from the Professor of Clinical Surgery (James Syme) and the Memorial of the Royal College of Surgeons to the Managers of the Royal Infirmary.</i> Relates to the appointment of the Professor of Surgery as Acting Surgeon to the Infirmary. |
| 15 | 1877 | Printed report by Charles Barry, President of the Royal Institute of British Architects, on the building of a new Infirmary, following allegations of defective workmanship and of use of inferior materials. |
| 16 | 1880 | Printed letter from the Ordinary Physicians of the Royal Infirmary to the Managers concerning the proposed closure of some of their wards during the autumn instead of University wards and the employment of additional resident physicians. |
| 17 | 1903 | <i>Excerpt from the Minutes of the Managers and Communications Received from the Staff relative to the Introduction of an Age Limit in Connection with Staff Appointments.</i> |
| 18 | 1932 | Report by a special committee of the Managers on the financial position of the Infirmary. |
| 19 | 1879 | Report of the Proceedings at the Opening of the New Royal Infirmary of Edinburgh on Wednesday 29 th October 1879; with a list of subscribers to the Building and Furnishing Funds. |
| 20 | 1760 | <i>A Letter from a Student of Physic at Edinburgh to his Friend in London.</i> London: Printed in the year 1760.
Xerox, form original in Royal College of Physicians' Library. |

7a Legal Papers relating to Managers, 1889-1953

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|----|-----------------|--|
| 1 | Mar 1889 | Case for the Managers of the Royal Infirmary of Edinburgh for the Opinion of Counsel, 8 th March 1889 |
| 2 | Dec 1889 | Case for the Managers of the Royal Infirmary of Edinburgh for the Opinion of Counsel, December 1889 |
| 3 | [not allocated] | |
| 4 | 1909 | Copy Agreement between the Royal Infirmary of Edinburgh and Sir Thomas R. Fraser, Dr G.A. Gibson and Dr H. Rainy, as to Clinical Medicine Laboratory, 1909 |
| 5 | 1912 | Agreement for Private Branch Exchange between His Majesty's Postmaster General and Edinburgh Royal Infirmary, 1912, and related papers |
| 6 | 1927 | City of Edinburgh Maternity Service and Child Welfare Scheme: Agreement between the Lord Provost, Magistrates and Council of the City of Edinburgh and the Directors of the Royal Maternity and Simpson Memorial Hospital, Edinburgh, 1927 |
| 7 | Mar 1929 | Clinical Teaching: Agreement between the Managers of the Royal Infirmary of Edinburgh and the Governing Body of the School of Medicine of the Royal Colleges, Edinburgh, with relation to regulations, March 1929 |
| 8 | 1932 | Agreement between the Edinburgh Royal Maternity and Simpson Memorial Hospital and the Royal Infirmary of Edinburgh, 1932 |
| 9 | 1932 | Edinburgh Royal Maternity and Simpson Memorial Hospital Order Confirmation Act 1932 |
| 10 | 1937 | Edinburgh Royal Maternity and Simpson Memorial Hospital Order Confirmation Act 1937, Chapter xvi |
| 11 | 1930, 1937 | Death certificates of Dr Nasmyth (1930) and James Russell Middleton (1937) |
| 12 | Nov 1939 | Clinical Teaching: Agreement between the Managers of the Royal Infirmary of Edinburgh and the Governing Board of the School of Medicine of the Royal Colleges of Edinburgh with relative regulations, Nov 1939 (2 copies) |
| 13 | 1943 | Maternity Services (Scotland) Act 1907: Minute of Agreement between the Lord Provost, Magistrates and Council of the City of Edinburgh and the Managers of the Royal Infirmary, Edinburgh, 1943 |

7a Legal Papers relating to Managers, 1889-1953

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|----|------|--|
| 14 | 1946 | Cancer Act 1939 Interim Scheme of Arrangements: Agreement between the Lord Provost, Magistrates and Council of the City of Edinburgh and the Managers of the Royal Infirmary, Edinburgh, 1946 |
| 15 | 1947 | Cancer Act 1939 Interim Scheme of Arrangements: Agreement between the County Council of the County of East Lothian and the Managers of the Royal Infirmary of Edinburgh, 1947 |
| 16 | 1947 | Cancer Act 1939 Interim Scheme of Arrangements: Agreement between the Provost, Magistrates and Councillors of the City and Royal Burgh of Dunfermline and the Managers of the Royal Infirmary of Edinburgh, 1947 |
| 17 | 1947 | [Cancer Act 1939 Interim Scheme of Arrangements:] Minute of Agreement between the County Council of the County of Fife and the Managers of the Royal Infirmary of Edinburgh, 1947 |
| 18 | 1947 | [Cancer Act 1939 Interim Scheme of Arrangements:] Agreement between the County Council of the County of Peebles and the Managers of the Royal Infirmary of Edinburgh, 1947 |
| 19 | 1949 | Memorial by the Board of Management for the Royal Infirmary of Edinburgh and Associated Hospitals for the Opinion of Counsel, 1949 [validity of bequests] |
| 20 | 1950 | Memorial by the Board of Management for the Royal Infirmary of Edinburgh and Associated Hospitals for the Opinion of Counsel, 1950 |
| 21 | 1953 | Memorial by the Board of Management for the Royal Infirmary of Edinburgh and Associated Hospitals for the Opinion of Counsel, 1953 [endowment of beds] |
| 22 | 1935 | Minute of agreement between the Lord Provost, Magistrates and Council of the City of Edinburgh and the Directors of the Edinburgh Royal Maternity and Simpson Memorial Hospital: Venereal Diseases Scheme, 1935 |

8 Miscellaneous Papers Relating to the Managers, 1882-1948

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|----|--------------------|--|
| 1 | 1882-1948 | Lists of managers. MS volume. |
| 2 | 1937-1948 | Printed lists of managers (12 items) |
| 3 | 1945,
1947-1948 | Lists of standing committees, dates of board and committee meetings and rotation of visiting by managers. (3 items) |
| 4 | 1897 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items) |
| 5 | 1898 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 6 | 1899 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 7 | 1900 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 8 | 1901 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 9 | 1902 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 10 | 1903 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 11 | 1904 | Nominations for General Court of Contributors representatives on the Board of Managers. (13 items and envelope) |
| 12 | 1905 | Nominations for General Court of Contributors representatives on the Board of Managers. (11 items and envelope) |
| 13 | 1906 | Nominations for General Court of Contributors representatives on the Board of Managers. (6 items and envelope) |
| 14 | 1907 | Nominations for General Court of Contributors representatives on the Board of Managers. (7 items and envelope) |
| 15 | 1904 | Scrutineers' report on election of Court of Contributors representatives to the Board of Managers, with notes of result and three ballot papers. (5 items) |

8 Miscellaneous Papers Relating to the Managers, 1882-1948

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|----|------|---|
| 16 | 1922 | Ballot paper for election of Court of Contributors representatives to the Board of Managers. |
| 17 | 1931 | Proxy forms for meeting of Managers on 8 th June. (9 items) |
| 18 | 1932 | Proxy forms for meeting of Managers on 21 st March. (8 items) |
| 19 | 1903 | Letter from (Dr.) Alexander James to Mr. (William) Caw (Treasurer and Clerk to the Infirmary), informing him of the resolution to be put to the Contributors' meeting concerning the age limit for physicians and surgeons nominated by the University. 10 Melville Cres., Edinburgh. |
| 20 | 1904 | Letter from (Col.) A B McHardy read at the meeting of the Court of Contributors concerning the change in form of the accounts in the Managers' annual report. 3 Ravelston Park, Edinburgh, Leith covering letter and advertisement of the meeting. (3 items) |
| 21 | n.d. | Printed form of invitation to meeting of Ordinary Managers. |
| 22 | 1934 | Petition to the Managers from the medical undergraduates of Edinburgh University that Dr. Edwin Matthew be invited to prolong his period of office as Senior Physician to the Infirmary. |
| 23 | 1927 | J R Wardlaw Burnet, Clerk of the Faculty of Advocates to W S Caw, Treasurer & Clerk to the RIE: Mr C H Brown, K.C., has been appointed as the Faculty's representative on the Board of Managers, 16 th Dec 1927. |
| 24 | n.d. | Description of the work of the Board of Managers and of the Committees of the RIE, ms draft. |

9 Receipt Books, 1744-1963

Bound volumes giving a chronological record of receipts from sources such as investments of capital, rents for properties, donations and sale of student tickets.

1	1744-1768	Daily journal of receipts
2	1769-1795	Daily journal of receipts
3	1910/11-1915/16	Receipts: from churches, city and country collections, investments, etc; quarterly.
4	1915/16-1919/20	Receipts: from churches, city and country collections, investments, etc; quarterly.
5	1919/20-1923/24	Receipts: from churches, city and country collections, investments, etc; quarterly.
6	1912/13-1919/20	Returns for Cash Books: voluntary contributions paid direct to the Treasurer - for board, tickets, etc.
7	1919/20-1923/24	Returns for Cash Books: voluntary contributions paid direct to the Treasurer - for board, tickets, etc.
8	Oct 1930-Jun 1935	Receipts Cash Book-Quarters 1 & 3
9	Jun 1935-Nov 1938	Receipts Cash Book-Quarters 1 & 3
10	Nov 1938-May 1941	Receipts Cash Book-Quarters 1 & 3
11	May 1941-Mar 1944	Receipts Cash Book-Quarters 1 & 3
12	Mar 1944-May 1946	Receipts Cash Book-Quarters 1 & 3
13	Aug 1946-Mar 1949	Receipts Cash Book-Quarters 1 & 3
14	wanting	
15	Jun 1952-Mar 1954	Receipts Cash Book-Quarters 1 & 3
16	Jan 1931-Sep 1935	Receipts Cash Book-Quarters 2 & 4
17	Jan 1936-Sep 1939	Receipts Cash Book-Quarters 2 & 4
18	Sep 1939-Apr 1942	Receipts Cash Book-Quarters 2 & 4

9 Receipt Books, 1744-1963

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|----|-------------------|--|
| 19 | Apr 1942-May 1944 | Receipts Cash Book-Quarters 2 & 4 |
| 20 | May 1944-May 1946 | Receipts Cash Book-Quarters 2 & 4 |
| 21 | May 1946-Apr 1948 | Receipts Cash Book-Quarters 2 & 4 |
| 22 | Apr 1948-Mar 1950 | Receipts Cash Book-Quarters 2 & 4 |
| 23 | 1873-1874 | Receipts and Banking by Treasurer. Quarterly accounts. |
| 24 | wanting | |
| 25 | 1884-1890 | Receipts and Bank Lodgings Quarterly accounts. No.2 |
| 26 | wanting | |
| 27 | 1894/95-1898/99 | Receipts and Bank Lodgings Quarterly accounts. No.4 |
| 28 | wanting | |
| 29 | wanting | |
| 30 | 1906/07-1908/09 | Receipts and Bank Lodgings Quarterly accounts. No.7 |
| 31 | wanting | |
| 32 | wanting | |
| 33 | 1913/14-1915/16 | Receipts and Bank Lodgings Quarterly accounts. No.10 |
| 34 | 1915/16-1917/18 | Receipts and Bank Lodgings Quarterly accounts. No.11 |
| 35 | 1917/18-1919/20 | Receipts and Bank Lodgings Quarterly accounts. No.12 |
| 36 | wanting | |
| 37 | 1920/21-1921/22 | Receipts and Bank Lodgings Quarterly accounts. No.14 |
| 38 | 1922/23-1923/24 | Receipts and Bank Lodgings Quarterly accounts. No.15 |
| 39 | 1923/24 | Receipts and Bank Lodgings Quarterly accounts.No.15B |
| 40 | Jul 1959-Aug 1961 | Day Book of Money Received and Banked. |
| 41 | Sep 1961-May 1963 | Day Book of Money Received and Banked. |

10 Receipt Books: Miscellaneous, 1864-1974

- | | | |
|----|-------------------|---|
| 1 | 1879/80-1895/96 | Rents Cash Book: divided into sections according to persons involved. Indexed. No.1 |
| 2 | 1896/97-1907/08 | Rents Cash Book: divided into sections according to persons involved. Indexed. No.2 |
| 3 | 1908/09-1915/16 | Rents Cash Book: divided into sections according to persons involved. Indexed. No.3 |
| 4 | 1916/17-1921/22 | Rents Cash Book: divided into sections according to persons involved. Indexed. No.4 |
| 5 | 1922/23-1924/25 | Rents Cash Book: divided into sections according to persons involved. Indexed. No.5 |
| 6 | 1864-1895 | Register of Leases Granted: rentals of properties & feu duties payable |
| 7 | c1927-1951 | Registers of Rents, Feu Duties, etc. |
| 8 | Oct 1911-Oct 1915 | Scroll Rents Cash Book |
| 9 | wanting | |
| 10 | wanting | |
| 11 | Jan 1920-Nov 1922 | Scroll Rents Cash Book |
| 12 | Oct 1922-Nov 1924 | Scroll Rents Cash Book |
| 13 | May 1935-May 1936 | Counterfoil book: receipts for rents, feus, etc. |
| 14 | Oct 1947-Jun 1962 | Day Book of refunds for crockery, empty cartons, etc; and sales of tea to workers, etc. Loose vouchers inside. |
| 15 | Sep 1954-Feb 1958 | Money received for patients' appliances, telephone calls, meals; and bankings of same. |
| 16 | Mar 1958-Feb 1959 | Money received for patients' appliances, telephone calls, meals, and bankings of same. |
| 17 | Jan 1954-May 1960 | Money received for staffs' appliances, telephone calls, meals, and bankings of same. |
| 18 | Jul 1972-Feb 1974 | Trunk calls and Telegrams: records date, ward, name, charge, exchange and post office, time asked, time through, paid and initials of operator. |

11 Disbursement Books, 1744-1956

Bound volumes giving accounts of money disbursed by the Treasurer to pay workmen, staff salaries, household supplies, furniture, etc.

1	1744-1754	Disbursement Book
2	1754-1768	Disbursement Book
3	wanting	
4	1781-1791	Disbursement Book
5	wanting	
6	1812-1828	Disbursement Book
7	1828-1840	Disbursement Book
8	1840-1849	Disbursement Book
9	1849-1858	Disbursement Book
10	1858-1864	Disbursement Book
11	1864-1871	Disbursement Book
12	1871-1873	Disbursement Book
13	Oct 1865-Dec 1867	Miscellaneous Payments: money received from Treasurer and paid out for carriage, postage, etc. Quarterly.
14	Jan 1867-Sep 1867	Disbursement book: money received from Treasurer and paid out for salaries, public burdens, etc. Quarterly. Duplicate of part of 13 above.
15	Nov 1868-Sep 1871	Cash Payments. Quarterly accounts.
16	Oct 1930-Feb 1940	Cash Payments. Quarters 1 & 3.
17	Apr 1940-May 1949	Cash Payments. Quarters 1 & 3
18	Dec 1930-Oct 1941	Cash Payments. Quarters 2 & 4
19	Oct 1941-Apr 1955	Cash Payments. Quarters 2 & 4

11 Disbursement Books, 1744-1956

20	Jul 1948-Aug 1953	Cash Payment Book
21	Sep 1953-Sep 1956	Cash Payment Book
22	1910/11-1914/15	General Fund Disbursement Book
23	1914/15-1918/19	General Fund Disbursement Book
24	wanting	
25	1922/23-1923/24	General Fund Disbursement Book
26	1922/23-1923/24	General Fund Disbursement Book 'B'
27	Oct 1930-Jul 1935	Bank Payments: Cash Book-Quarters 1 & 3
28	Sep 1935-Dec 1939	Bank Payments: Cash Book-Quarters 1 & 3
29	Dec 1939-Mar 1945	Bank Payments: Cash Book-Quarters 1 & 3
30	Mar 1945-Feb 1949	Bank Payments: Cash Book-Quarters 1 & 3
31	Dec 1930-Apr 1936	Bank Payments: Cash Book-Quarters 2 & 4
32	Jul 1936-May 1942	Bank Payments: Cash Book-Quarters 2 & 4
33	May 1942-Nov 1947	Bank Payments: Cash Book-Quarters 2 & 4
34	Nov 1947-May 1952	Bank Payments Cash Book-Quarters 2 & 4
35	Nov 1912-Jan 1919	Sums Drawn from Bank, Day Book No.3: ie payments of various accounts.

12 Bound Statements of Account, 1840-1870

Individual statements bound together in volumes. Income includes donations, legacies, collections, etc. Expenditure includes wages, general maintenance, general expenses, etc.

- | | | |
|---|-------------------|-------------------------|
| 1 | Oct 1840-Oct 1847 | 'Receipts and Payments' |
| 2 | Oct 1847-Oct 1855 | 'Receipts and Payments' |
| 3 | wanting | |
| 4 | Oct 1861-Sep 1870 | 'Receipts and Payments' |

13 Cash Books, 1769-1930

Bound volumes giving details of money received and disbursed by the Treasurer.

1 1769-1786

2 wanting

3 1805-1831

1831-1839

5 1839-1844 No.2

6 1844-1850

1850-1853

8 1854-1857

9 1857-1862 Vol.5 No.1

10 1862-1866 Vol.6 No.2

11 1866-1869 Vol.7

12 1869-1871 Vol.8

13 1872-1874 Vol.9

14 Apr 1874-Sep 1877 Vol.10

15 Oct 1877-Mar 1882 Vol.11

16 Apr 1882-Sep 1886 Vol.12

17 Oct 1886-Mar 1891 Vol.13

18 Apr 1891-Dec 1894 Vol.14

19 Jan 1895-Sep 1898 Vol.15

20 1898/99-1901/02 Vol.16

21 1901/02-1903/04 Vol.17

13 Cash Books, 1769-1930

22	1904/05-1906/07	Vol.18
23	1906/07-1908/09	Vol.19
24	1908/09-1910/11	Vol.20
25	1910/11-1912/13	Vol.21
26	1912/13-1914/15	Vol.22
27	1914/15-1916/17	Vol.23
28	1916/17-1917/18	Vol.24
29	1918/19-1920/21	Vol.25
30	1919/20-1921/22	Vol.26
31	1921/22-1923/23	Vol.27
31a	Sep 1924-Oct 1926	Cash Book Quarters 1 & 3
32	Oct 1926-Jul 1928	Cash Book-Quarters 1 & 3
33	Jul 1928-Jun 1930	Cash Book-Quarters 1 & 3
34	Jun 1930-Jul 1930	Cash Book-Quarters 1 & 3
35	Dec 1924-Jan 1927	Cash Book-Quarters 2 & 4
36	Jan 1927-Feb 1929	Cash Book-Quarters 2 & 4
37	Feb 1929-Nov 1930	Cash Book-Quarters 2 & 4
38	Feb 1901-1905	Treasurer's Cash Book

14 Cash Notebooks: Miscellaneous, 1927-1962

- | | | |
|----|-------------------|---|
| 1 | Oct 1936-Jul 1942 | Public Funds Journal |
| 2 | Aug 1942-Aug 1945 | Public Funds Journal |
| 3 | Aug 1945-Nov 1949 | Public Funds Journal |
| 4 | Nov 1949-Mar 1952 | Public Funds Journal |
| 5 | Apr 1952-Dec 1954 | Public Funds Journal |
| 6 | Jan 1955-Oct 1958 | Public Funds Journal |
| 7 | Oct 1958-Mar 1959 | Public Funds Journal |
| 8 | Jun 1927-May 1929 | Monthly Account Book (cheques drawn in payment of monthly acts) |
| 9 | May 1929-Feb 1931 | Monthly Account Book |
| 10 | Jan 1931-Sep 1932 | Monthly Account Book |
| 11 | wanting | |
| 12 | wanting | |
| 13 | wanting | |
| 14 | wanting | |
| 15 | Aug 1938-Dec 1940 | Monthly Account Book |
| 16 | Jan 1941-Jun 1943 | Monthly Account Book |
| 17 | Jun 1943-Sep 1946 | Monthly Account Book |
| 18 | Nov 1951-Mar 1954 | Ledger of Accounts Paid |
| 19 | Oct 1956-Apr 1959 | Cashier's Imprest Account |
| 20 | Oct 1948-Jun 1956 | Endowment Fund Bank Payments Book |
| 21 | May 1949-Jun 1956 | Board of Management Fund Cash Book |

14 Cash Notebooks: Miscellaneous, 1927-1962

- | | | |
|----|-------------------|---|
| 22 | Oct 1950-Sep 1953 | Receipts-Endowment Fund, Board of Management Fund, and No.1 account. |
| 23 | Apr 1955-Dec 1962 | Cash Book: Endowment fund and Board of Management Fund.
Loose inside: receipts and other papers. (9 items) |
| 24 | Oct 1952-Aug 1953 | Lodgements and Drafts Book: Endowment Fund, Board of Management Fund, Murray Keith Fund, Murray Trust, misc. |

15 Account Books: Particular Funds, 1931-1956

- | | | |
|---|-------------------|--|
| 1 | Jul 1948-Mar 1950 | Public Funds of No.1 Account: Receipts of money from Regional Board; Schools of Physiotherapy, etc; board and lodging; private patients, etc. |
| 2 | Apr 1950-Mar 1952 | Public Funds of No.1 Account: Receipts of money from Regional Board; Schools of Physiotherapy, etc; board and lodging; private patients, etc. |
| 3 | Apr 1952-Mar 1954 | Public Funds of No.1 Account: Receipts of money from Regional Board; Schools of Physiotherapy, etc; board and lodging; private patients, etc. No.2 |
| 4 | Apr 1950-Nov 1954 | Board of Management Account: Interest, comforts fund, legacies, etc. |
| 5 | Apr 1950-Mar 1956 | Endowment Fund: Legacies, income tax, interest, annuity bonds, etc. |
| 6 | Jan 1931-Jun 1936 | Rockefeller Foundation Account: Statistical Research Department. |

16 Registers of Student Tickets Sold, 1837-1949

Bound volumes giving names of students, ticket numbers, cost of tickets, etc.

- | | | |
|----|-------------------|---|
| 1 | Nov 1837-Aug 1865 | Annual tickets |
| 2 | May 1839-Aug 1865 | Quarterly tickets |
| 3 | Nov 1865-Feb 1881 | Summary of Annual, Half Yearly and Quarterly tickets sold |
| 4 | May 1881-Aug 1886 | Season Tickets |
| 5 | Nov 1886-Sep 1890 | Season Tickets |
| 6 | Oct 1890-Nov 1893 | Season Tickets |
| 7 | Nov 1893-Jun 1898 | Season Tickets |
| 8 | Jul 1898-May 1903 | Season Tickets |
| 9 | May 1903-May 1909 | Season Tickets |
| 10 | May 1909-Jan 1914 | Season Tickets |
| 11 | Jan 1914-Feb 1920 | Season Tickets |
| 12 | Feb 1920-Dec 1923 | Season Tickets |
| 13 | Jan 1924-Jun 1929 | Season Tickets |
| 14 | Jul 1929-Mar 1934 | Season Tickets |
| 15 | Apr 1934-Jun 1944 | Season Tickets |
| 16 | Oct 1937-Nov 1942 | Season Tickets, Male |
| 17 | Nov 1942-Aug 1948 | Season Tickets, Male |
| 18 | Oct 1892-Jun 1921 | Season Tickets, Women Students |
| 19 | Jul 1921-Dec 1944 | Season Tickets, Women Students |
| 20 | Jan 1938-Jun 1948 | Season Tickets, Female |
| 21 | Apr 1916-Oct 1922 | Women's Qualifying course Tickets sold. |

16 Registers of Student Tickets Sold, 1837-1949

22	Nov 1838-Nov 1867	Perpetual tickets	
23	Oct 1868-Nov 1877	Perpetual tickets	
24	Nov 1877-Oct 1880	Perpetual tickets	
25	Oct 1880-May 1882	Perpetual tickets	(different format)
26	Oct 1880-Sep 1888	Perpetual tickets	(different format)
27	Oct 1910-Oct 1916	Perpetual tickets No.6	
28	Oct 1916-Dec 1921	Perpetual tickets No.7	
29	Jan 1922-Dec 1922	Perpetual ticket	No.8
30	Oct 1880-Sep 1885	Register of Perpetual Tickets and Record of Attendance	
31	Oct 1885-Sep 1888	Register of Perpetual Tickets and Record of Attendance	
32	Oct 1888-May 1891	Register of Perpetual Tickets and Record of Attendance.	
33	May 1891-Oct 1893	Register of Perpetual Tickets and Record of Attendance. No.4	
34	Oct 1893-Jun 1896	Register of Perpetual Tickets and Record of Attendance. No.5.	
35	Jul 1896-Nov 1899	Register of Perpetual Tickets and Record of Attendance. No.6.	
36	Nov 1899-May 1903	Register of Perpetual Tickets and Record of Attendance. No.7.	
37	May 1903-Feb 1907	Register of Perpetual Tickets and Record of Attendance. No.8.	
38	Mar 1907-Jan 1911	Register of Perpetual Tickets and Record of Attendance. No.9.	
39	Jan 1911-Apr 1914	Register of Perpetual Tickets and Record of Attendance. No.10.	
40	Apr 1914-Nov 1918	Register of Perpetual Tickets and Record of Attendance. No.11.	
41	Nov 1918-Oct 1921	Register of Perpetual Tickets and Record of Attendance. No.12	
42	Oct 1921-Dec 1924	Register of Perpetual Tickets and Record of Attendance. No.13	

16 Registers of Student Tickets Sold, 1837-1949

43	Jan 1925-Sep 1929	Register of Perpetual Tickets and Record of Attendance. No.14.
44	Sep 1929-Dec 1933	Register of Perpetual Tickets and Record of Attendance. No.15.
45	Jan 1934-Sep 1937	Register of Perpetual Tickets and Record of Attendance. No.16.
46	Oct 1937-Apr 1948	Register of Perpetual Tickets and Record of Attendance. No.17.
47	Oct 1937-Dec 1943	Perpetual Tickets Sold-Male
48	Dec 1943-Jun 1948	Perpetual Tickets Sold-Male
49	Oct 1937-Dec 1946	Perpetual Tickets Sold-Female
50	Oct 1893-Jan 1920	Register of Perpetual Tickets for Women's Qualifying Course, and Record of Attendance.
51	Apr 1920-Jun 1944	Register of Perpetual Tickets for Women's Qualifying Course, and Record of Attendance.
52	Nov 1915-May 1921	Register of Students' Attendance Certificates.
53	1849-1864	Student Tickets' Journal (arranged alphabetically)
54	1858-1870	Student Tickets' Journal (arranged alphabetically)
55	1865-1876	Student Tickets' Journal (arranged alphabetically)
56	1877-1880	Student Tickets' Journal (arranged alphabetically) No.11
57	1880	Student Tickets' Journal (arranged alphabetically) No.12
58	1947-1948	Season Ticket Index
59	1908-1919	Season Ticket Index-Male Students
60	1919-1926	Season Ticket Index-Male Students
61	1926-1936	Season Ticket Index-Male Students
62	1936-1946	Season Ticket Index-Male Students (includes females from 1943)
63	n.d.	Perpetual Ticket Index. No. 3,214-6,786
64	c.1914	Perpetual Ticket Index. No. 6,787-
65	Jul 1946-Oct 1949	Students' Hospital Ticket Refunds

17 Building and Extension Fund Ledgers, 1867-1945

- 1 Building Fund: subscriptions promised, Jun 1867-Apr 1868
- 2 Building Fund Subscription Lists, March 1868: bound vol:
 - pp 1-2: Acting Committee
 - pp 7-17: General Committee
 - p 17 onwards: Alphabetical list of subscribers' names and addresses, with additions and amendments-a working list
 - p 471 Anonymous donations
- 3 Subscription Book: Rebuilding of the Medical Hospital. Alphabetical list of names, with subscriptions paid, 1868-69
- 4 Another copy of above volume, with totals pencilled in.
- 5 Building Fund States: loose leaf folder of abstracts of accounts
 - 1 Apr-1868-Oct 1870 Abstract of Building Fund Account with Royal Bank
 - 2 Oct 1870-Oct 1871 Abstract of Building Fund Account with Royal Bank
 - 3 Oct 1871-Oct 1872 Abstract of Building Fund Account with Royal Bank
 - 4 Oct 1872-Oct 1873 Abstract of Building Fund Account with Royal Bank
 - 5 Oct 1873-Oct 1874 Abstract of Building Fund Account with Royal Bank, with note of sums received to March 1875
 - 6 Oct 1875-Oct 1876 Abstract of Building Fund Account
 - 7 Oct 1877-Oct 1878 Abstract of Building Fund Account
 - 8 Nov 1878-Nov 1879 Abstract of Building Fund Account

17 Building and Extension Fund Ledgers, 1867-1945**5 Building Fund States**

- | | | |
|----|-------------------|---|
| 9 | Aug 1868-Nov 1868 | List of additional subscriptions to New Medical Hospital |
| 10 | Nov 1868-May 1869 | List of additional subscriptions to New Medical Hospital |
| 11 | May 1869-Oct 1870 | List of additional subscriptions to New Medical Hospital |
| 12 | Oct 1871 | List of subscriptions outstanding |
| 13 | Oct 1872-Oct 1873 | List of subscriptions outstanding |
| 14 | Mar 1875-Oct 1879 | List of subscriptions outstanding: 1875 list, amended at 1 st Oct 1879 |
-
- | | | |
|----|-----------|--|
| 6 | 1879-1881 | Subscriptions towards Building Fund Debt |
| 7 | 1897-1905 | Extension Fund: sums drawn from Bank |
| 8 | 1891-1907 | Extension Fund: Cash Book No.1-receipts and payments |
| 9 | 1920-1944 | Improvements and Extension Fund: cash book |
| 10 | 1920-1924 | Improvements and Extension Fund: Abstracts of Accounts |
| 11 | 1933-1938 | Extension Fund Arts and Crafts Exhibition |
| 12 | 1937-1945 | Extension Appeal Day Book |

LETTER BOOKS / CORRESPONDENCE FILES

- | | | |
|----|-----------|--|
| 13 | 1867-1871 | Letter book of James McLauchlan regarding the Building Fund. pp 3-90 only |
| 14 | 1930-1932 | Correspondence file of the Appeal Director with Infirmary Officials. Indexed. |
| 15 | 1930-1932 | Correspondence file of the Appeal Director with members of Committees. Indexed. |
| 16 | 1930-1932 | Correspondence file of the Appeal Director regarding collections and subscriptions. Indexed. |
| 17 | 1937 | File of carbon copies of letters signed either by the Accountant or by the Appeal Officer. |

17 Building and Extension Fund Ledgers, 1867-1945

LETTER BOOKS APPEAL OFFICER

- | | | |
|----|-----------|--|
| 18 | 1930-1932 | ‘Treasurer’: copy letters and related documents letters being addressed to Mr Imrie, City Chamberlain, Edinburgh. Financial matters re Extension Appeal. |
| 19 | 1930-1932 | ‘Subscribers’: correspondence re subscriptions and contributions towards Extension Appeal. Indexed. |
| 20 | 1930-1932 | ‘General’: correspondence re contributions, quotations for equipment, collecting schemes, etc. Indexed. |
| 21 | 1937 | Letter Book-Appeal Officer: Extension Fund |
| 22 | 1937 | Letter Book-Accountant, Appeal Organiser: Extension Fund. Loose leaf file. Indexed. |

18 The League of Subscribers, 1918-1949

The League of Subscribers was formed in 1918 with the object of raising the 'systematic voluntary contributions from all classes of wage earners, officials and employees generally within the City of Edinburgh and Provincial Districts on behalf of the funds of the Royal Infirmary and of stimulating public interest in all matters affecting the welfare of the institution'.

The League introduced a scheme whereby employees in offices, factories, etc, contributed a penny a week to the Infirmary's funds from their wages. By 1929 1,400 work places were involved and the amount collected that year was £21,500.

In 1930, by means of a Section in an Act of Parliament promoted by Edinburgh Town Council, power was obtained for the election to the Board of Managers of the Infirmary of two League members.

In 1948 the National Health Service took over the job of funding the Infirmary, and in march 1949 the League of Subscribers was formally disbanded.

- | | | |
|---|-------------------|--|
| 1 | 1918-1948 | Annual Reports. Bound volume containing:
Constitution of League of Subscribers
Lists of subscribers, 1918-1921
Annual Reports, 1922-1948
Note: constitutions have ms annotations |
| 2 | Nov 1930-Nov 1937 | Minute Book: minutes of meetings of the Executive of the League, and of the Annual General Meetings of same. |
| 3 | Jan 1938-Nov 1947 | Minute Book: minutes of meetings of the Executive of the League, and of the Annual General Meetings of same. |
| 4 | Oct 1947-Apr 1949 | Minute Book as above. Contains material on the transfer of funds from the League to the Regional Board and on the winding up of the League in 1949. |
| 5 | 1918/19-1925/26 | Subscriptions received from firms, schools, etc, and banked. |
| 6 | 1925/26-1931/32 | Subscriptions received from firms, schools, etc, and banked. |
| 7 | Sep 1932-Sep 1936 | Subscriptions received from firms, schools, etc, and banked. |
| 8 | 1929-1948 | <u>Ledger containing:</u>
Contributions received Dec 1929-Jun 1941
Bi-centenary Extension Dec 1930-Sep 1934
Appeal Fund
Badge Day Income 1948
[Note: for other Badge Day accounts see LHB1/19] |

18 The League of Subscribers, 1918-1949

- | | | |
|----|-------------------|--|
| 9 | Oct 1936-Apr 1940 | Cash Book |
| 10 | Apr 1940-Sep 1943 | Cash Book |
| 11 | Sep 1943-Mar 1946 | Cash Book |
| 12 | Mar 1946-Mar 1948 | Cash Book |
| 13 | Sep 1918-Jan 1920 | Letter Book, bound vol., indexed |
| 14 | Jan 1920-Jan 1921 | Letter Book, loose leaf file (damaged) |
| 15 | Jan 1922-Jan 1923 | File of carbon copies of letters sent out by the
Organising Secretary |

19 Collections and Subscriptions, 1736-1949

1	1872-1873	Edinburgh Collections and Country Parish Collections
2	1908-1915	City Collections Subsidiary Bk. 1
3	1915-1924	City Collections Subsidiary Bk. 1
4	1924-1930	City Collections Subsidiary Bk. 1
5	1930-1936	City Collections Subsidiary Bk. 1
6	1936-1946	City Collections Subsidiary Bk. 1
7	1947-1848	City Collections Subsidiary Bk. 1
8	1900-1916	Contributions from the Country arranged according to Parishes for Annual Report. Register No.3
9	1917-1931	Contributions from the Country arranged according to Parishes for Annual Report. Register No.4
10	1912-1917	Contributions from Individuals and Firms, Edinburgh, by street
11	1909-1922	Sums received on Account of collections made by Local Treasurers. Subsidiary Bk.2
12	1922-1936	Sums received on Account of collections made by Local Treasurers. Subsidiary Bk.3
13	1936-1948	Sums received on Account of collections made by Local Treasurers. Subsidiary Bk.2
14	1911/12-1916/17	Abridgement of Register of Voluntary Contributions- Classified: (Edinburgh, country parishes, places outwith Scotland)
15	1916/17-1919/20	Abridgement of Register of Voluntary Contributions- Classified: (Edinburgh, country parishes, places outwith Scotland)
16	1919/20-1921/22	Abridgement of Register of Voluntary Contributions- Classified: (Edinburgh, country parishes, places outwith Scotland)
17	1921/22-1929/30	Abridgement of Register of Voluntary Contributions- Classified: (Edinburgh, country parishes, places outwith Scotland)

19 Collections and Subscriptions, 1736-1949

18	n.d.	Voluntary Contributions Check Book (blank)
19	Nov 1899-Dec 1910	Special Wards Donation Fund
20	Jan 1861-Jan 1881	Journal of Legacies
21	Oct 1883-Jul 1905	Legacies and donations over £100
22	1736-1928	Bound volume giving: Permanent Capital and Stock, 1736-1880 Bequests, 1851-1928
23	1924-1948	Permanent Capital Bequests, indexed.
24	1943	List of Subscriptions, donations, gifts in kind, etc.
25	1944	List of Subscriptions, donations, gifts in kind, etc.
26	1945	List of Subscriptions, donations, gifts in kind, etc.
27	1946	List of Subscriptions, donations, gifts in kind, etc.
28	Mar 1932-Sep 1938	Day of Remembrance Subscriptions
29	Oct 1938-Sep 1939	Day of Remembrance Collections
30	Oct 1939-Dec 1947	Badge Day Income
31	Nov 1939-Jun 1948	Badge Day Expenditure. [Note: see also LHB1/22/1]
32	Sep 1924-Jun 1929	Subscriptions Cash Book: quarters 1 & 3
33	Jun 1929-Jun 1930	Subscriptions Cash Book: quarters 1 & 3
34	Oct 1930-Nov 1933	Subscriptions Cash Book: quarters 1 & 3
35	Oct 1933-Oct 1937	Subscriptions Cash Book: quarters 1 & 3
36	Oct 1937-Nov 1940	Subscriptions Cash Book: quarters 1 & 3
37	Nov 1940-Mar 1944	Subscriptions Cash Book: quarters 1 & 3
38	Mar 1944-Oct 1946	Subscriptions Cash Book: quarters 1 & 3

19 Collections and Subscriptions, 1736-1949

- | | | |
|----|-------------------|---|
| 39 | Jan 1947-Mar 1949 | Subscriptions Cash Book: quarters 1 & 3 |
| 40 | Jan 1925-Mar 1929 | Subscriptions Cash book: quarters 2 & 4 |
| 41 | Mar 1929-Nov 1930 | Subscriptions Cash book: quarters 2 & 4 |
| 42 | Jan 1931-Sep 1933 | Subscriptions Cash book: quarters 2 & 4 |
| 43 | Jan 1934-Sep 1937 | Subscriptions Cash book: quarters 2 & 4 |
| 44 | Sep 1937-Feb 1941 | Subscriptions Cash book: quarters 2 & 4 |
| 45 | Feb 1941-Nov 1943 | Subscriptions Cash book: quarters 2 & 4 |
| 46 | Nov 1943-Apr 1946 | Subscriptions Cash book: quarters 2 & 4 |
| 47 | Apr 1946-Apr 1949 | Subscriptions Cash book: quarters 2 & 4 |
| 48 | 1919 | Letter Book-Organising Secretary: Badge Day.
Loose leaf file, indexed. |
| 49 | 1920 | Letter Book-Organising Secretary: Badge Day.
Loose leaf file, indexed. |

20 Investment Ledgers, 1871-1951

1	Oct 1871-Oct 1889	Inventory of Investments
2	Oct 1890-Oct 1901	Inventory of Investments
3	Oct 1902-Oct 1912	Inventory of Investments
4	Oct 1913-Oct 1920	Inventory of Investments
5	Oct 1921-Sep 1931	Inventory of Investments
6	Sep 1932-Dec 1944	Inventory of Investments
7	Dec 1945-Mar 1951	Inventory of Investments
8	1924-1951	Investment Register: amount of holdings, interest, tax, etc. Indexed. Some loose pages.
9	1946-1954	Investment Register: amount of holdings, interest, tax, etc. Indexed. Some loose pages.
10	1923-1924	Investments Register: bequests and donations. Indexed. Different format to 8 & 9.

21 Bank Ledgers, 1904-1964

- | | | |
|----|-------------------|--|
| 1 | Sep 1904-Feb 1907 | Bank Ledger |
| 2 | Mar 1907-Oct 1909 | Bank Ledger |
| 3 | wanting | |
| 4 | wanting | |
| 5 | Oct 1915-Nov 1918 | Bank Ledger |
| 6 | wanting | |
| 7 | wanting | |
| 8 | wanting | |
| 9 | Feb 1927-Dec 1928 | Bank Ledger |
| 10 | Dec 1928-May 1931 | Bank Ledger |
| 11 | May 1931-Oct 1934 | Bank Ledger |
| 12 | Nov 1934-Aug 1937 | Bank Ledger |
| 13 | Sep 1937-Apr 1940 | Bank Ledger |
| 14 | Apr 1940-Mar 1943 | Bank Ledger |
| 15 | Mar 1943-Feb 1946 | Bank Ledger |
| 16 | Mar 1946-Jul 1949 | Bank Ledger |
| 17 | Aug 1949-Oct 1952 | Bank Ledger |
| 18 | Nov 1957-Aug 1960 | Bank Transfer Counterfoil Book: No.1 to No.2 account |
| 19 | Aug 1960-Mar 1964 | Bank Transfer Counterfoil Book: No.1 to No.2 account |

22 Treasurer's Abstracts of Accounts, 1729-1949

Bound volumes: the first volume gives a list of donations, and accounts of charge and discharge. Later volumes give annual abstracts of accounts.

- | | | |
|----|-----------|---|
| 1* | 1729-1744 | |
| 2* | 1744-1768 | |
| 3* | 1769-1795 | |
| 4* | 1796-1804 | |
| 5 | 1804-1811 | |
| 6 | wanting | |
| 7 | wanting | |
| 8 | wanting | |
| 9 | wanting | |
| 10 | 1848-1866 | |
| 11 | 1869-1874 | Abstract of Expenditure-very large volume |
| 12 | 1880-1949 | Abstract of Expenditure: loose leaf folder with many of the abstracts loose inside:
a. note of abstracts for 1949, 1948, 1947
b. abstracts of quarterly statement, note of abstracts, 1928-1946 (latest date at front)
c. abstracts of totals, 1908-1928 (latest date at front)
d. cost of provisions, 1880, 1901-1903 (latest date at front)

Loose inside:
1. carbon copy of letter to W F Ferguson, secy., RIE re. money matters, 11 th Dec 1948.
2. W Ferguson to Adam Thomson, House Steward re. budget year 1949-1950. 20 th Mar 1949.
3. Same to same sending statement of estimated expenditure for his department for 1949-1950. 13 th May 1949. |

* MICROFILM COPY AVAILABLE

23 Housekeeping Accounts, 1791-1801

Bound volumes giving a daily account of quantities of meal, ale, beef, milk, etc. used, together with items such as fish purchased. Any money spent is noted and added to a running total.

1 1791-1801

24 Voucher Books, 1729-1754

Bound volumes of vouchers for all types of expenses from purchases of household items and salaries, to items such as the account of the expenses of 'soliciting and passing the Charter of the Royal Infirmary of Edinburgh'.

1	1729-1744	Treasurer's Accounts Vouchers
2	1744-1746	Treasurer's Accounts Vouchers
3	1747-1748	Treasurer's Accounts Vouchers
4	1749-1751	Treasurer's Accounts Vouchers
5	1752-1754	Treasurer's Accounts Vouchers
6	1738-1740	Vouchers re. Building New Infirmary
7	1740-1744	Vouchers re. Building New Infirmary

25 Financial Statistics, 1866-1875**1 Financial Statistics Ledger, 1866-1875, containing:**

- | | |
|-----------|--|
| p i | numbers of cases of different types of fever, 1866-1870
cases of lithotomy, different age groups, 1866-1870 |
| p ii | list of surgeons, their wards, and no. of beds in each
cost of maintenance of Porters and Nurses per year |
| pp iii-iv | copy of report sent to secretary of St Mary's Hospital, London,
26 th Jan 1870 |
| p 1 | Investment matters; Building Fund 1870; cost of properties
acquired in Surgeon Square, 1833-1850 |
| p 2 | Cost of Convalescent Home, 1870
Expense incurred in raising Building Fund, as at 1 st Oct 1870 |
| p 3 | Sizes of Dormitories and Dayrooms at Convalescent House
Wages to Servants |
| pp 5-15 | Details of expenditure, with comparisons between years, 1868-
1872 |
| p 16 | Legacies, 1 st Oct 1871-1 st Oct 1872 |
| p 17 | Donations of £100 and over, 1 st Oct 1871-1 st Oct 1872 |
| p 18 | Receipts and expenditure, 1870-1872 |
| pp 19-22 | Building Fund expenditure (continued. on p 27) |
| pp 23-24 | Statement of properties purchased for the Infirmary, 1738-1870 |
| pp 25-26 | Statement of the productive property in possession of the Royal
Infirmary at 1 st June 1872 |
| pp 27, 29 | Building Fund expenditure |
| p 31 | Statement furnished to Mr McLaren re. Building Fund, Jan
1873 |

25 Financial Statistics, 1866-1875**1 Financial Statistics Ledger, 1866-1875**

- p 32 Notanda made up for Mr Boyd and Mr Josiah Livingston on
 18th Feb 1873 before public meeting held in regard to making a special
 Collection
- pp 33-35 Original statement handed to Mr Boyd, 3rd Feb 1874
- p 36 Memorandum made up for Mr Boyd re. Ordinary and
 Extraordinary Revenue, 21st Jan 1875

26 Miscellaneous Financial Ledgers, 1903-1969

- | | | |
|----|-------------------|---|
| 1 | Oct 1924-Sep 1929 | General Ledger, no.1, indexed |
| 2 | Nov 1929-Nov 1930 | General Ledger, no.2, indexed |
| 3 | Feb 1954-Mar 1960 | Account Book-Medical Supplies: Beechmount and Leith |
| 4 | May 1958-May 1960 | Account Book-Medical Supplies: Bacteriology Dept. |
| 5 | Jun 1953-May 1960 | Account Book-Medical Supplies: Pathology Dept. |
| 6 | May 1958-May 1960 | Account Book-Medical Supplies: Various Laboratories |
| 7 | Jul 1954-May 1960 | Account Book-Medical Supplies: Various Depts, et. Physiotherapy |
| 8 | 1927-1951 | Insurance Register-property |
| 9 | 1936-1939 | Insurance Register-property |
| 10 | Oct 1903-Jan 1969 | Register of Temporary Loans |

LOOSE LEAF FOLDERS

- | | | |
|----|--------------------|---|
| 11 | Apr 1957- Mar 1958 | Expenditure Journal-various depts, etc. |
| 12 | Apr 1958-Oct 1958 | Expenditure Journal-various depts, etc. |
| 13 | Mar 1960-Sep 1960 | Expenditure Journal-various depts, etc. |
| 14 | Nov 1930-Feb 1942 | General Ledger |
| 15 | Feb 1944-Dec 1948 | General Ledger |
| 16 | Apr 1953-Mar 1957 | General Ledger |
| 17 | Jul 1948-Mar 1953 | Public Funds Ledger |
| 18 | 1930-1954 | Cash Ledger |
| 19 | Apr 1954-Mar 1959 | Cash Ledger |

26 Miscellaneous Financial Ledgers, 1903-1969

- | | | |
|-----|-------------------|---|
| 20 | Oct 1949-Dec 1958 | Journal-Beechmount and Convalescent House |
| 20a | 1920-1923 | Convalescent House |
| 21 | Mar 1957-Apr 1959 | Quarterly accounts of expenditure on wages, works, supplies, rates,
etc. |
| | | With summaries under 'Exchequer Account' |
| 22 | 1931-1933 | Money spent on purchasing 2d, 1½d, 1d and ½d stamps |

27 Salaries and Wages Books, General, 1897-1954

WAGES BOOKS 'A':

Bound volumes giving wages of porters, tradesmen, servants, nurses. Details include date, name, job, gross wage, deductions. Wages are signed for by recipients.

Quarters 1 & 3

- | | |
|----|-------------------|
| 1 | Dec 1899-Apr 1901 |
| 2 | Apr 1901-Jun 1902 |
| 3 | Jun 1902-Jun 1903 |
| 4 | Oct 1903-Jul 1904 |
| 5 | Oct 1904-Jun 1905 |
| 6 | Sep 1905-Jun 1906 |
| 7 | Jun 1906-Jun 1907 |
| 8 | Jun 1907-Jun 1908 |
| 9 | Jun 1908-Jun 1909 |
| 10 | Jun 1909-Jun 1910 |
| 11 | Jun 1910-Jun 1911 |
| 12 | Jun 1911-Jun 1912 |
| 13 | Oct 1912-Apr 1914 |
| 14 | May 1914-Jul 1915 |
| 15 | Oct 1915-Dec 1916 |
| 16 | Dec 1916-Nov 1918 |
| 17 | Apr 1918-Dec 1919 |
| 18 | Apr 1919-Jun 1920 |
| 19 | Dec 1919-May 1921 |

27 Salaries and Wages Books, General, 1897-1954

WAGES BOOKS 'A':

20 May 1921-Nov 1922

21 Nov 1922-Jun 1924

22 Oct 1924-May 1926

23 May 1926-Nov 1927

24 Nov 1927-May 1929

25 May 1929-Jun 1930

WAGES BOOKS 'B':

Bound volumes with the same details as Wages Books 'A'.

Quarters 2 & 4

26 Jul 1897-Sep 1898

27 Sep 1898-Feb 1900

28 Feb 1900-Mar 1901

29 Jul 1901-Aug 1902

30 Aug 1902-Sep 1903

31 Jan 1904-Sep 1904

32 Jan 1905-Sep 1905

33 Sep 1905-Sep 1906

34 Sep 1906-Sep 1907

35 Sep 1907-Sep 1908

36 Sep 1908-Sep 1909

37 Sep 1909-Sep 1910

38 Sep 1910-Sep 1911

27 Salaries and Wages Books, General, 1897-1954

WAGES BOOKS 'B':

- 39 Sep 1911-Mar 1912
- 40 Jun 1912-Sep 1913
- 41 Jan 1914-Apr 1915
- 42 Jul 1915-Sep 1916
- 43 Sep 1916-Mar 1918
- 44 Mar 1918-Mar 1919
- 45 Mar 1919-Mar 1920
- 46 Mar 1920-Mar 1921
- 47 Mar 1921-Sep 1922
- 48 Sep 1922-Mar 1924
- 49 Jun 1924-Feb 1926
- 50 Feb 1926-Aug 1927
- 51 Sep 1927-Feb 1929
- 52 Feb 1929-Mar 1930

SALARIES ETC BOOKS 'A'

Bound volumes similar to Wages Books. 1st and 3rd Quarters.

- 53 Oct 1912-Nov 1918
- 54 wanting
- 55 Apr 1921-Nov 1924
- 56 Dec 1924-Nov 1927
- 57 Nov 1927-May 1930

27 Salaries and Wages Books, General, 1897-1954

SALARIES ETC BOOKS 'B'

2nd and 4th Quarters.

58 Jul 1912-Mar 1918

59 wanting

60 Jul 1921-Feb 1925

61 Feb 1925-Jan 1928

62 Feb 1928-Mar 1930

SALARIES ETC BOOKS 'A & B'

63 Apr 1918-Dec 1920 1st & 3rd quarters64 Mar 1918-Apr 1921 2nd & 4th quarters

SALARIES & WAGES BOOKS 'A'

1st & 3rd Quarters

65 May 1930-Jun 1930

66 Oct 1930-Jun 1936

67 Oct 1936-May 1939

68 May 1939-Nov 1940

69 Nov 1940-Sep 1943

70 Jan 1944-Feb 1947

71 Mar 1947-Jan 1950

72 Mar 1950-Sep 1954

SALARIES & WAGES BOOKS 'B'

2nd & 4th Quarters

73 Jul 1930-Sep 1930

74 Jan 1931-Sep 1936

27 Salaries and Wages Books, General, 1897-1954

SALARIES & WAGES BOOKS 'B'

75 Sep 1936-Mar 1939

76 Mar 1939-Sep 1940

77 Jan 1941-Jun 1943

78 Oct 1943-Dec 1946

79 Dec 1946-Feb 1950

80 Feb 1950-Oct 1954

MONTHLY SALARIES BOOKS:

Superintendent, Registrar, Secretary & Treasurer, House Steward, Architect,
Dispenser, Chaplain, etc.

81 Jan 1941-Dec 1942

82 Oct 1942-Mar 1945

83 wanting

84 Jan 1946-Mar 1951

85 Apr 1951-Mar 1954 'Administration'

MONTHLY SALARIES BOOKS:

Tutors, Matrons, Schools of Dietetics and Physiotherapy, Medical
Pathologists, Residents, etc.

86 Jan 1945-Jun 1947

87 Jul 1947-Dec 1949

88 Oct 1949-Jun 1952

89 Apr 1952-Feb 1954

[Note: Inside 'Wages Books "B"' were loose pages giving wages to female servants. Only some volumes contained these pages, although probably all originally had them.]

28 Time and Pay Books-Medical Departments, 1930-1955

1	Jul 1930-Sep 1934	Weekly Pay	Dispensary
2	Oct 1934-Sep 1935	Weekly Pay	Dispensary
3	Oct 1935-Oct 1937	Weekly Pay	Dispensary
4	Oct 1937-Sep 1939	Weekly Pay	Dispensary
5	Oct 1939-Dec 1940	Weekly Pay	Dispensary
6	Jan 1941-Dec 1942	Weekly Pay	Dispensary
7	Jan 1943-Dec 1944	Weekly Pay	Dispensary
8	Jan 1945-Jan 1947	Weekly Pay	Dispensary
9	Jan 1947-Dec 1948	Weekly Pay	Dispensary
10	Jan 1949-Dec 1950	Weekly Pay	Dispensary
11	Jan 1951-Dec 1952	Weekly Pay	Dispensary
12	Jan 1953-Dec 1954	Weekly Pay	Dispensary
13	Jan 1950-Feb 1954	Monthly Salaries	Dispensary
14	Jan 1933-Dec 1933	Weekly Pay	Massage Dept.
15	wanting		
16	Oct 1934-Aug 1935	Weekly Pay	Massage Dept.
17	Aug 1935-Jun 1936	Weekly Pay	Massage Dept.
18	Oct 1936-Sep 1938	Weekly Pay	Massage Dept.
19	Oct 1938-Dec 1940	Weekly Pay	Massage Dept.
20	Oct 1940-Jan 1941	Weekly Pay	Massage Dept.
21	Jan 1941-Dec 1942	Weekly Pay	Massage Dept.
22	Jan 1943-Dec 1944	Weekly Pay	Massage Dept.

28 Time and Pay Books-Medical Departments, 1930-1955

23	Jan 1945-Dec 1947	Weekly Pay	Physiotherapy Dept.
24	Jan 1948-Mar 1953	Weekly Pay	Physiotherapy Dept.
25	Jul 1930-Apr 1932	Weekly Pay	Radiological Dept.
26	Apr 1932-Apr 1934	Weekly Pay	Radiological Dept.
27	wanting		
28	Jul 1935-Jul 1937	Weekly Pay	Radiological Dept.
29	Jul 1937-Jun 1939	Weekly Pay	Radiological Dept.
30	Jul 1939-Jan 1941	Weekly Pay	Radiological Dept.
31	Jan 1941-Jan 1942	Weekly Pay	Radiological Dept.
32	wanting		
33	Jan 1943-Dec 1944	Weekly Pay	Radiological Dept.
34	Jan 1945-Dec 1946	Weekly Pay	Radiological Dept.
35	Jan 1947-Feb 1954	Weekly Pay	Radiological Dept.
36	Jan 1947-Dec 1948	Weekly Pay	Radiological Diagnostic Dept.
37	Jan 1949-Dec 1950	Weekly Pay	Radiological Diagnostic Dept.
38	Jan 1951-Dec 1952	Weekly Pay	Radiological Diagnostic Dept.
39	Jan 1953-Dec 1954	Weekly Pay	Radiological Diagnostic Dept.
40	Jan 1951-Sep 1954	Monthly Pay	Radiological Diagnostic Dept.
41	Jul 1951-Mar 1953	Weekly Pay	Dental Hospital
42	Jul 1953-Mar 1956	Weekly Pay	Dental Hospital
43	Jul 1951-Mar 1955	Monthly Pay	Dental Hospital

29 Time and Pay Books-Administration, Works Dep., Domestic, etc., 1930-1956

1	Jul 1932-Sep 1934	Weekly Pay	Secretary and Treasurer's Dept.
2	Oct 1934-Dec 1936	Weekly Pay	Secretary and Treasurer's Dept.
3	Jan 1937-Mar 1939	Weekly Pay	Secretary and Treasurer's Dept.
4	Apr 1939-Jan 1941	Weekly Pay	Secretary and Treasurer's Dept.
5	Jan 1941-Dec 1942	Weekly Pay	Secretary and Treasurer's Dept.
6	Jan 1943-Dec 1944	Weekly Pay	Secretary and Treasurer's Dept.
7	Jan 1945-Jan 1947	Weekly Pay	Secretary and Treasurer's Dept.
8	Jan 1947-Dec 1948	Weekly Pay	Secretary and Treasurer's Dept.
9	Jan 1949-Mar 1955	Weekly Pay	Secretary and Treasurer's Dept.
10	Jul 1930-Mar 1932	Weekly Pay	Registrar's Dept.
11	Apr 1932-Mar 1934	Weekly Pay	Registrar's Dept.
12	Apr 1934-Mar 1936	Weekly Pay	Registrar's Dept.
13	Apr 1936-Apr 1938	Weekly Pay	Registrar's Dept.
14	Apr 1938-Oct 1939	Weekly Pay	Registrar's Dept.
15	Oct 1939-Dec 1940	Weekly Pay	Registrar's Dept.
16	Jan 1941-Jan 1942	Weekly Pay	Registrar's Dept.
17	Jan 1942-Dec 1942	Weekly Pay	Registrar's Dept.
18	Jan 1943-Dec 1943	Weekly Pay	Registrar's Dept.
19	Jan 1944-Jan 1945	Weekly Pay	Registrar's Dept.
20	Jan 1945-Dec 1945	Weekly Pay	Registrar's Dept.
21	Jan 1946-Jan 1947	Weekly Pay	Registrar's Dept.
22	Jan 1947-Sep 1948	Weekly Pay	Registrar's Dept.

29 Time and Pay Books-Administration, Works Dep., Domestic, etc., 1930-1956

23	Oct 1948-Nov 1950	Weekly Pay	Registrar's Dept.
24	Jan 1949-Dec 1950	Weekly Pay	Registrar's Dept.
25	Jan 1951-Dec 1952	Weekly Pay	Registrar's Dept.
26	Jan 1956-Mar 1956	Weekly Pay	Registrar's Dept.
27	Jan 1950-Dec 1950	Monthly Pay	Registrar's Dept.
28	Jan 1951-Dec 1951	Monthly Pay	Registrar's Dept.
29	Jan 1952-Dec 1952	Monthly Pay	Registrar's Dept.
30	Jan 1938-Jun 1939	Weekly Pay	House Steward's Dept.
31	Jul 1939-Jun 1940	Weekly Pay	House Steward's Dept.
32	Jul 1940-Jan 1941	Weekly Pay	House Steward's Dept.
33	Jan 1941-Jan 1942	Weekly Pay	House Steward's Dept.
34	Jan 1942-Dec 1942	Weekly Pay	House Steward's Dept.
35	Jan 1943-Dec 1943	Weekly Pay	House Steward's Dept.
36	Jan 1944-Dec 1944	Weekly Pay	House Steward's Dept.
37	Jan 1945-Dec 1945	Weekly Pay	House Steward's Dept.
38	Jan 1946-Jan 1947	Weekly Pay	House Steward's Dept.
39	Jan 1947-Dec 1947	Weekly Pay	House Steward's Dept.
40	Jan 1948-Dec 1948	Weekly Pay	House Steward's Dept.
41	Jan 1949-Dec 1949	Weekly Pay No.1	House Steward's Dept.
42	Jan 1949-Dec 1949	Weekly Pay No.2	House Steward's Dept.
43	Jan 1950-Nov 1950	Weekly Pay No.1	House Steward's Dept.

29 Time and Pay Books-Administration, Works Dep., Domestic, etc., 1930-1956

44	Feb 1950-Dec 1950	Weekly Pay No.2	House Steward's Dept.
45	Jan 1951-Dec 1951	Weekly Pay	House Steward's Dept.
46	Jan 1952-Dec 1952	Weekly Pay	House Steward's Dept.
47	Jan 1953-Jan 1954	Weekly Pay	House Steward's Dept.
48	Jan 1950-Oct 1953	Monthly Pay	House Steward's Dept.
49	Sep 1934-Jan 1946	Time Book	House Steward's Dept.
50	Jan 1947-Dec 1947	Weekly Pay	Kitchen Staff (small)
51	wanting		
52	Aug 1949-Jan 1953	Weekly Pay	Kitchen Staff (small)
53	Jan 1951-Jun 1952	Weekly Pay	Kitchen Staff
54	Jul 1952-Dec 1953	Weekly Pay	Kitchen Staff
55	Jan 1954-Mar 1955	Weekly Pay	Kitchen Staff
56	Apr 1941-Sep 1942	Weekly Pay	Laundry / Female Servants
57	Sep 1942-Oct 1943	Weekly Pay	Laundry / Female Servants
58	Oct 1943-May 1944	Weekly Pay	Laundry / Female Servants
59	Jun 1944-Jun 1945	Weekly Pay	Laundry / Female Servants
60-66	wanting		
67	Jan 1952-Jun 1953	Weekly Pay	Laundry / Female Servants
68	Jan 1948-Dec 1954	Weekly Pay	Laundry / Female Servants
69	Jan 1948-Dec 1951	Weekly Pay	Laundry / Female Servants (small)

29 Time and Pay Books-Administration, Works Dep., Domestic, etc., 1930-1956

70	Apr 1950-Dec 1951	Weekly Pay	Laundry / Female Servants (small)
71	Apr 1934-Sep 1935	Weekly Pay	Domestic Staff
72	Oct 1935-Sep 1937	Weekly Pay	Domestic Staff
73	Oct 1937-Mar 1938	Weekly Pay	Domestic Staff
74	Apr 1938-Mar 1940	Weekly Pay	Domestic Staff
75	Apr 1940-Mar 1942	Weekly Pay	Domestic Staff
76-80	wanting		
81	Oct 1952-Sep 1954	Weekly Pay	Domestic Staff
82	Mar 1960-May 1961	Time Book	Domestic Staff Office
83	Apr 1961-May 1961	Time Book	Domestic Staff Office
84	Jun 1945-Apr 1946	Weekly Pay	Daily Workers, RIE
85	Apr 1946-Sep 1946	Weekly Pay	Daily Workers, RIE
86	Sep 1946-Apr 1947	Weekly Pay	Daily Workers, RIE
87	wanting		
88	May 1949-Jul 1949	Weekly Pay	Daily Workers, RIE
89	Jul 1947-Mar 1948	Weekly Pay No.1A	Daily Workers, RIE
90	Jul 1948-Mar 1952	Weekly Pay No.1A	Daily Workers, RIE
91	Jan 1948-Sep 1949	Weekly Pay No.1A	Daily Workers, RIE
92	Oct 1949-Sep 1951	Weekly Pay No.1A	Daily Workers, RIE
93	Jan 1952-Apr 1954	Weekly Pay No.1A	Daily Workers, RIE
94	Jul 1954-Mar 1955	Weekly Pay No.1A	Daily Workers, RIE

29 Time and Pay Books-Administration, Works Dep., Domestic, etc., 1930-1956

95	Apr 1947-Dec 1947	Weekly Pay No.1B	Daily Workers, RIE
96	Apr 1948-Jun 1949	Weekly Pay No.1B	Daily Workers, RIE
97	Oct 1949-Dec 1951	Weekly Pay No.1B	Daily Workers, RIE
98	Oct 1951-Dec 1953	Weekly Pay No.1B	Daily Workers, RIE
99	Apr 1954-Dec 1955	Weekly Pay No.1B	Daily Workers, RIE
100	Jul 1947-Mar 1948	Weekly Pay No.2A	Daily Workers, RIE
101	Jan 1950-Mar 1951	Weekly Pay No.2A	Daily Workers, RIE
102	Feb 1951-Sep 1952	Weekly Pay No.2A	Daily Workers, RIE
103	Jul 1952-Mar 1954	Weekly Pay No.2A	Daily Workers, RIE
104	Jul 1954-Sep 1955	Weekly Pay No.2A	Daily Workers, RIE
105	Apr 1947-Dec 1947	Weekly Pay No.2B	Daily Workers, RIE
106	Oct 1947-Jun 1949	Weekly Pay No.2B	Daily Workers, RIE
107	Apr 1950-Jun 1951	Weekly Pay No.2B	Daily Workers, RIE
108	Jun 1951-Dec 1952	Weekly Pay No.2B	Daily Workers, RIE
109	Apr 1953-Jun 1954	Weekly Pay No.2B	Daily Workers, RIE
110	Oct 1954-Dec 1955	Weekly Pay No.2B	Daily Workers, RIE
111	Apr 1947-Mar 1951	Monthly Pay	Works Dept.

30 Miscellaneous Wages Books, Staff Insurance, etc., 1880-1968

- | | | |
|----|-----------|--|
| 1 | c1800 | Wages Book: porters, gardeners, Stockers, engineer, plumber, upholsterer's, seamstress, etc. Wages signed for. |
| 2 | 1895-1900 | Weekly pay to dispensary workers, assistant chaplain, registrar, collectors, cashier, etc. |
| 3 | 1908-1914 | Sums paid to Account of Salaries and Wages. |
| 4 | 1911-1934 | Salaries Book: assistant secretary, mechanical tutor, assistant mechanic, janitor and charwoman. Name, date and pay only. |
| 5 | 1929-1939 | Nurses and Domestics: record of pay and insurance contributions, monthly. |
| 6 | 1924-1934 | 'Sickness Register' used to record pay and purchase of insurance stamps for nurses and sitters; also any advances on salary given. |
| 7 | 1941-1942 | Domestic Staff Overtime Payments. |
| 8 | 1960-1961 | Unclaimed Wages Book (signed for) |
| 9 | 1962-1963 | Unclaimed Wages Book (signed for) |
| 10 | 1963-1964 | Record of Wages Packets sent out to various departments and Homes (eg Corstorphine). Signed for. |
| 11 | 1965-1967 | Record of Wages Packets sent out to various departments and Homes (eg Corstorphine). Signed for. |
| 12 | 1966-1967 | Cashier's Office: RIE Domestic Salaries left for Night Staff at the DSO's office, Friday evenings. |
| 13 | 1967-1968 | Cashier's Office: RIE Domestic Salaries left for Night Staff at the DSO's office, Friday evenings. |
| 14 | 1930-1960 | Insurance Policy Register-staff insurance. Secretary & Treasurer's Dept |
| 15 | 1943-1966 | Insurance Policy Register as above. |
| 16 | 1943-1962 | 'Wages Book A': record of Staff insurance policies, premiums due to Insurance Companies etc. |

30 Miscellaneous Wages Books, Staff Insurance, etc., 1880-1968

- 17 1940-1947 Staff Fund Account-Dept. of Health Emergency Hospital Scheme.
- 18 n.d. Staff Register giving name, address, identification number, serial number and occupation. Porters, nurses, residents, etc.

STAFF RECORD SHEETS

Loose leaf folders giving detailed records-a new page for each person.

- 19 1932-1937 Charwomen, engine-men, seamstresses, gardeners, porters, chaplain, lab. assistants, lady superintendent, anaesthetists, registrars.
- 20 1932-1939 Porters, radiographers, clinical assistants, nurses, bacteriologists, charwomen, etc. Arranged alphabetically by first letter of surname. Each section is indexed.
- 21 1937-1944 Surgeons, physicians, clinical tutors. Arranged alphabetically.
- 22 1939-1945 Nurses, domestics, physicians, clinical tutors, etc. Alphabetical sections, each section being indexed.
- 23 1939-1946 Attendants, lab. assistants, assistant engineers, porters. Arranged and indexed as above.
- 24 c1948-1955 Mc-Z only: matron, telephone exchange, house steward's dept., etc. Different format. Arranged alphabetically.
- 25 1950-1955 Medical Superintendent, deputy secretary & treasurer, house steward, architect, lady superintendent, etc.
- 26 1932-1936 Surgeons, clinical tutors, aurists, physicians; arranged alphabetically.

31 Abstracts of Accounts, etc: Management and Endowment Funds, 1948-1974**A ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS:
ENDOWMENT, BOARD OF MANAGEMENT AND CERTAIN OTHER FUNDS**

1	Jul 1948-Mar 1950	Revenue Account & Abstract of Funds
2	Mar 1950-Mar 1951	Revenue Account & Abstract of Funds
3	Mar 1951-Mar 1952	Revenue Account & Abstract of Funds
4	Mar 1952-Mar 1953	Revenue Account & Abstract of Funds
5	Mar 1953-Mar 1954	Revenue Account & Abstract of Funds

6 Memorandum regarding the merging of Funds at 31st March 1954.

**B ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: BOARD
OF MANAGEMENT FUNDS**

7	Mar 1954-Mar 1955	Account of Receipts and Payments on Revenue Account, and Statement of Funds
8	Mar 1955-Mar 1956	Account of Receipts and Payments on Revenue Account, and Statement of Funds
9	Mar 1956-Mar 1957	Account of Receipts and Payments on Revenue Account, and Statement of Funds
10	Mar 1957-Mar 1958	Account of Receipts and Payments on Revenue Account, and Statement of Funds
11	Mar 1958-Mar 1959	Account of Receipts and Payments on Revenue Account, and Statement of Funds
12	Mar 1959-Mar 1960	Account of Receipts and Payments on Revenue Account, and Statement of Funds
13	Mar 1960-Mar 1961	Account of Receipts and Payments on Revenue Account, and Statement of Funds
14	Mar 1961-Mar 1962	Account of Receipts and Payments on Revenue Account, and Statement of Funds

31 Abstracts of Accounts, etc: Management and Endowment Funds, 1948-1974**B ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: BOARD OF MANAGEMENT FUNDS**

15	Mar 1962-Mar 1963	Account of Receipts and Payments on Revenue Account, and Statement of Funds
16	Mar 1963-Mar 1964	Account of Receipts and Payments on Revenue Account, and Statement of Funds
17	Mar 1964-Mar 1965	Account of Receipts and Payments on Revenue Account, and Statement of Funds
18	Mar 1965-Mar 1966	Account of Receipts and Payments on Revenue Account, and Statement of Funds
19	Mar 1966-Mar 1967	Account of Receipts and Payments on Revenue Account, and Statement of Funds
20	Mar 1967-Mar 1968	Account of Receipts and Payments on Revenue Account, and Statement of Funds
21	Mar 1968-Mar 1969	Account of Receipts and Payments on Revenue Account, and Statement of Funds
22	Mar 1969-Mar 1970	Account of Receipts and Payments on Revenue Account, and Statement of Funds
23	Mar 1970-Mar 1971	Account of Receipts and Payments on Revenue Account, and Statement of Funds
24	Mar 1971-Mar 1972	Account of Receipts and Payments on Revenue Account, and Statement of Funds
25	Mar 1972-Mar 1973	Account of Receipts and Payments on Revenue Account, and Statement of Funds
26	Mar 1973-Mar 1974	Account of Receipts and Payments on Revenue Account, and Statement of Funds
27	1956/57-1973/74	Hospital Endowments Abstracts of Accounts found loose inside the above Board of Management Funds accounts. (17 items)

31 Abstracts of Accounts, etc: Management and Endowment Funds, 1948-1974**C ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: ENDOWMENT FUNDS**

28 Apr 1954-Nov 1954 Account of Receipts and Payments on Revenue Account and Statement of Funds.

29 Dec 1954-Mar 1955 Account of Receipts and Payments on Revenue Account and Statement of Funds.

D ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: ENDOWMENTS SCHEME 1954

30 Mar 1955-Mar 1956 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

31 Mar 1956-Mar 1957 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

32 Mar 1957-Mar 1958 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

33 Mar 1958-Mar 1959 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

34 Mar 1959-Mar 1960 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

35 Mar 1960-Mar 1961 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

36 Mar 1961-Mar 1962 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

37 Mar 1962-Mar 1963 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

38 Mar 1963-Mar 1964 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

39 Mar 1964-Mar 1965 Account of Receipts and Payments on Revenue Account, and Statement of Funds.

31 Abstracts of Accounts, etc: Management and Endowment Funds, 1948-1974**D ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: ENDOWMENTS SCHEME 1954**

40	Mar 1965-Mar 1966	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
41	Mar 1966-Mar 1967	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
42	Mar 1967-Mar 1968	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
43	Mar 1968-Mar 1969	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
44	Mar 1969-Mar 1970	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
45	Mar 1970-Mar 1971	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
46	Mar 1971-Mar 1972	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
47	Mar 1972-Mar 1973	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
48	Mar 1973-Mar 1974	Account of Receipts and Payments on Revenue Account, and Statement of Funds.
49	Mar 1956-Mar 1957	Abstracts of Accounts
50	Mar 1957-Mar 1958	Abstracts of Accounts
51	Mar 1958-Mar 1959	Abstracts of Accounts
52	Mar 1959-Mar 1960	Abstracts of Accounts
53	Mar 1960-Mar 1961	Abstracts of Accounts
54	Mar 1961-Mar 1962	Abstracts of Accounts

31 Abstracts of Accounts, etc: Management and Endowment Funds, 1948-1974**D ROYAL INFIRMARY OF EDINBURGH AND ASSOCIATED HOSPITALS: ENDOWMENTS SCHEME 1954**

55 Mar 1962-Mar 1963 Abstracts of Accounts

56 Mar 1963-Mar 1964 Abstracts of Accounts

57 Mar 1964-Mar 1965 Abstracts of Accounts

58 Mar 1965-Mar 1966 Abstracts of Accounts

59 Mar 1966-Mar 1967 Abstracts of Accounts

60 wanting

61 Mar 1968-Mar 1969 Abstracts of Accounts

62 Mar 1969-Mar 1970 Abstracts of Accounts

63 Mar 1970-Mar 1971 Abstracts of Accounts

64 Mar 1971-Mar 1972 Abstracts of Accounts

E EDINBURGH SOUTHERN HOSPITALS

65 Mar 1974 State of Endowment Accounts

66 Mar 1973-Mar 1974 Endowments Scheme 1954: Revenue Account and Statement of Funds

67 Mar 1974 Statement - Outstanding Legacies

31a Savings Account Books, 1933-1971

1	1933-1942	Miss Gill Memorial Fund
2	1934-1943	Santa Claus etc
3	1935-1938	Miss W.A. Tait's Donations
4	1935-1942	Masonic Bid Fund
5	1936-1945	Social Service Fund
6	1937-1949	Psychiatric Fund
7	1944-1945	Xmas Treat Fund
8	1944-1949	Miss Jane Beattie
9	1951-1971	Miss JMM Scott

32 Trusts and Executries, 1879-1957

The first part of this section consists of legal papers and accounts regarding various Trusts which came into being when money and/or property was left to the Infirmary by individuals. The papers include copies of wills, and accounts of charge and discharge of the Intrusions of the Trustees with funds and estates. These papers are divided into pre- and post- 1948. They are arranged alphabetically by name of Trust within these divisions.

The second part of this section contains the papers of Thomas Turnbull. Turnbull was the Infirmary's architect, and when property was bequeathed to the Infirmary he was responsible for its repairs and maintenance. These papers relate to such properties, which may have been rented out by the Hospital. They do not refer to the actual hospital buildings. The papers are arranged in the same way as those of the first part.

A LEGAL PAPERS AND ACCOUNTS Pre-1948

- | | | |
|----|-----------|---|
| 1 | 1932-1944 | Aitchison, Aitken, Anderson, Atkinson (7 items) |
| 2 | 1879-1948 | Bankhead, Barron (11 items) |
| 3 | 1879-1948 | Beith, Beveridge, Bisset, Bogie, Bolton, Bowie, Bucher, Buckmaster (22 items) |
| 4 | 1929-1949 | Bullions, Burt, Bushby, Campbell, Chapman, Cook (10 items) |
| 5 | 1927-1948 | Craig, Cram, Cunningham, Currie, Davidson, Dickinson, Don (14 items) |
| 6 | 1935-1936 | Duncan (6 items) |
| 7 | 1935 | Duncan - vouchers re stocks (27 items) |
| 8 | 1935 | Duncan - vouchers (27 items) |
| 9 | 1935 | Duncan - vouchers (30 items) |
| 10 | 1923-1956 | Duncanson, Duthie, Easton, Falconer (8 items) |
| 11 | 1894-1949 | Galloway, Gardner, Gellatly, Gillespie, Gilroy, Gould, Grant, Gray (20 items) |
| 12 | 1925-1931 | Gullan (9 items) |
| 13 | 1938-1947 | Haig, Hamilton, Hunter, Hutchison (5 items) |

32 Trusts and Executries, 1879-1957**A LEGAL PAPERS AND ACCOUNTS Pre-1948**

- | | | |
|-----|-------------|--|
| 14 | 1925-1933 | Hutchison (19 items) |
| 14a | 1911-1920 | Jack (7 items) |
| 15 | 1930-1948 | Jamieson, Johnston, Laing, Locke, Long, McBeaths,
MacDonald, MacIntyre, McKenzie, MacLeod, Inglis (21 items) |
| 16 | 1918-1946 | Mason, Mavis, Meffan, Meiklam, Menzies (11 items) |
| 17 | 1935 | Mercer (8 items) |
| 18 | 1935 | Mercer, ctd. (15 items) |
| 19 | 1935 | Mercer, ctd. (17 items) |
| 20 | 1935 | Mercer, ctd. (15 items) |
| 21 | 1935 | Mercer, ctd. (20 items) |
| 22 | 1916-1949 | Middleton, Morgan, Muir, Munro, Murray, Patterson, Philp,
Robb, Robertson, Rowand Anderson, Ramsay, Morrison, Miller (20 items) |
| 23 | 1932-1945 | Scott, Sinclair, Smith (4 items) |
| 24 | 1927-1930 | Smith - court actions (3 items) |
| 25 | 1929-1934 | Smith - properties (10 items) |
| 26 | c1933 | Smith - lists of properties, feu duties, etc (9 items) |
| 27 | 1891-1947 | Speedie, Steel, Steinkopff, Stewart, Strachan, Sturrock
(9 items) |
| 28 | 1929-1953 | Tait, Telford, Templeton, Todd (17 items) |
| 29 | 1935 - 1950 | Wardrop, Warwick, Watson, Webster, Whannell, Whitecross
(14 items) |
| 29a | 1926 | Black (16 items) |

ROYAL INFIRMARY OF EDINBURGH

32 Trusts and Executries, 1879-1957

B LEGAL PAPERS AND ACCOUNTS Post-1948

- | | | |
|----|-----------|--|
| 30 | 1948-1957 | Barron (9 items) |
| 31 | 1948-1957 | Bishop, Bowie, Brockington, Burt, Couper, Cromb (6 items) |
| 32 | 1931-1956 | Dowell, Elliot, Ferguson, Gibb, Gow, Grant (8 items) |
| 33 | 1948-1956 | Hume, Lawrie, McCathie, McKay, MacLaren, Main, Menzies (7 items) |
| 34 | 1949-1956 | Miller, Morison, Philp, Porter, Rankin, Reekie, Robb (12 items) |

C THOMAS TURNBULL'S PAPERS Pre-1948

- | | | |
|----|-----------|-----------------------------------|
| 35 | 1938-1948 | Beveridge, Deas (16 items) |
| 36 | 1943-1947 | Florence (21 items) |
| 37 | 1930-1945 | Grant, Gullan, Lindsay (13 items) |
| 38 | 1940-1945 | Pyper (15 items) |
| 39 | 1928-1945 | Smith (22 items) |
| 40 | 1933 | Webb (4 items) |

D THOMAS TURNBULL'S PAPERS Post-1948

- | | | |
|----|-----------|--|
| 41 | 1948-1954 | Carfrae, Chalmers, Fraser, Hastie, Mitchell (24 items) |
| 42 | 1948-1949 | Smith - Cupar property (24 items) |

E PAPERS REGARDING INCOME TAX ON BEQUESTS, ETC

- | | | |
|----|-----------|--|
| 43 | 1948-1949 | Smith - Glasgow property (26 items) |
| 44 | 1925-1927 | Correspondence with Chief Inspector of Taxes, lists of legacies, etc. (22 items) |
| 45 | 1928-1929 | Correspondence with Chief Inspector of Taxes, lists of legacies, etc. (17 items) |

32 Trusts and Executries, 1879-1957

E PAPERS REGARDING INCOME TAX ON BEQUESTS, ETC

- | | | |
|----|-----------------|--|
| 46 | 1930 (Jan) | Correspondence with Chief Inspector of Taxes, lists of legacies, etc. (20 items) |
| 47 | 1930-1932 (Feb) | Correspondence with Chief Inspector of Taxes, lists of legacies, etc. (22 items) |

F SOLICITORS' REPLIES TO QUESTIONNAIRE

In March 1944 letters were sent out to all solicitors, etc, acting as agents for the Trusts in which the Infirmary was a beneficiary. The following replies are arranged in the order used by the Infirmary, alphabetically by Trust.

- | | | |
|----|------|--------------------|
| 48 | 1944 | A - C (17 items) |
| 49 | 1944 | D - J (20 items) |
| 50 | 1944 | K - M (22 items) |
| 51 | 1944 | N - R (19 items) |
| 52 | 1944 | S - T (18 items) |
| 53 | 1944 | V - end (11 items) |

32a Bonds of Annuity, Deeds of Gift and Debentures, 1902-1961

- 1 Lists of subscribers paying under Deed of Gift, 1935-1945 (2 sheets)
- 2 1925-1944 Alexander, Anderson, Baird, Baxter, Bell, Blackwood, Blair, Boyd, Bryson, Buchanan, Burton, Butcher & Morrison (17 items)
- 3 1937-1945 Cairns, Callender, Cameron, Campbell, Chernack, Cross, Currie, Drybrough & Co (14 items)
- 4 1932-1947 Easterbrook, Edgar, Edinburgh Booksellers Society Ltd, Flett, Frost & Son, Furness, Gibson, Gifford, Girdwood, Gourlay, Graham, Grant, Greenhill (14 items)
- 5 1936-1944 Home, Hope, Jardine, Kerr, Lamb, Lamont, Langlands, Levitt, Lumsden (14 items)
- 6 1937-1944 Macandrew, Macgregor Walker & Co, MacIntyre, Mackenzie, MacLagan Moffat & Melrose, Macleod, McCandlish, McKerrow, McLaren, Magrill, Maitland, Martin's Bakery Ltd (13 items)
- 7 1936-1947 John Menzies & Co, Miller, Milne, Moncrieff, Montague Burton Ltd, Munn, Murray, New Club, Nightingale (12 items)
- 8 1937-1961 Oppenheim, Orphoot, Orr, Patullo, Pollock, Rankin, Richardson, Robertson, Rosenbloom, Ross (12 items)
- 9 1929-1945 Salvesen, Scott, Scottish Motor Traction Co. Ltd, Simpson, Sloan, South Georgia Co. Ltd, Sparks, Stewart, Thomson, Thornton, Tod, Tudsbery (17 items)
- 10 1922-1946 Usher, Vert, Wallace, Watt, Earl of Wemyss, White, Wood, Yule (12 items)
- 11 1902-1935 Miscellaneous Debentures

33 Properties outwith Hospital Buildings, 1905-1951

The Royal Infirmary acquired properties in various parts of Scotland through legacies, etc. Some were sold; others leased out. Other properties were purchased by the Hospital to allow for its expansion.

- 1 Draft Inventory of Titles of the Royal Infirmary of Edinburgh of property acquired between 1867 and 1903, drawn up by Messrs Hope Todd & Kirk, W.S., sewn pages
- 2 1928-1951 Properties in Lauriston: leases, A.R.P. shelters, reports and valuations, Compensation Defence Act. (21 items)
- 3 1919-1950 Properties elsewhere in Edinburgh: missives of let, reports, valuations, etc. (21 items)
- 4 1905-1948 Properties outside Edinburgh: reports and valuations, copy feu charter, list of superiorities, etc - properties in St Andrews, Gullane, Selkirk, Carwath, Biggar, etc. (13 items)
- 5 1940s-1950s 'Properties Historical Data' file
- 6 1934, 1944 Minute of Agreement between the Royal Infirmary of Edinburgh and the Trustees for the Hospital for Diseases of Women, relating to Archibald Place

[Note: See also 'Trusts and Executries' (LHB1/32), as property was often involved in bequests.]

34 League of Subscribers: Papers, 1928-1949

- | | | |
|---|-----------|--|
| 1 | 1928-1949 | Correspondence and documents re attempt to increase weekly subscriptions; possibility of members receiving treatment in the Municipal Hospital; implications of National Health Service, etc. (14 items) |
| 2 | n.d. | Stationery, including unused collection book, collection sheet, subscription sheet and form for weekly deduction from earnings. (4 items) |

Numbers 3-9 below refer to an appeal launched by the League of Subscribers in 1948. Its aim was to increase the contributions of employees of the London and North Eastern Railway Company.

- | | | |
|-----|-----------|---|
| 3 | 1946-1949 | Correspondence and circulars (11 items) |
| 4 | 1945-1948 | Lists of contributions made by L.N.E.R. (4 items) |
| 5 | 1946 | Rough notes about increases in contributions from various stations and departments (20 items) |
| 6-9 | 1946 | Forms giving details of contributions received from different stations, offices and departments, showing increases that resulted from the Appeal. (20, 25, 28, 26 items respectively) |

35 Pageant and Badge Days, 1920-1948

The Royal Infirmary Pageant was introduced in 1920, and was held annually on a Saturday in May on the Infirmary's 'badge day'. Other similar events were held concurrently in the suburbs and outlying districts. The last pageant was held in 1939, but the tradition is carried on today by the University students in their Charity Parade.

The flag- or badge-selling, which had been an integral part of Pageant Day, continued after the Pageant itself had ceased to be held right up until the Infirmary was taken over by the National Health Service. This annual fund raising event became known as the 'Day of Remembrance Appeal'. In 1948 the last flag day was followed by a Service of Thanksgiving in the Usher Hall.

[Note: for the Pageant programmes, etc. see under 'Printed Appeal Brochures' (LHB1/37).]

- | | | |
|---|------------|--|
| 1 | 1929 | Constitution of Pageant Committee. (3 items) |
| 2 | 1941-1947 | Regulations governing Badge Day collections. (5 items) |
| 3 | 1933-1948 | Lists of convenors in charge of Badge Day collections, with note of district to which each convenor was attached, and the numbers of boxes, badges, etc. sent to him. (17 items) |
| 4 | n.d. | City District Boundaries: lists giving, for each district, boundaries of the area and list of streets contained within it. (20 items) |
| 5 | n.d. | City District Boundaries, continued. Also names and addresses of the collectors under the various convenors. List of boxes issued to hospital wards and depts. (12 items) |
| 6 | 1946-1947 | Country District Committees: lists of districts with their treasurers; amounts of money collected; district representatives. (4 items) |
| 7 | 1935 -1948 | Country Badge Days: lists of districts by county and by town; names and addresses of district convenors with numbers of boxes and badges allocated to each. (7 items) |
| 8 | 1947 | Circular letters from Charles Brown to burgh and country convenors re the annual Badge Day. Letters to factories, shops, public houses, schools and dance halls regarding collections. Letters to cinemas re advertising RIE Week; etc. (23 items) |

35 Pageant and Badge Days, 1920-1948

- | | | |
|----|-----------|--|
| 9 | 1948 | Circular letters from Charles Brown to burgh and country convenors re the annual Badge Day. Letters to factories, shops, public houses, schools and dance halls regarding collections. Letters to cinemas re advertising RIE Week; etc. (19 items) |
| 10 | 1947-1948 | Events related to Badge Day: Horse Parade, Haddington; Open Pipe Band Competition; Service of Prayer and Thanksgiving at Usher Hall. (10 items) |
| 11 | n.d. | Examples of flags sold on Badge Day (3 items) |
| 12 | 1939-1940 | Parliamentary Statutory Rules regarding house to house collections, and memoranda thereanent. (4 items) |
| 13 | 1920-1928 | Returns from Badge Days and Pageants. (4 items) |

36 Circular Letters, 1847-1948

Fund raising by the RIE took several forms. Subscriptions were solicited, either towards a specific project, or as an annual donation, and subscribers' names appear on the donor boards in the hospital's main entrance hall. A wider public was reached through annual collection days in churches, parishes and factories, and for this purpose local treasurers were chosen to collect the money and send it to the hospital.

Most of the following circulars are appeals for subscriptions and reminders to local treasurers to forward their collections. Any circulars on other topics are detailed below.

Bundles 1-4 consist of circulars which were at one time stuck into a letter book or other volume. Bundle 7, although not circulars, relates to local collections.

- | | | |
|---|--------------|---|
| 1 | 1847-1885 | Fund raising. Form to be completed by patients seeking admission; list of legacies and donations of over £100; the completion of the first ward of the new Infirmary building; patient statistics; a grave irregularity committed by the Residents. (18 items) |
| 2 | 1886-1888 | Fund raising. The Infirmary is prohibited from receiving cases of infectious disease; funeral of Councillor Baxter; meeting of Court of Contributors; each adult patient to have a separate bed; seance in aid of RIE; rate of charge for foreign sailors admitted as patients; clinical instruction; running of Out-patient Dept. (25 items) |
| 3 | 1889-1894 | Fund raising. Draft syllabus of work in the Infirmary prepared for the use of students; rules regarding use of chloroform in operations; visit of Lord High Commissioner; medical expenditure; patients turned away because of lack of accommodation; site of proposed new pavilion in Lauriston Lane. (18 items) |
| 4 | n.d. (1800s) | Fund raising. Availability of Infirmary beds for patients from all parts of Scotland. (8 items) |
| 5 | 1920-1922 | Annual Church Collections. (5 items) |
| 6 | 1928-1930 | Annual church and local collections; subscriptions to maintenance fund; etc. (19 items) |
| 7 | 1931-1948 | Annual church and local collections; subscriptions to maintenance undated fund; etc. (12 items) |
| 8 | 1946 | Local treasurers listed alphabetically by county and town, with numbers of reports, etc., sent to each. |

37 Printed Appeal Brochures, Leaflets, etc, 1905-1942**1 Pageant Day Programme, 1929-1938**

1. Bi-centenary Pageant, 1929
2. Grand Coronation Pageant, 1937
3. 'Health is Wealth' pageant programme, 1938

2 Pageant Day, Miscellaneous, 1921-1937

1. Grand Pageant postcard, 1921
2. Grand Coronation Pageant poster, 1937
3. Collection of 4 flags as sold on Pageant Day, n.d.

3 Miscellaneous Programmes and Brochures, 1934-1942

1. Royal Lyceum Theatre: 'The Admirable Crichton': performance in aid of the RIE and the Princess Margaret Rose Hospital for Crippled Children, 16th July 1934
2. Royal Lyceum Theatre: 'The Enchanted Cottage': performance in aid of the RIE and the Princess Margaret Rose Hospital for Crippled Children, 16th July 1934
3. Edinburgh and District Trades Council: souvenir programme for pageant of Edinburgh's crafts and trades in aid of the RIE Extension Fund, 1938
4. RIE Appeal Brochure: 'Your Hospital, Your Heritage', 1937
5. RIE Souvenir Brochure: 'In Coming Days', 1942

4 Appeal Leaflets, c1907-1938

1. Appeal for new increased Subscriptions, n.d. c1907
- 2-4 Bi-centenary Extension Appeal, leaflet and contribution and subscription forms, 1929
5. Appeal leaflet, 1930
6. 'For your Information': Silver Jubilee Year appeal leaflet, 1935

37 Printed Appeal Brochures, Leaflets, etc, 1905-1942**4 Appeal Leaflets, c1907-1938**

7. 'The Royal Infirmary of Edinburgh: Two Hundred Years Ago': reprint of appeal published in the 'Scotsman', 25th August 1936
- 8-10 Circular and donation form sent out with Appeal Brochure, 1937
11. 'You Have Heard of this Place': appeal leaflet, 1938
12. 'One Minute Please, Your help is Needed': appeal leaflet, green, n.d.
13. 'One Minute Please, Your help is Needed': appeal leaflet, blue/brown version, n.d.

5 Bi-centenary Extension Appeal: Postcard Set, n.d.

1. Clock Tower
2. Medical pavilions
3. Surgical pavilions
4. Ariel view showing site for new extension
5. Old infirmary, 1741 – 1879
6. Interior: surgical ward
7. Original envelope for set

6 Appeal Cards with Abstracts from Annual Reports on Back, 1905-1927

1. Great kitchen, 1905
2. Infirmary from the north east, 1906
3. Medical ward, 1907
4. Queen Mary Ward, 1911
5. Convalescent House, Corstorphine, 1912
6. Infirmary's main entrance hall, 1915

37 Printed Appeal Brochures, Leaflets, etc, 1905-1942**6 Appeal Cards with Abstracts from Annual Reports on Back, 1905-1927**

7. Nurses' Home, 1921
8. Memorial tablet in chapel, 1923
9. Infirmary's coat of arms, 1924
10. Silver vase trophy for best pageant display, 1927
11. View of RIE, 1916
12. The Royal Infirmary of Edinburgh from an Aeroplane, 1920

7 Miscellaneous Addenda, 1918-1938

1. Programme for Two Festival Concerts in celebration of the Diamond Jubilee of the Edinburgh Royal Choral Union, and in aid of funds of the Edinburgh Royal Infirmary, 6th and 7th March 1918.
2. Poster for 'Dear Brutus', play by Sir J M Barrie put on by Edinburgh University Dramatic Society in aid of the Royal Infirmary, 10th and 11th Feb 1927.
3. Draft of Appeal for 1923, including financial and patient statistics.
4. Printed proof of above.
5. Envelope for Annual Church Collection.
6. Glass slide advertising RIE Badge Day.
7. Bookmark: appeal for new and increased contributions, c1937
8. Cookery Book of Practical Recipes, printed in aid of the RIE Extension Fund Appeal 1938

38 Miscellaneous Financial Papers, 1727-2004

A Voluntary bond subscribed by Charles Alston MD, 13 March 1727 (framed)

1 Budget Schedules for the Year 1910.

2 Budget Estimates for the year to June 1934, with comparative figures for year to 30th June 1933, printed.

3 Accounts, Payments, etc, 1924-1941

1-5 Water rates, parish assessments, etc, 1924-1931

6 Abstract of Clinical Account, year 1935-1936

7 RIE Miniature Rifle Club: report on Audit of books for period Oct 1938-Aug 1940

8 Payments to Municipal Hospitals: summary of events leading up to Conference arranged for Tuesday 3rd June 1941.

4 Miscellaneous Papers, 1924-1948

1. Royal Bank of Scotland to William Caw, RIE, about the new German Reichmark, 21st Nov 1924

2. J Aikman Smith to William Caw about the liquidation of Messrs Dobson Molle & Co Ltd, 27th April 1925

3. The Rhodesia Consolidated Ltd to Treasurer, RIE about arrangements regarding the former's liquidation, 3rd Oct 1925

4. Report by Special Committee set up to consider the financial position of the Infirmary with a view to securing the necessary support to maintain the enlarged hospital, 29th Feb 1932

5. Draft of Edinburgh Appeal for new and increased subscriptions to the Maintenance Fund of the RIE, n.d.

6. City of Edinburgh Council of Social Service: enclosing cheque for the Infirmary from their Unappropriated Fund, 9th July 1937

7. New benefits that will be available to members of the Hospital Saturday Fund (inc)London. 1948

38 Miscellaneous Financial Papers, 1727-2004

- 5 Fife and Kinross Miners' Hospital Fund: statements of account, 1939-1941, at March 1945, and at June 1947
- 6 Fire Insurance for the Royal Infirmary: specifications and other documents, 1944-1948 (14 items)
- 7 Receipts for money received from the Treasurer, RIE, for wages, etc., mainly from staff at the Convalescent House, Dec 1919-Sep 1929 (12 items)
- 8 Reversionary Legacies, 1936: pages taken out of a ledger giving for each legacy: date of intimation, testator, trust agents, amount of legacy, and remarks. (10 pages)
- 9 'Payments by Patients in the 18th Century', typescript, April 1942
- 10 Lists of Donations received from Approved Societies, 1922-1927 (6 items)
- 11 Donations from Patients, 1914-1926. Also lists of donations to be recorded on Donor Boards, Bed Tablets, etc, 1920 (2 items)
- 12 List of Wards, Beds and Departments named after benefactors, compiled to 1941. Indexed folder.
- 13 'Our War Time Budget': the Treasurer's introduction to his estimate of probable expenditure for the year, March 1940, two drafts.
- 14 Texts of Appeal on Behalf of the RIE, 1935-1941
 1. Appeal (probably broadcast) April 1935
 2. Memorandum re the Royal Infirmary for the use of Sir Harry Lauder in connection with his Broadcast Appeal, April 1938
 3. Broadcast Appeal by Sir Harry Lauder (cancelled; amended and broadcast by Sir John Fraser)
 4. The Royal Infirmary of Edinburgh: Notes on its Rise and Present Needs (prepared by Mr Paton for Nuffield Hospitals Trust, for aid from the American Relief Society, 1941)
 5. 'The Evolution of the Modern Hospital' - appeal by Hospital Administrator, n.d.
- 15 1839 Report of Committee of Contributors to the Royal Infirmary

38 Miscellaneous Financial Papers, 1727-2004

- | | | |
|----|-------------|---|
| 16 | 1873 | Copy of Circular as to the Nursing Fund |
| 17 | 1897 – 1903 | Correspondence relating to portraits belonging to the Royal Scottish Academy. 5 items. |
| 18 | 1902 | Letter from the Insurance Cos. As to Average Clause not affecting Infirmary policies. |
| 19 | 1913 | Copy Guarantee by the Royal Infirmary of Edinburgh and Others in favour of the University Court of the University of Edinburgh. |
| 20 | 1925 | Documents relating to printing of annual report. |
| 21 | 1925 | Correspondence relating to pigs meat contract with Mrs Borthwick of Portobello. 4 items. |
| 22 | 1932 – 1942 | Papers relating to Annie Warren Gill Fund. 7 items. |
| 23 | 1937 | Letter from George Pridie to the Secretary and Treasurer of the Royal Infirmary of Edinburgh, regarding his resignation as Organiser of the Extension Appeal. |
| 24 | 1941-1942 | Receipts or donations from the Freemasons for patients in Ward 32. 6 items. |
| 25 | 1960 | Statement made regarding redevelopment of RIE. |
| 26 | 1985 – 2004 | Register of Tenders. 3 volumes. |
| 27 | 8 Feb 1870 | Bindery order for ward journals to Messrs Cowan & Co, West Register Street. Acc 08/20. |

39 Pharmaceutical Administrative Records, 1899-c1980**1 D.D.A [Dangerous Drugs] Registers, 1941-1958**

These are bound notebooks giving a chronological record of deliveries to wards of drugs such as morphine. Previously catalogued as LHB1/39/1-6.

- | | |
|---|---------------------|
| 1 | Oct 1941 - Dec 1944 |
| 2 | Jan 1945 - Aug 1947 |
| 3 | Aug 1947 - Oct 1950 |
| 4 | Nov 1950 - Mar 1953 |
| 5 | Mar 1953 - Nov 1955 |
| 6 | Nov 1955 - Jun 1958 |

2 Ward Dangerous Drug Order Books, 1959-1965

These are carbon copy receipt books retained by the Ward Sister. They record the signatures from authorised individuals at each stage of the ordering and delivery process. Previously catalogued as LHB1/39/7-10

- | | | |
|---|---------------------|------------|
| 1 | Oct 1964 - Mar 1965 | Ward 7 |
| 2 | Mar 1959 - Apr 1960 | Ward 36 |
| 3 | May 1962 - Jan 1963 | Ward 39/40 |
| 4 | Oct 1964 - Oct 1965 | Ward 39/40 |

3 Ward Dangerous Drugs Record Books, 1959-1965

These books are indexed by drug type and the stock levels are tallied at each entry. They record the date, time and amount of drug administered. Previously catalogued as LHB1/39/11-14.

- | | | |
|---|---------------------|------------|
| 1 | Apr 1963 - Apr 1964 | Ward 7 |
| 2 | Mar 1959 - Jan 1961 | Ward 36 |
| 3 | Feb 1965 - Nov 1965 | Ward 37/38 |

39 Pharmaceutical Administrative Records, 1899-c1980**3 Ward Dangerous Drugs Record Books, 1959-1965**

4 Feb 1963 - Dec 1963 Ward 39/40

4 Poison Books, 1959-1964

These books record the date, time and drug administered to named patients. Previously catalogued as LHB1/39/15-19.

1 16 Jul 1959 - 10 Sep 1959

2 Apr 1963 - Jun 1963 Ward 7

3 Jun 1963 - Sep 1963

4 Sep 1963 - Dec 1963

5 Oct 1963 - Feb 1964

5 Lab Ether Meth Books, 1954-1960

These books record the date, ward and amount of solution required. Previously catalogued as LHB1/39/20-21.

1 Jul 1954 - Jul 1955

2 Dec 1959 - May 1960

6 Alcohol Ledger, 1923-1961

This ledger records alcohol dispensed to patients. It gives the patient's name, alcohol required, amount and the surgeon or physician's signature. In very poor condition – most pages are loose. Previously catalogued as LHB1/39/76. Acc RIE/20.

1 15 Jun 1923 - 7 Apr 1961

39 Pharmaceutical Administrative Records, 1899-c1980**7 Sterile Solutions and Injections, 1936-1961**

the These books record the date, ward and the quantity of sterile solution required, for use by pharmaceutical department. Previously catalogued as LHB1/39/22-49.

- 1 Oct 1936 - Jan 1938
- 2 Jan 1938 - Mar 1939
- 3 Apr 1944 - Apr 1945
- 4 Apr 1945 - Apr 1946
- 5 Apr 1946 - Mar 1947
- 6 wanting
- 7 Feb 1948 - Jan 1949
- 8 Jan 1949 - Nov 1949
- 9 Nov 1949 - Sep 1950
- 10 Sep 1950 - Jun 1951
- 11 Jun 1951 - Jan 1952
- 12 Jan 1952 - Jul 1952
- 13 Jul 1952 - Feb 1953
- 14 Feb 1953 - Oct 1953
- 15 Oct 1953 - May 1954
- 16 May 1954 - Dec 1954
- 17 Dec 1954 - Aug 1955
- 18 Aug 1955 - Mar 1956
- 19 Mar 1956 - Oct 1956
- 20 Oct 1956 - May 1957

39 Pharmaceutical Administrative Records, 1899-c1980**7 Sterile Solutions and Injections, 1936-1961**

21 May 1957 - Dec 1957

22 Jan 1958 - Aug 1958

23 Aug 1958 - Feb 1959

24 Feb 1959 - Aug 1959

25 Aug 1959 - Feb 1960

26 Feb 1960 - Aug 1960

27 Aug 1960 - Mar 1961

28 Mar 1961 - Jun 1961

8 Prescription Books, 1941-1961

These books were used by wards and departments for ordering supplies from the pharmacy. Previously catalogued as LHB1/39/50-62.

1	Apr 1960 - May 1961	Theatre 7/8
2	May 1959 - Apr 1961	Theatre 9/10
3	Jul 1959 - Apr 1961	Theatre 15/16
4	Apr 1960 - May 1961	Theatre 20
5	Dec 1941 - Mar 1955	Ward 23
6	Jan 1958 - Oct 1959	Ward 23
7	Oct 1959 - Apr 1961	Ward 23
8	Apr 1960 - Apr 1961	Ward 29
9	Nov 1960 - Apr 1961	Ward 34
10	Nov 1960 - May 1961	Ward 43/44

39 Pharmaceutical Administrative Records, 1899-c1980**8 Prescription Books, 1941-1961**

- | | | |
|----|---------------------|--|
| 11 | Sep 1958 - May 1961 | Ward 45 – OPD [Out Patients' Department] |
| 12 | Dec 1959 – May 1960 | Cardiology |
| 13 | Mar 1958 - May 1960 | Central Syringe Service |

9 Order Books for Test Solutions, 1955-1960

These books record the date and chemical solutions required along with the name of the doctor or nurse who requested it. Previously catalogued as LHB1/39/63-65.

- | | | |
|---|---------------------|---------|
| 1 | Jan 1955 - Aug 1958 | Ward 23 |
| 2 | Jul 1959 - Dec 1959 | |
| 3 | Dec 1959 – May 1960 | |

10 Laboratory Journal, 1958–1959

This journal was used to record articles required by the laboratory, including both medical and non-medical supplies. Previously catalogued as LHB1/39/66.

- | | | |
|---|---------------------|--|
| 1 | Oct 1958 - Aug 1959 | |
|---|---------------------|--|

11 Laboratory formulary, 1899–c1980

These books were created and used by the Pharmacy Department and contain instructions on how to create various solutions and treatments.

- | | | |
|---|---------------|---|
| 1 | 1899 | Royal Infirmary Edinburgh Laboratory Formulae. In poor condition with many loose pages, including the index. These are stored separately. Previously catalogued as LHB1/39/67. |
| 2 | c1960 – c1980 | Volume untitled. This volume is indexed and also contains label samples. Within the volume were three black and white photographs showing the bottle sterilisation equipment in use, stored separately at PH17/8. RIE/09. |

39 Pharmaceutical Administrative Records, 1899-c1980**12 Pharmacopoeia of The Royal Infirmary of Edinburgh, 1908-1935**

Pocket size drug making instruction books intended as a general guide for residents when prescribing medication for in and out-patients. They were aimed at reducing unnecessary expense to the Infirmary dispensary and the NHS. Previously catalogued as LHB1/39/68-70.

- | | | |
|---|------|--|
| 1 | 1908 | Revised and enlarged by Thomas Alexander, chemist to the Royal Infirmary. 3 rd edition, James Thin, Edinburgh |
| 2 | 1926 | 4 th edition |
| 3 | 1935 | 5 th edition. Annotated 'Ward 2, 12/1/37'. |

13 Prescription volumes for out-patients, 1926-1959

These large volumes contain patient's names, addresses and their prescriptions. Each prescription is numbered in running order and some were delivered by district nurses. The lettering on each volume has not been identified. Previously catalogued as LHB1/39/71-75.

- | | | |
|---|-------------------|------------------------|
| 1 | Jan 1926-Aug 1926 | 'A.N' |
| 2 | Mar 1931-Feb 1932 | 'A.T.' |
| 3 | 1938-1941 | 'B-B' |
| 4 | c1945 | 'B.F' |
| 5 | 1958-1959 | No patients mentioned. |

40 House Steward's Department, 1864-1968

Until 1948 the House Steward's department was responsible for provisioning the hospital through gifts in kind and through purchases. It also dealt with furniture, bedding, linen, clothing, coal, cleaning articles, etc.; ie all the housekeeping. The Steward was expected to check deliveries for quantity and quality, and to check usage and discourage waste.

The laundry building was situated near the west entrance gate. It was rebuilt in the 1890s, and extended and modernised in 1936. Living accommodation was provided for laundry maids on an upper floor, until a resident laundry staff was abolished in about 1939. Prior to 1947 the laundry was under the care of a Laundry Mistress who was responsible to the Lady Superintendent. In 1947 a male Laundry Manager, capable for maintaining the washing machines, was appointed.

After 1948 various committees and, in some instances, the Department of Health for Scotland, took over the placing of contracts for goods and provisions. The House Steward was still responsible for ordering goods at the right time, checking quality and supervising issues and usage.

The post of House Steward was abolished in 1969. Thereafter the work was transferred to the administrative department and dealt with by a Principal Administrative Officer (Supplies). In 1971 the Infirmary's laundry was closed by stages, and its work transferred to the new laundry at the Western General Hospital.

- 1 Donations Book - House Steward's Department, 1st Oct 1918-3rd Dec 1969
Bound volume recording donations of eggs, blankets, plates, and a piano, etc., together with the name of the donor.
[pp 1-17 have been removed; p 299 has a note about kidney cases.]

Loose inside:

- 1-25 lists of donations in kind 1st Oct 1938-4th Jul 1948, typescripts
- 26-30 receipts for gifts in kind for Convalescent House, Beechmount and Murray Home, 1941-1943
- 31 donations of bowls (for game) received to date, 19th June 1930
- 32 eggs donated by different Rural Institutes, n.d.
- 33 egg donations, 4th April-5th June 1939
- 34 letter to Messrs Coshalt Ltd, Granton, thanking them for the gift of a nylon net, 4th July 1968, carbon copy
- 35 Mr A Wilson sending best wishes for a speedy recovery, 9th July 1944

40 House Steward's Department, 1864-1968**1 Donations Book - House Steward's Department**

36 list of donors, and donations of scones, cakes, cigarettes, etc., n.d.

37 Abstract value of donations for quarters ending 30th Sep, 31st Dec 1942, draft

- | | | |
|----|-------------------|---|
| 2 | Aug-Dec 1864 | Wine Book
Bound volume giving daily orders for: port (ff 1-2); sherry (ff 28-29); whisky (f 44); gin (f 54); brandy (ff 64-65); porter (ff 80-81); ale (f 88). |
| 3 | Jan 1892-Jan 1958 | Occasional Orders for Wine, etc. |
| 4 | Aug 1961-Mar 1963 | Record of Wines, Spirits, etc. |
| 5 | Aug 1963-Dec 1964 | Record of Wines, Spirits, etc. |
| 6 | May 1922-Sep 1961 | Spirits Supplied to Patients, Ward 23 |
| 7 | Jan 1900-Sep 1912 | Daily Issue Book
Bound volume giving groceries and provisions for patients, porters and nurses |
| 8 | Dec 1932-Feb 1943 | Daily Issue of Provisions Ledger
Bound volume. The front half of the ledger deals with patients' diets, and the daily issue of provisions for patients and porters. The back half deals with the daily issue of provisions for nurses and servants, and for the Residency. |
| 9 | Mar 1943-Jun 1953 | Daily Issue of Provisions Ledger |
| 10 | Oct 1945-Sep 1948 | Provisions Book |
| 11 | Oct 1948-Dec 1953 | Provisions: Quarterly Expenditures |
| 12 | Oct 1945-Sep 1946 | Provisions Ledger no.53: quarterly receipts and issues of provisions |
| 13 | Oct 1946-Sep 1947 | Provisions Ledger no.54: quarterly receipts and issues of provisions |
| 14 | Oct 1947-Sep 1948 | Provisions Ledger no.55: quarterly receipts and issues of provisions |
| 15 | Oct 1948-Sep 1949 | Provisions Ledger no.56: quarterly receipts and issues of provisions |

40 House Steward's Department, 1864-1968

- | | | |
|-----|-------------------|--|
| 16 | Oct 1949-Sep 1959 | Provisions Ledger no.57: quarterly receipts and issues of provisions [In this volume some sections are completed to March 1950. Others continue for the various Homes until June 1958.] |
| 16a | 1932-1946 | Quarterly Provisions Statistics: giving average cost per patient fed, average number of patients, average number of staff fed, etc (15 items) |
| 17 | Sep 1942-May 1944 | No.9 Monthly returns of occupied beds, bread, eggs, etc. |
| 18 | Aug 1944-Dec 1948 | No.10 Monthly returns of occupied beds, bread, eggs, etc. |
| 19 | Jan 1949-Apr 1952 | No.11 Monthly returns of occupied beds, bread, eggs, etc. |
| 20 | May 1952-Dec 1968 | No.12 Monthly returns of occupied beds only. |
| 21 | Jan 1867-May 1871 | Returns of Bedding and Napery: lists of worn out articles returned to Housekeeper |
| 22 | Oct 1902-Sep 1927 | Linen Book - giving linen condemned and linen inventories, monthly returns. |
| 23 | Oct 1910-Jul 1959 | Linenry Dept: Sanitary Towels, etc, Balance Book |
| 24 | Apr 1939-Jul 1941 | Weekly account of linen sent to Laundry from Infirmary, various Homes, kitchen, Residency, etc. |
| 25 | May 1941-May 1943 | Linen sent to laundry from each ward and department. No.9 |
| 26 | May 1943-Jun 1945 | Linen sent to laundry from each ward and department. No.10 |
| 27 | Mar 1941-Sep 1957 | Linen inventories: large volume giving details of numbers of items in each ward etc, according to the inventories made in March and September each year. Detailed inventories are followed by abstracts giving totals. |
| 28 | Apr 1944-Mar 1949 | Linenry Ledger no.7 Receipts and issues of articles each week. Volume divided into sections according to article. |
| 29 | Mar 1949-Mar 1952 | Linenry Ledger no.8 Receipts and issues of articles each week. Volume divided into sections according to article. |
| 30 | wanting | |
| 31 | Mar 1955-Mar 1958 | Linenry Ledger no.10 Receipts and issues of articles each week. Volume divided into sections according to article. |

40 House Steward's Department, 1864-1968

- | | | |
|----|-------------------|--|
| 32 | Apr 1858-Sep 1961 | Linenry Ledger no.11 Receipts and issues of articles each week. Volume divided into sections according to article. |
| 33 | Oct 1961-Dec 1963 | Linenry Ledger no.12 Receipts and issues of articles each week. Volume divided into sections according to article. |
| 34 | Jan 1964-Apr 1964 | Linenry Ledger no.13 Receipts and issues of articles each week. Volume divided into sections according to article. |
| 35 | Dec 1948-Jan 1953 | Receipts and Issues of Stock: dressings, etc. |
| 36 | Feb 1953-Feb 1957 | Receipts and Issues of Stock: dressings, etc. |
| 37 | Feb 1957-Jun 1959 | Receipts and Issues of Stock: dressings, etc. |
| 38 | Oct 1956-Jun 1959 | Receipts and Issues of Stock: air rings, paper handkerchiefs, etc |
| 39 | Nov 1955-Jul 1959 | Surgical Dressings, Surgical House: daily inventory |
| 40 | Jul 1959-May 1964 | Repairs from Linen Pool, Book II |
| 41 | Oct 1957-Jun 1967 | Linen Condemnations Book: bound volume giving weekly returns of worn-out articles from Infirmary and Homes. |
| 42 | Oct 1901-Dec 1919 | Work and Conversion Book: bound volume giving details of sewing material received, and articles made or repaired from them. The volume is divided into sections according to type of material, the last section being for accessories - thread, needles, etc. |
| 43 | Oct 1919-Apr 1948 | Work and Conversion Book: bound volume giving details of sewing material received, and articles made or repaired from them. The volume is divided into sections according to type of material, the last section being for accessories - thread, needles, etc. No.2 |

40 House Steward's Department, 1864-1968

- 44 Sep 1948-Apr 1964 Work and Conversion Book: bound volume giving details of sewing material received, and articles made or repaired from them. The volume is divided into sections according to type of material, the last section being for accessories - thread, needles, etc. Loose inside:
- 1 Stock list of coats, and issues, 1960-1963
 - 2 Theatre Service Centre: special meeting to discuss quality of Bolton twill from Messrs Bounds Ltd; circular, 19th Feb 1964
 - 3 Theatre Service Centre: special meeting on linen; circular, 15th Feb 1964
 - 4 Theatre Service Centre: analysis of suitability of Stethos fast vat dyed green calico; circular, n.d.
- 45 Jan 1946-Feb 1955 Time Book - Orderlies and Porters
- 46 Feb 1955-Mar 1960 Time Book - Orderlies and Porters.
Loose inside: notes on stretcher cases and operations, 1960-1961 (3 items)
- 47 1819-1938 Miscellaneous House Steward's Papers
- 1-3 Estimates of expenditure, 1932-1938
 - 4 Memorandum regarding new bedsteads, 1938
 - 5 Part of a list of staff, with their salaries and duties, in stores, linenry, laundry, etc, n.d.
 - 6 Notes regarding the layout of various ledgers, 1933
 - 7 Notes about milk and bacon, n.d.
 - 8 Copy of Diet Table of Infirmary for 1843
 - 9 Weekly Wine Roll for ward, 1819
 - 10 Card of thanks to Master J Leckie for the gift of cigarettes for patients. James Leckie was nine at the time of this donation, 1944

41 Miscellaneous Books: Inventories, Requisitions, Washing, etc, 1797-1959

1	1797-1822	Inventory of the Instruments belonging to RIE bound volume
2	1958-1959	Inventory of linen shortages, and whether replaced, notebook. Loose inside: inventories and circular, 1960-1962 (3 items)
3	unused	Stock / Inventory book for linen, bedding and furnishings, bound notebook
4	1924-1932	Requisitions Duplicate Book for orders to the Works Department, from Secretary & Treasurer
5	1936-1948	Requisitions Duplicate Book for orders to the Works Department, from Secretary & Treasurer
6	1958 (May-Sep)	Receipt Duplicate Book for medical instruments, and laboratory equipment supplied and repaired. Indexed.
7	1930-1955	Stock Book for Champagne Taps, small, bound notebook
8	1954-1959	Dressings Record Book: Ward 23, bound notebook
9	1966	Washing List: 34 - 35 - 36 Theatre, notebook
10	unused	Counterfoil book: receipts for clothing

41A Papers relating to admissions, 1847

- | | | |
|---|-------------|---|
| 1 | 23 Jun 1847 | Notice from the clerk to the incorporation of a temporary cessation in admissions due to overcrowding in the Royal Infirmary of Edinburgh. |
| 2 | 30 Jul 1847 | Letter from the clerk to the incorporation to outlying parochial boards concerning the new system of certification required prior to admission. |
| 3 | 1847 | Examples of the three types of admission certificate: admission of those considered to be fit objects; admission of paupers; and admission of those who had applied for relief. |

42 Status of Royal Infirmary, 1870-1968

The following papers include Acts governing the Infirmary's administration; agreements regarding the Infirmary's relationship with the University and Schools of Medicine of the Royal Colleges; details of amalgamations with other hospitals, etc.

1 Royal Infirmary Act, 1870-1919

- 1 1870 Edinburgh Royal Infirmary Act limiting membership of Court of Contributors. Printed by Eyre & Spottiswoode, London.
- 2 1870, Printed copy of above, being pp 59-77 of a publication. Stuck
1919 in between pp 66, 67 is section 10 of the Edinburgh Corporation Order Confirmation Act of 1919 regarding power to increase the number of managers
- 3 1913 Section 94 of the Edinburgh Corporation Act regarding power to alter date of Annual Meeting

2 Edinburgh Corporation Transport, Gas and Finance (Consolidation and Amendment) Provisional Order, 1931-1933

This provisional Order, proposed in 1931, included various Acts and Orders to be altered, amended or repealed. Among them was the Royal Infirmary Act of 1870. The Infirmary appealed against the Provisional Order of 1932. This bundle of papers includes notice of the Provisional Order, resolution passed at a meeting of the Infirmary's Managers, and the hospital's appeal. (9 items)

3 Register of the Seal of the Royal Infirmary, 1915-1949

Bound volume listing chronologically the documents on which the seal was used, and the date of sealing.

4 Relationship with University and Schools of Medicine, 1904-1939

1. Royal Infirmary: Notes and Excerpts from the Minutes, etc as to the Relationship of the University and the Royal Colleges of Physicians and of Surgeons to the Institution 1728-1900; printed 1st March 1904.
2. Another copy of above, but extended to include excerpts from year 1903-1908; printed 1909. Same cover as above, altered in ink to include extra years.
3. Agreement between the University Court and the Managers of the Royal Infirmary regarding clinical arrangements and pathology, 20th and 23rd June 1913; printed copy.
4. Supplementary agreement between the Edinburgh University Court and the Managers of the Royal Infirmary regarding women students, etc, July 1917

42 Status of Royal Infirmary, 1870-1968**4 Relationship with University and Schools of Medicine, 1904-1939**

- 5 'Agreement between the Managers of the Royal Infirmary of Edinburgh and the University Court of the University of Edinburgh', original signed agreement, signed March 1929; Bound with 'Regulations of the Managers of the Royal Infirmary of Edinburgh'.
- 6 'Agreement between the Board (of Managers of the Royal Infirmary) and School of Medicine of the Royal Colleges', original signed agreement, signed March 1929. Bound with 'Regulations of the Managers of the Royal Infirmary of Edinburgh'.
- 7-8 Printed copy of above
- 9-10 Agreement between the Managers of the Royal Infirmary of Edinburgh, the University Court of the University of Edinburgh and the Governing Board of the School of Medicine of the Royal Colleges of Edinburgh, regarding clinical teaching, Oct 1939

5 Maternity Hospital Questions, 1924-1935

- 1 'Possibilities in a Scheme of affiliation between Royal Infirmary, Edinburgh, and the Royal Maternity and Simpson Memorial Hospital, Edinburgh': memorandum prepared by Prof B. P. Watson for the Meeting of the Committee of Managers of the RIE, n.d.
- 2 Notes by Mr G Somervel Carfrae in connection with the proposed purchase of George Watson's College and Grounds for and addition to the Royal Infirmary of Edinburgh, 5th Dec 1924.
- 3 Messrs Fairbairn, Lightbody and Cownie: Report on and Valuation of George Watson's School and Grounds, Edinburgh 24th Jan 1925.
- 4 Report and Resume of the position relating to the Extension Scheme for new members of the Board of Managers, 14th March 1935.

6 Amalgamation with Simpson Memorial Hospital, 1931-1939

- 1 Memorial for the Edinburgh Royal Maternity and Simpson Memorial Hospital, and the Royal Infirmary of Edinburgh for the opinion of Counsel about proposed amalgamation, 1931, copy.
- 2 Counsel's opinion on above memorial, copy drawn up by Messrs Scott, Moncrieff and Trail, 1931
- 3 Copy agreement between the Edinburgh Royal Maternity and Simpson Memorial Hospital, and RIE, 1932

42 Status of Royal Infirmary, 1870-1968**6 Amalgamation with Simpson Memorial Hospital, 1931-1939**

1. Scottish Office: draft Provisional Order to transfer the Simpson Memorial Hospital to the Royal Infirmary of Edinburgh, and for other purposes, March 1932, printed.
2. Scottish Office: modified (draft) Provisional Order as above, 1932
3. Edinburgh Royal Maternity and Simpson Memorial Hospital Order Confirmation Act, 1932, lawyer's printed copy
4. Another copy of above with pencil annotations
5. Another copy: printed for sale in H.M.S.O.; stamp of RIE Secretary and Treasurer on back and front
6. Another copy of above with pencil annotations
7. Messrs Scott & Paterson, C.A., treasurer, Simpson Memorial Hospital to Henry Maw, clerk and treasurer, RIE on fixing a later date of transfer to coincide with completion of new buildings, 21st June 1933, copy
8. Summary of negotiations between RIE and Simpson Memorial Hospital, 1923-1933
9. Scottish Office: draft Provisional Order to alter the date of transfer under the Edinburgh Royal Maternity and Simpson Memorial Hospital Order 1932, and for other purposes, Nov 1936. 'Mr Maw' written on back.
10. Scottish Office Provisional Order: Edinburgh Royal Maternity and Simpson Memorial Hospital - Statutory Provision Notice, 1st Dec 1936
11. Edinburgh Royal Maternity and Simpson Memorial Hospital Order Confirmation Act, 1937, printed for H.M.S.O., stamp of RUE Secretary & Treasurer on back and front.
12. Edinburgh Royal Maternity and Simpson Memorial Hospital Order Confirmation Act, 1937, printed for H.M.S.O., stamp of RUE Secretary & Treasurer on back and front.
13. RIE: draft rules for Simpson Memorial Maternity Pavilion, drawn up 9th Jan 1939
14. 'Junior Residents' District Duties', found with above

42 Status of Royal Infirmary, 1870-1968**7 Edinburgh Lister Institute of Pathology, 1913-1938**

1. Agreement between Edinburgh University Court, The Royal College of Physicians of Edinburgh, The Royal College of Surgeons of Edinburgh and the Carnegie Trustees for the Universities of Scotland regarding the Lister Institute, 1913, printed
2. Supplementary Agreement between the above bodies, 1914, printed
3. Address by the Lord Provost of Edinburgh and members of the Infirmary's Board and Medical Managers' Committee on the occasion of the centenary of the birth of Lord Lister. Made to the Royal Society of London. 21st March 1927, first draft.
4. Second draft of above address.
5. Memorandum by General Purposes Committee of the Lister Memorial Scheme for the information of the Managers of the Royal Infirmary of Edinburgh, n.d.
6. Minute of meeting of General Purposes Committee regarding the Lister Memorial Scheme, 15th June 1937
7. Report by Committee appointed to report to the Lister Memorial Trustees on the present position of the Lister Memorial Scheme, 1938

8 Rockefeller Foundation Gift: Proposed (Amended) Conditions - New Clinical Laboratory, Feb 1925**9 Chair of Medicine, Edinburgh University: Statement regarding proposed changes in the conditions of tenure, 1937****10 Cancer Act, 1939: Interim Scheme of Arrangements. Agreement between the Lord Provost, Magistrates and Council of the City of Edinburgh, and the Managers of the Royal Infirmary, 1946****11 Memorandum by Emeritus-Professor Russell on the Relations of the Medical and Surgical Staff to the Board of Management of the Royal Infirmary, n.d.****12 Revision of clinical Teaching Agreements: copies of Communications submitted, 1928****13 Correspondence regarding the relationship of University and Infirmary as regards the Pathology and Bacteriology Departments, 1928 (7 items)****14 Report to the Board of Management of the Royal Infirmary on the arrangements to be made when the Board assumes Responsibility for the General Practitioner Beds at the Queen Mary Nursing Home, 1956**

42 Status of Royal Infirmary, 1870-1968

- 15 Petition by the Royal Infirmary of Edinburgh against the proposed change of name of the Royal Edinburgh Asylum for the Insane to the 'Royal Edinburgh Hospital for Nervous Disorders'; together with related documents, 1927 (3 items)
- 16 Statutory Instruments regulating Regional Hospital Boards and Boards of Management in Scotland, 1947 (2 items)
- 17
 - 1 Keeper of the Privy Purse to the Secretary & Treasurer, RIE: the Queen has granted her patronage to the Royal Infirmary, Aug 1968
 - 2 Keeper of the Privy Purse to the Secretary & Treasurer, RIE: enclosing the above formal notification and a notice on Royal Patronage (1/42/17(c)), August 1968
 - 3 Notice from Keeper of the Privy Purse regarding contravention of Royal Patronage, November 1958. Enclosed with above letters.

43 Court of Contributors, 1872-1947

The Court of Contributors was established by Royal Charter in 1736. This Charter ‘Erected, Created and Incorporated ... all and every the said contributors who have already contributed to the Infirmary and all such persons as shall hereafter contribute thereto, into one body corporate and politic, by the name of the Royal Infirmary of Edinburgh’.

The Court met in January of each year. The Edinburgh Royal Infirmary Act of 1870 limited membership of the court to those who had contributed at least one single donation of £5 or made annual payments of £1 or over. This Act redefined the powers of the Court: it was to have no executive function in the management of the hospital, but might make recommendations to the Managers. It was authorised to alter the rules of the Infirmary, or make new rules for it.

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|---|-----------|--|
| 1 | 1892-1941 | Report as to proposed extension of Infirmary (1892); various copies of the Court’s Constitution and Rules; extract from 1870 Royal Infirmary Act; opinion of counsel on propose abolition of January meeting and substitution of one in April; change in dates for financial year; etc. (15 items) |
| 2 | 1929-1930 | Notices, agendas and minutes of meetings (20 items) |
| 3 | 1944-1947 | Notices, agendas and minutes of meetings; the positions of the Court in relation to the proposed National Health Service; etc. (23 items) |
| 4 | 1872 | Signed protest by contributors that it is unnecessary and objectionable to call a special meeting to reconsider the Statute enacted on 1 st Jan. Dated 12 th Jan 1872; approximately 300 signatures; incomplete. |
| 5 | 1944 | D. Robertson, LL B., ‘The Court of Contributors, Royal Infirmary of Edinburgh: Early History’, with letter about it. (3 items) |

44 Hospital Officials: Miscellaneous Volumes, 1927-1933

AGENDA BOOKS: CHAIRMAN, SECRETARY AND TREASURER

1	Jul 1930-Aug 1931	Chairman - Board of Managers' Meetings
2	Sep 1931-Jul 1932	Chairman - Board of Managers' Meetings
3	Jun 1931-Nov 1932	Chairman - Committee Meetings
4	Nov 1932-Oct 1933	Chairman - Committee Meetings
5	Apr 1932-Oct 1932	Secretary & Treasurer - All Meetings
6	Oct 1932-Jan 1933	Secretary & Treasurer - All Meetings
7	Jan 1933-May 1933	Secretary & Treasurer - All Meetings
8	May 1933-Nov 1933	Secretary & Treasurer - All Meetings

DIARIES: TREASURER

9	1927	Desk diary.	Record of Pensions and Allowances stuck in back. Loose inside: papers re church collections. (9 items)
10	1928	Desk diary.	Record of Pensions and Allowances stuck in back. Loose inside: papers re church collections, etc. (6 items)

45 Assistant Physicians' Meetings, 1939-1964

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|---|-----------|--|
| 1 | 1939-1964 | Minute Book of Meetings of Assistant Physicians |
| 2 | 1946-1964 | Loose papers found inside above Minute Book: arrangements for skittles match; time-consuming problem of finding beds for patients in other hospitals when the Infirmary is full; proposal to drop 'Assistant' from titles of

'Assistant Physician' and 'Assistant Surgeon'; appointments and duties of Assistant Physicians; notices of meetings; etc. (23 items) |

46 Board of Managers: Papers, 1921-1922

1 1921-1922 Lists of occupants of the Chair at the various meetings of Managers. 2 items.

47 Finance Committee: Papers, 1925-1947

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|---|-----------|--|
| 1 | 1925-1942 | Extension Fund; abstracts of accounts; costs and contracts re building of Simpson Memorial Maternity Pavilion and Florence Nightingale Nurses' Home. (9 items) |
| 2 | 1937-1947 | Edinburgh corporation V.D. Scheme Agreement; workmen's compensation insurance policies; claims under war Damage Act; sickness allowance; properties and investments, etc. (21 items) |
| 3 | 1943-1947 | Bequests and Trusts Funds (20 items) |

48 Hospital Social Services Committee: Papers, 1940-1948

[Note: see also 'Royal Infirmary of Edinburgh Samaritan Society' (GD2)]

- 1 1940-1948 First annual report of Almoner's Dept. (1940); proposal that the Social Services Dept. take over the social work of the hospital as a whole; question of the Edinburgh R.I. Samaritan Society in light of this proposal; accommodation for Social Services Dept; etc. (18 items)

49 House Committee: Papers, 1923-1948

- 1 1923-1948 Miscellaneous papers. Topics include: Infirmary's lighting and power points; war damage to hospitals; Holidays with Pay scheme in building and other trades; improvements to hospital chapel; automatic washing machines; etc. (27 items)
- 2 1941-1943 Fuel Costs. (14 items)

Food Sub-Committee: In 1944 a Food Sub-Committee was formed on the recommendation of the House Committee to revise the diets of the patients. In doing so the Sub-Committee made copies of diet sheets used at various times in the hospital's history.

- 3 1944-1946 Food Sub-Committee: diet tables for staff and patients from 1742 to the present; recommendations for new dietaries. (22 items)

50 Law Committee: Papers, 1940-1964

- | | | |
|---|-----------|---|
| 1 | 1940-1942 | Provision of food and lodging as part of wages; form of service agreement, etc. (9 items) |
| 2 | 1941-1947 | Bequests and Trust Funds. (24 items) |
| 3 | 1960-1964 | Cases for the Court of Session (1 lever arch file) |

51 Maintenance Committee: Papers, 1927-1935

The following papers were found together in a folder marked "Maintenance Committee".

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|---|-----------|---|
| 1 | 1927-1935 | Tax concessions on subscriptions; statements of income and expenditure of RIE; appeal for subscriptions, etc (10 items) |
|---|-----------|---|

52 Maternity Committee: Papers, 1937-1948

- 1 1937-1943 Infant mortality statistics; epidemics in the nurseries of the Simpson Memorial Maternity Pavilion; proposal to put a maternity trained nurse in charge of the Paediatric Dept. Infant Clinic of the Simpson; training of Health Visitors; Prof. Charles McNeil's research. (17 items)
- 2 1944 Staffing of the Infant Clinic at the Simpson; creating of a new post of Sister Midwife in Infant Dietetics at the Simpson. (18 items)
- 3 1945-1948 Proposed appointment of Paediatric Resident; proposed Electrical Call System for the Simpson; instruction of midwives; minutes of meetings of Honorary Obstetrical and Gynaecological Staff; proposed X-ray Dept. for the Simpson. (10 items)

53 Medical Managers' Committee: Papers, 1926-1948

- 1 1926-1940 Appointment of additional Honorary Dental Surgeons; clinical teaching; proposals re new dietetic Kitchen; regulations re administration of anaesthetics. (18 items)
- 2 1941-c1945 The calling up of Medical Practitioners to serve in the Forces; RIE staff on active service. (17 items)
- 3 1941-1942 The various appointments held by Dr C P Stewart; salaries of staff in the ENT Department. (13 items)
- 4 1943-1945 Proposed Fracture Clinic and Rehabilitation Centre; proposed Specialist Polyclinic for Edinburgh and the South East; need for complete revision of staffing and accommodation of the ENT Department; accident service. (14 items)
- 5 1945 Answers from other hospitals to RIE questionnaire on the payment of Residents and Registrars. (27 items)
- 6 1945-1946 Arrangements for teaching on skin diseases; problem of inadequate out-patient department at the Gynaecology Pavilion; Mr Bruce's appointment as surgeon in charge of the surgical unit at the Municipal Hospitals; proposed appointment of a Blood Transfusion Officer. (17 items)
- 7 1947 Salaries for part-time lecturers; the question of establishing a medical statistical department; status and salaries of anaesthetists; need for a special diet kitchen for wards 7/8. (16 items)
- 8 1947-1948 The setting up of an Interviewing Committee to give medical reports on disabled people; report on conference of Hospital Records Officers; need for more accommodation for Dermatology Department; need for more nurses for the male ward of the VD Department; proposed lectureship in Medical Neurology. (11 items)

54 Nursing Committee: Papers, 1923-1970

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|---|------------|---|
| 1 | 1923-1934 | Sir James Affleck's Bequest; the Nursing Fund (3 items) |
| 2 | 1937-1941 | Answers from other hospitals to RIE questionnaire on working hours of staff; scales of salaries for nursing staff (18 items) |
| 3 | 1942-1945 | Memoranda on nursing policy; proposed constitution and rules for RIE Nursing Staff Representative Council; government circular on methods of increasing facilities for training of nurses; need for reform in nurses' off-duty periods; etc. (20 items) |
| 4 | 1925-1948 | Printed pamphlets and leaflets re duties of nursing staff; the Civil Nursing Reserve; nurses' salaries, recruitment; etc. (12 items) |
| 5 | 1966- 1970 | <u>Reports of Lady Superintendent of Nurses</u>

1. 14 Jan 1966-17 Mar 1966

2. 18 Mar 1966-18 May 1966

3. 19 May 1966-20 Jul 1966

4. 21 Jul 1966-20 Oct 1966

5. 21 Oct 1966-20 Dec 1966

6. 21 Dec 1966-21 Feb 1967

7. 22 Feb 1967-18 Apr 1967

8. 19 Apr 1967-20 Jun 1967

9. 19 Sep 1967-21 Nov 1967

10. 22 Nov 1967-16 Jan 1968

11. 20 May 1968-16 Jul 1968

12. 17 Jul 1968-15 Oct 1968

13. 16 Oct 1968-16 Dec 1968

14. 17 Dec 1968-18 Feb 1969 |

54 Nursing Committee: Papers, 1923-1970**5 1966- 1970 Reports of Lady Superintendent of Nurses**

15. 19 Feb 1969-15 Apr 1969
16. 16 Apr 1969-17 Jun 1969
17. 18 Jun 1969-16 Sep 1969
18. 17 Sep 1969-18 Nov 1969
19. 17 Sep 1969-20 Jan 1970
20. 21 Jan 1970-17 Mar 1970
21. 18 Mar 1970-19 May 1970
22. 20 May 1970-20 Jul 1970

55 Radium: Radiological Committee, 1928-1948

In 1895 Wilhelm Rontgen discovered the penetrating properties of X-rays, and in 1898 the Curies discovered the radio-active element, radium. In 1898 the Infirmary opened its Medical Electrical Department in which both these new discoveries were used. X-rays were used in diagnosis, and radium needles in the treatment of patients. The Department was initially housed in a former splint store and plumbers' workshop, but, in 1904, it moved to larger premises in the basement of the Surgical House.

By the 1920s these X-rays were being used not only for diagnosis, but also in the treatment of cancer and other conditions. It was decided, therefore, to build and equip a new radiological department midway between the surgical and medical houses. The new Department was opened on 9th October 1926 by the Duke of York. It had been designed by Thomas Turnbull to meet the requirements of the hospital's Radiologist, Dr J Woodburn Morison. Incorporated in the new building were precautions to ensure the safety of operators from over-exposure to X-rays.

In 1928, following a bequest by Lady Mary Anderson, the Infirmary decided to establish a Radium Institute for the treatment of cancer patients at 'Beechmount', Corstorphine. 'Beechmount' opened to patients in 1932, and, in 1934, it became the first hospital outside London to receive a radium 'bomb'.

In 1939 the 'bomb' was removed for safety to a deep shaft in the grounds of the Infirmary.

Papers in bundles 2-12 were found in a folder marked 'Radiological committee'.

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|---|-----------|---|
| 1 | 1936-1944 | Proposed Cancer Centre for South East Scotland: outline and objectives of scheme; memo re problem of cancer, and treatment given by Radiotherapy Department. (6 items) |
| 2 | 1930-1937 | Agreements with Radium Commission re loans of containers of radium salt. (7 items) |
| 3 | 1928-1932 | Regulations re Infirmary's use of radium; proposals re methods of Radiotherapy to be adopted; care and custody of radium; report by RIE on work done by National Radium Centre, and types of cases involved. (17 items) |
| 4 | 1933-1935 | Reports on the Radium Centre; analysis of results of different tumours, treated with radium; the X-ray Department and X-ray therapy. (11 items) |
| 5 | 1936-1939 | Proposals for use of new 2 gramme bomb; implications of locating new bomb at Beechmount; report on the Follow-Up Dept; scheme for organisation of treatment, teaching and research in connection with utilisation of National Radium at the Infirmary. (18 items) |

55 Radium: Radiological Committee, 1928-1948

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|----|-------------------|---|
| 6 | 1940-1941 | Insurance policies for radium; courses given by Schools of Radiology, Radiotherapy and Radiography at various hospitals; the Infirmary's Radiological Department staff duties and salaries; allocation of special rooms in hospital for patients being treated with radium; etc. (20 items) |
| 7 | 1942-1944 | Cases treated with radium to be treated in rooms safe from air attack; composition of the joint Infirmary-University Radium Committee. (10 items) |
| 8 | 1945 | Documents (docketed 'Radiological Committee') re co-operation between the RIE and the Astley Ainslie Institution regarding Occupational Therapy; radiologists' salaries; proposal that the Radiological Department be divided into two sections; proposed Cancer Treatment Scheme to cover South East Scotland; report on X-ray apparatus; new regulations governing School of Physiotherapy; etc. (24 items) |
| 9 | 1946 (Jan-Oct) | Implications of division of Radiological Department into Radiotherapy and Radiodiagnostic; household items needed for new Follow-up Department of Radiological Department; the use of the bore hole for storage of radium; salaries of Radiological staff; inventory of equipment in Radiodiagnostic Department.; etc. (25 items) |
| 10 | Nov 1946-Jul 1947 | Proposal to move radiological apparatus from the Simpson to the Radiodiagnostic Department; implications of division of diploma course in Radiology; reports and memoranda re equipment; new X-ray Department for Simpson; proposed visit by members of the National Radium Commission. (18 items) |
| 11 | 1947 (Aug-Dec) | Visit by members of the National Radium Commission; proposed appointment of a pathologist to the Radiotherapy Department; proposed Radiotherapy Follow-Up clinic in Dumfries for ex-RIE patients from that area. (18 items) |
| 12 | 1948 | Proposed Dumfries Follow-Up clinic; salaries of Radiologists and Radiotherapists; notes on storage of radium; etc. (10 items) |

56 Salaries and Wages Committee, 1927-1949

Applications for increases in salary were sent, either on behalf of their staff by heads of departments, or else by individual members of staff, to the Superintendent. The latter placed the applications before the Salaries and Wages Committee for consideration. The following consist mainly of letters of application. Often notes and recommendations are pencilled in at the foot of the letters.

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|---|------------|---|
| 1 | c1931-1933 | Lists of present salaries of nursing staff and proposed increases; cost of catgut; recommendations for salary increases for various members of office staff, porters, staff of Bacteriological Department. (16 items) |
| 2 | 1934 | Applications for salary increases from various departments; secretaries' salaries. (18 items) |
| 3 | 1935, 1946 | Recommendations for salary increases from various departments; salary grading of Junior Administrative and Clerical Staff. (9 items) |
| 4 | 1948-1949 | Applications for salary increases; sick pay for tradesmen; recommended salary scale for architects; administrative staff salaries. (13 items) |

The following are schedules showing the salaries and wages of officials, clerks, workmen, porters and other employees, compiled for the information of the Salaries and Wages Committee. Each complete schedule consists of 25-27 sheets.

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| 5 | 1927-1935 | Salaries and Wages Schedules (6 items) |
| 6 | 1942-1944 | Salaries and Wages Schedules (3 items) |
| 7 | 1945-1946 | Salaries and Wages Schedules (4 items) |
| 8 | Notes by the Convenor of the Salaries and Wages Committee on application by certain Employees in the Royal Infirmary of Edinburgh to be paid their full wage when on Holiday, 1935. | |

57 Simpson Memorial Maternity Committee, 1939

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|---|------|---|
| 1 | 1939 | Excerpt from Committee meeting regarding fees to lecturers of pupil midwives. |
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58 Staff Fund Committee: Papers, 1939-1945

With the outbreak of World War II junior members of the Honorary Medical Staff found that the income from private work, on which they depended, had diminished or disappeared. Their financial position contrasted unfavourably with that of their colleagues in the Forces, and yet their services were essential to the running of the country's hospitals.

In December 1939 the Department of Health for Scotland agreed to make annual grants to 'junior specialists' and to clinical tutors who remained in the hospitals.

The Infirmary set up a Staff Fund Committee to administer the allocation of these grants among the different departments of the hospital.

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|---|-----------|---|
| 1 | 1939-1945 | Correspondence re allocation and apportionment of above grant and additional payment from DHS. (26 items) |
| 2 | 1940-1944 | Lists of sums allocated to the various individual members of staff. (19 items) |
| 3 | 1945 | Suggested Staff Fund Payments; lists of medical staff who have received payments; staff salaries; etc. (13 items) |

59 Miscellaneous Committee Papers, 1950-1983

HOSPITAL INFECTION COMMITTEE

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|---|----------------|--|
| 1 | 1964-1966 | Notices and Agendas (10 items) |
| 2 | 1964 | Draft Minutes (5 items) |
| 3 | 1964-1965 | Minutes of Meetings (9 items) |
| 4 | 1961-Jun 1961 | Documents and Correspondence: Wound infection reports; central syringe service; assisted respiration unit; disposable catheters; outbreak of infection in Ward 51. (10 items) |
| 5 | 1964 (Jul-Dec) | Documents and Correspondence: Medical Committee; disposable towels; upgrading of Infirmary kitchens; salmonella outbreak in Infirmary; experimental ward unit at Hairmyres Hospital. (16 items) |
| 6 | 1959 | Ministry of Health: 'Staphylococcal Infections in Hospitals: Report of the Sub-Committee', printed, HMSO |
| 7 | 1962 | Proposed Regional Poisoning Treatment Centre; revaluation of functions of Ward 3; poisoning among children. (These papers on poisoning were found in bundle along with Infection Committee papers) (5 items) |

The following files and loose papers came to the Archive from the Administration Department of the Royal Infirmary in 1987.

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| 8 | 1950-1952 | Board of Medical Studies: Minute Book of Consultant Section and of Business / Executive Committee; bound notebook. |
| 9 | 1956-1957 | Notices of meetings, agendas and apologies for absence: Board of Studies and its Executive Committee. (13 items) |
| 10 | 1955-1956 | Minutes of Meetings: Board of Studies and its Executive Committee. (7 items) |
| 11 | 1956 | Correspondence re appointments to various Senior House Officer posts. (14 items) |
| 12 | 1957 | Correspondence re appointments to various Senior House Officer posts. (17 items) |

59 Miscellaneous Committee Papers, 1950-1983

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|-----------|--------------------|---|
| 13 | 1956 | Correspondence re appointment as Senior House Officer of a graduate of University College of the West Indies. (10 items) |
| 14 | 1955-1956 | Correspondence re the method of appointment of Senior Registrars. (16 items) |
| 15 | 1955-1957 | Correspondence re appointments to various Registrar posts. (22 items) |
| 16 | 1955-1956 | Correspondence re experience for Registrars in General Practice. (14 items) |
| 17 | 1955-1956 | Correspondence re proposed foreign exchange scheme for medical graduates. (25 items) |
| 18 | 1955-1957 | Correspondence re proposed centralisation of bacteriological services; allocation of Infirmary funds for teaching and research; best type of stethoscope for students to buy; clinical facilities for Postgraduates. (12 items) |
| 19 | 1961-1974 | <p>Binder containing Minutes of Meetings of:</p> <ol style="list-style-type: none"> 1. Representatives of the Medical and Nursing Staff of the RIE, 1961–1967 2. Senior Officers, 1962–1974 <p>[Loose pages where sellotape has perished]</p> |
| 20 | 1972-1983 | <p>Ring binder containing the Minutes of Meetings and related documents for the following:</p> <ol style="list-style-type: none"> 1. Executive Committee of the Medical and Dental Staff of the Royal Infirmary and Associated Hospitals, 1972–1974 2. Medical and Dental Staff Committee of the Royal Infirmary, 1974–1975 3. Medical Staff Committee of the Royal Infirmary, 1979-1983 |
| 20a
on | n.d.,
1966-1972 | <p>Report by a working party of the Laboratory Sub-committee of the Medical and Dental Staff Committee of the Edinburgh Royal Infirmary</p> <p>measures to minimise the risk of viral meningitis in laboratory and other staff in the hospital. Also 5 press cuttings relating to hepatitis outbreaks in Manchester and Edinburgh</p> |
| 21 | 1982 | Loose leaf binder containing Agendas, Minutes of Meetings, and related documents for the Medical Committee of the RIE. |

59 Miscellaneous Committee Papers, 1950-1983

- 22 1983 Large ring binder containing Agendas, Minutes of Meetings,
and related documents, for the Multi-Disciplinary Group of the RIE.

60 British Hospitals Association Papers, 1918-1947

The following papers consist of circulars, etc, from the British Hospitals Association , and comments on them. The Royal Infirmary archives contain two series of such papers, both covering the same period. The first series consists mainly of memorials, memoranda, etc, and has been stored loose in a folder or folders. The second series has been, at one time, placed in a ring binder. Although similar in content to the first series, it contains different individual papers.

FIRST SERIES

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| 1 | 1918-1940 | Need to establish a Voluntary Hospital contributory Scheme in South East Scotland; Voluntary Hospitals in War; memoranda re committees and meetings; rehabilitation after accidents, etc. (11 items) |
| 2 | 1941-1943 | Proposed formation of a Hospitals Regionalisation Scheme under the Nuffield Hospitals Trust; post-war hospital policy; implications of State scheme of National Insurance; Scottish Branch organisation; Radio-Diagnostic and Radio-Therapy services. (16 items) |
| 3 | 1944 | Draft constitutions of various English area committees; proposed specialist polyclinic for South East Scotland. (14 items) |
| 4 | 1945 (Jan-May) | National Health Service: position of Voluntary Hospitals in the proposed administrative arrangements; comments and memoranda. (22 items) |
| 5 | Oct 1945-Apr 1946 | Financial aspects of the proposed NHS, and implications for Voluntary Hospitals in general, and Scottish ones in particular; etc. (23 items) |
| 6 | 1946 (May-Jul) | NHS: alternative proposals for the organisation of Hospital Services put forward by the Department of Health for Scotland; comments on the planning and other functions of Regional Hospital Boards; NHS implications for teaching hospitals. (18 items) |
| 7 | 1946 (Aug-Oct) | Comments on the position of Teaching Hospitals within the NHS. (13 items) |
| 8 | 1946 (Nov-Dec) | Meetings of Emergency and Executive Committees to consider provisions of NHS Bill; proposed amendments to Bill re Teaching Hospitals, etc. (26 items) |
| 9 | 1947 (Jan-Apr) | Proposed amendments to NHS Bill; position of teaching hospitals; composition of hospital units. (23 items) |
| 10 | 1947 (May-Jul) | Amendments to NHS Bill moved in the House of Lords; composition of South East Regional Hospital Board for Scotland. (16 items) |

60 British Hospitals Association Papers, 1918-1947

FIRST SERIES

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| 11 | n.d. | Post War Hospital Problems; planning of Health Service in Scotland; etc. (8 items) |
| 12 | 1937-1943 | Expenses and finances (5 items) |
| 12a | 1937-1943 | Correspondence with other hospitals – SE Region (expanding file) |

SECOND SERIES:

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| 13 | 1942-1944 (Jan) | Government proposals for a National Health Service; the Hetherington Committee Report on Post War Hospital Problems in Scotland. (10 items) |
| 14 | 1944 (Feb-Apr) | Notes and comments on the White Paper, re the NHS (18 items) |
| 15 | 1944 (Apr-Aug) | White Paper on the NHS and the position of Voluntary Hospitals in Scotland. (18 items) |
| 16 | Oct 1944-1946 | Meetings with the Minister of Health and others re NHS; resolutions proposed at meeting of Executive Committee of BHA (Scottish Branch); Regional Hospital Planning in Scotland. (21 items) |
| 17 | 1941-1946 | Printed Reports: Annual Meetings; Hospital and Contributory Scheme Income Limits. (4 items) |

61 Particular Wards; Specific Medical Problems, 1918-1982

POST OPERATIVE TETANUS

In the Spring of 1927 several patients in the Infirmary contracted tetanus after abdominal or gynaecological surgery. Catgut was suspected of being the source of the infection, and its manufacture and sterilisation was closely investigated.

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| 1 | 1927, Mar- May | Cases of suspected tetanus; patient deaths; method used in preparation and sterilisation of catgut. (19 items) |
| 2 | 1927, May | Questionnaire on cases of post-operative tetanus; table of suspected cases; reports on preparation of catgut. (19 items) |
| 3 | 1927, May | Types of sutures used in wards previous to May 1927. Types of boots worn in different operating theatres. Dates when building work was being carried out in hospital. Post mortem reports. Amount of catgut used in operations. (21 items) |
| 4 | 1927, May-Oct | Operations performed in various wards. Data on tetanus and gangrene cases. Relative's request that a gangrene death be investigated. Progress of the work on preparation of catgut. (19 items) |
| 5 | 1927, Nov-Dec | Enquiry by Scottish Boards of Health re Infirmary's post operative tetanus cases. Prof Mackie's report on same. Meetings of Medical Managers' Committee. (18 items) |
| 6 | 1928, Jan-Feb | Scottish Board of Health query. Testing of samples of catgut sterilised by Prof Mackie. Prof Mackie's commission to draw up a full report. (19 items) |
| 7 | Feb 1928-1929 | Trial of new catgut. Agreement by Messrs G F Merson ltd to supply catgut prepared to Infirmary's specifications. Case of stitch abscess. Tables of catgut batches tested at Infirmary. (19 items) |
| 8 | n.d. | Professor Mackie: 'Inquiry into Post Operative Tetanus', signed copy of first report with covering letter. |
| 9 | n.d. | Professor Mackie: 'Enquiry into Post-Operative Tetanus, Second Report', signed copy, to which is appended the result of experiments on methods of sterilisation. |

61 Particular Wards; Specific Medical Problems, 1918-1982

PAYING BEDS: WARD 20

In 1936 Professor (then 'Dr') Norman Dott proposed that there should be private beds available in Ward 20. The Infirmary investigated the implications of this proposals, and consulted other hospitals about their private beds.

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| 10 | 1936-1938 | The legal position regarding the Infirmary's taking in of paying patients. Opinions of hospital staff. (12 items) |
| 11 | 1938-1939 | Estimates and plans for altering and equipping Ward 20. Possible charges for private patients. (15 items) |
| 12 | 1938 | Private beds in other hospitals: information sent by them to Henry Maw. (20 items) |
| 13 | 1938 | Further information as above. Notes extracting relevant information from the letters and brochures from the different hospitals. (23 items) |

VENEREAL DISEASES DEPARTMENT

Before the end of World War I VD patients had been allocated beds in the Royal Infirmary, but there was no specialist ward set aside for their treatment. In December 1918 the Infirmary implemented a scheme initiated by the Local Health Board for Scotland whereby the Infirmary opened a specialist Venereal Diseases Department, the cost of whose staffing and in-patient costs were met to a considerable extent by the Corporation of the City of Edinburgh.

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| 14 | 1918-1923 | Agreement between the Town Council of Edinburgh and the Managers of the Royal Infirmary re treatment of VD. (5 items) |
| 15 | 1930-1932 | Planning for building of new VD and Dermatological Pavilion, with costing, etc. (12 items) |
| 16 | 1933 | Costing of new VD Pavilion. The joint scheme with the Town Council re patients. Agreement between Town Council and Infirmary. (18 items) |
| 17 | 1934-1935 | Agreement between Council and Infirmary re Venereal Diseases Scheme. Estimates for furnishing VD Department. (6 items) |
| 18 | 1934-1939 | Venereal Diseases Scheme Agreement: costing and statistics. (10 items) |
| 19 | 1940-1947 | Venereal Diseases Scheme Agreement: costing and statistics. (18 items) |
| 20 | 1948-1951 | Need for increase in Town Council's contribution to Venereal Diseases Scheme. Consultations with Department of Health on this matter. (20 items) |

61 Particular Wards; Specific Medical Problems, 1918-1982

BRITISH MEDICAL ASSOCIATION: PUERPAL SEPSIS:

- 21 1937 Conference of representatives of the County Councils Association, the Association of Municipal Corporations and the BMA, re the judgement given in the House of Lords in the case of Marshall v Lindsey C.C. Case involved the liability of a County Council in a case of puerpal sepsis.

EAR, NOSE AND THROAT DEPARTMENT

- 22 1923-1925 Proposed alterations and additions to Ear and Throat Pavilion; proposed reorganisation of Department; numbers of tonsil and adenoid cases. (5 items)

RADIOLOGY AND RADIOTHERAPY

- 23 1932-1949 Organisation of measures against cancer; provision of facilities for cancer treatment; equipment needed; extension of Radio-diagnostic Department; proposals re location of Radiotherapy department; radiation protection, etc, (13 items)

DIETETICS

- 24 1943 'Enquiry into the Hospital Dietaries': report by R Pybus, March 1943 British Dietetic Association: salary scales for Hospital Dieticians, n.d.; printed diet sheet, n.d. (3 items)
- 24a n.d. Diet sheet for "Low Cholesterol, Low Animal Fat Diet", typescript

POLYCLINIC

- 25 1944 Proposed Polyclinic for Edinburgh and the South East. (2 items)

SURGICAL OUT PATIENT DEPARTMENT

- 26 1959 Preliminary survey of SOPD, with plans carried out by Production Engineering Ltd. Folder.
- 27 1959 Plans, correspondence, etc, found loose inside above folder. Includes analysis of patients coming to the Department. (11 items)
- 28 1960 Report by Sub Committee on future Out Patient, Accident and Casualty Services, April 1960

61 Particular Wards; Specific Medical Problems, 1918-1982

SURGICAL OUT PATIENT DEPARTMENT

- 29 1961 Schedules of accommodation for Out-Patient, Casualty and Accident Services for the New Royal Infirmary; also Technical Sub Committee notices, etc. (5 items)
- 30 1963-1965 Technical Sub Committee: papers on the Out-Patient, Casualty and Accident Services proposed for the New Royal Infirmary. (9 items)
- 31 1962-1966 Copies of documents relevant to the case of A M Mackie deceased, who died as a result of nitrous oxide and oxygen pipe lines being incorrectly labelled, with nitrous oxide coming from the oxygen pipe and vice versa (9 items)
- 32 1962-1982 Miscellaneous Papers:
- Notes on the Accident and Emergency Department, n.d.
- Standing instructions for Major Disasters, 1962
- Revised scheme of Casualty arrangements for Major Incidents, 1970
- Staffing levels - Accident and Emergency Dept., 1982

VARIOUS

- 33 1964 Scottish Poisons Information Bureau: Director's Report, 1964
- 34 1965 'Handbook of the University Department of Clinical Chemistry, Royal Infirmary of Edinburgh'
- 35 1967 Orthopaedics Out-Patient Department: documents and copy correspondence regarding the shortcomings of the Medical Records Service to that Department. (9 items)
- 36 1895 Arrangements proposed by the Ophthalmic Staff for the carrying on of the Work of the Department.

61 Particular Wards; Specific Medical Problems, 1918-198237 1957-1959 Miscellaneous Departments:

1. Memorandum on future policy of the Department of Psychological Medicine in the light of the risk of Suicide by Psychiatric Patients. June 1957
2. Interim Report on study of Surgical Infections in the general surgical charges of the RIE, 1959.
3. Memorandum on Staphylococcal Infection in the RIE, 1959.

38 1961-1967 Miscellaneous Departments

Recommendations for proposed Respiratory Unit, July 1961.

Department of Bacteriology: Report of Wound Infections in Open Heart Operations undertaken in the RIE, Jan 1962.

Report on Emergency Services in Clinical Chemistry, May 1964.

Memorandum on the urgent need for a Clinical Investigative Area in the Medical Hospital, 1967.

Report on the Thyroid Service, Feb 1966.

39 1970-1972 Miscellaneous Departments

Report on the Haematology Services, by the Medical Superintendent, Jan 1970.

Plans for Fluorescence Fundus Angiographic Studies in patients at the Princess Alexandra Eye Pavilion, 1970.

Report of ad hoc committee on Venereology, June 1971.

Interim Report on Occupational Therapy at the RIE, Sept 1971.

Memorandum on the temporary use of part of the former Eye Pavilion (wards 43/44) for Haemodialysis of patients with chronic Renal Failure who have had Hepatitis, 1971.

Report on Pulmonary Function Testing in the RIE, 1972.

Hepatitis and the treatment of Chronic Renal Failure: report of the Advisory Group, 1970 - 1972.

61 Particular Wards; Specific Medical Problems, 1918-1982

- 40 1973 Miscellaneous Departments
1. Medical Waiting Days: interim report, Jan 1973
 2. Report of the working party on Isolation Facilities in the RIE, n.d.
 3. Procedure to be followed in the Nursing of High Risk Patients, n.d.
 4. Memorandum on the use of Electrical Defibrillation in the treatment of Cardiac Arrest, n.d.
 5. Policy on the treatment of Cardiac Arrest, n.d.
 6. Instructions for registered nurses working in the Coronary Care Department, n.d.
- 41 1958-c1968 VR1 forms and related returns, reports and correspondence

61A Department of Surgical Neurology Papers, 1908-1972

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| 1 | 1959-1962 | Student scholarships: correspondence and draft materials. |
| 2 | 1940-1953 | Ward 20 theatre: correspondence relating to equipment and maintenance. |
| 3 | 1961-1963 | University: correspondence relating to teaching. |
| 4 | 1947-1964 | Ward 20: reconstruction and maintenance correspondence. |
| 5 | 1941-1958 | Rehabilitation: correspondence and documents relating to Brain Injuries Unit, Bangour and Emergency Hospital Scheme. Includes details of physiotherapy classes with patient names and training of Rehabilitation Disability Officers for Ministry of Labour.. Confidential (12a) |
| 6 | 1946-1960 | Cerebral palsy: correspondence, minutes, etc. of Scottish Council for the Care of Spastics.. (Confidential) (5) |
| 7 | 1945-1959 | Physiotherapy and Rehabilitation: correspondence. (12d) |
| 8 | 1960 | "FJG": correspondence relating to purchase of Schaltenbrandt & Bailey's Stereotaxic Atlas. |
| 9 | 1958-1961 | University PG research, Scholarships and Fellows: correspondence. |
| 10 | 1954-1957 | John Risk bequest: correspondence and photos of operating theatre electronic photoflash unit bought with the bequest money. |
| 11 | 1955-1960 | Equipment: correspondence. |
| 12 | 1961 | Memo on accident services. |
| 13 | 1949-1950 | Medical staffing: notes by Professor Dott; South Eastern Regional Board report relating to the grading of existing medical staff with alphabetical lists of staff giving qualifications, hospital, pay and conditions. |
| 14 | 1947-1964 | X-Ray: correspondence. (32) |
| 15 | 1958-1959 | Edenhall Paraplegic Unit: correspondence and equipment lists. |
| 16 | 1944-1962 | Paraplegia: documents relating to Scottish Paraplegic Association, Paraplegic Unit and rehabilitation. |
| 17 | 1964-1966 | Grant fund: correspondence and account statements. |
| 18 | 1966-1967 | Rockefeller grant: correspondence and account statements. |

61A Department of Surgical Neurology Papers, 1908-1972

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| 19 | 1956-1960 | Brain Retractor set: correspondence. |
| 20 | 1955-1959 | RIE equipment: correspondence; orders etc. |
| 21 | 1951 | Photographs: early autoinfusion apparatus. |
| 22 | 1931 | RIE: correspondence and documents including copy of clinical teaching agreement between RIE and EU. |
| 23 | 1945-1951 | Faculty of Medicine, Committee on Neurology: documents and correspondence on medical neurology in Edinburgh..(41b) |
| 24 | 1948-1961 | National Health Service: documents including <i>Handbook for guidance of medical boards</i> , 1948 and National panel of specialists lists; correspondence, 1948-1961 |
| 25 | 1944-1947 | Ministry of Labour: correspondence relating to rehabilitation . |
| 26 | 1956-1961 | Staffing: correspondence and documents relating to employment of house officers. |
| 27 | 1962 | Ward 20 theatre staff: correspondence relating to Sister Rathbone. |
| 28 | 1962-1963 | Ward 20 theatre nursing staff: correspondence. |
| 29 | 1940-1962 | Neuropathology: correspondence and notes on staffing, facilities and service provided; Annual Report of Royal College of Physicians 1942. (42) |
| 30 | 1947-1953 | Nursing: correspondence and reports including staffing arrangements at Bangour and surgical neurology courses for nurses; <i>Irish Nurses' Magazine</i> . |
| 31 | 1953-1953 | Nursing staff, Ward 20 and theatre: correspondence; "Technic" (journal); other related documents. |
| 32 | 1948-1960 | University Accountant: financial estimates; requests for equipment, staff etc. (43) |
| 33 | 1959-1961 | Accident services: correspondence, minutes of meetings, journal extracts, etc. |
| 34 | 1949-1955 | Medical staff: correspondence and documents. |
| 35 | 1955 | Mr Morris Jacques: autopsy report and photos of brain. (Confidential) |
| 36 | 1961 | Memo to UGC from EU non-professorial staff: loose document. |

61A Department of Surgical Neurology Papers, 1908-1972

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| 37 | 1960 | University development and George Square: booklet. |
| 38 | 1935 | Neurosurgical Thyroid Thoracic and Laminectomy Instrument catalogue. |
| 39 | 1957 | Professor A.W. Mackie: patient case notes, Bangour, Ward 32.
(Confidential) |
| 40 | 1951 | Mr Gillingham: patient case notes. (Confidential) |
| 41 | 1951-1953 | File marked "Professor": Mr Gillingham's correspondence. |
| 42 | 1946-1962 | Nurses: correspondence including applications, references etc. |
| 43 | 1948-1956 | Medical staff: correspondence including applications for training. |
| 44 | 1953-1959 | Speech therapist: correspondence relating to post including applications, training etc. |
| 45 | 1953-1959 | Edenhall Paraplegic Unit: documents including proposed alterations to Unit with plan and correspondence with Princess Louise Scottish Hospital for Limbless Sailors & Soldiers (Erskine Hospital, Renfrewshire). |
| 46 | 1946-1961 | Edinburgh School of Speech Therapy: documents; correspondence. |
| 47 | 1955-1962 | Speech therapists: correspondence relating to staffing and administration. |
| 48 | 1947 | Paper on Pott's paraplegia given to Joint Annual Conference of the TB Association and TB Society of Scotland by Norman Dott. Includes mounted pencil diagram. |
| 49 | 1954-1955 | Scottish Medical Journal: documents and correspondence. |
| 50 | 1982-1986 | Accident Instructions: including Guidelines for management of patients with head injuries, 1986; guidelines for admitting patients, prescribing medicines; residents guide to ward 20; duties & responsibilities of Junior House Officers in Surgical Neurology 1982 |
| 51 | 1946-1951 | Chairs of Neurosurgery, Liverpool and Manchester: documents and correspondence. (45) |
| 52 | 1959-1964 | Operating table: correspondence and drawings. |

61A Department of Surgical Neurology Papers, 1908-1972

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| 53 | 1950-1962 | Letters: miscellaneous correspondence relating to patients; autopsy and biopsy reports; photos. (confidential) |
| 54 | 1953-1954 | "Cases seen outside": correspondence relating to individual patients. (Confidential.) |
| 55 | 1953 | Miscellaneous: including autopsy report; timetables; notes regarding the recording of the neurological status of patients; journal extracts. (Confidential) |
| 56 | n.d. | "Professor's UG lectures": lecture notes. |
| 57 | 1934-1952 | Rockefeller Foundation: correspondence including application for funding; background to service; projects and reports. |
| 58 | 1961 | "Dr Forwell(?)'s Notes for Guidance": notes on Medical School & Hospital. |
| 59 | 1962 | Paraplegia Appeals Committee: correspondence. |
| 60 | 1957-1958 | "Peripheral Nerve suggestions": correspondence relating to the Peripheral Vascular Unit. |
| 61 | 1962 | Scottish Paraplegic Appeals Committee: correspondence relating to Commonwealth Paraplegic Games. |
| 62 | 1954-1960 | Paraplegia, treatment of: correspondence and documents; journals. (12c) |
| 63 | 1940-1946 | Ministry of Pensions: correspondence relating to payment of neurology staff and Emergency Medical Service (11) |
| 64 | 1944-1961 | College of Speech Therapists: correspondence. (4c) |
| 65 | 1955-1958 | RIE modernisation: documents; notes; correspondence. |
| 66 | 1950-1959 | Radioactive isotopes: documents; correspondence; forms; off-prints. |
| 67 | n.d. | Bone and joint instrument catalogue. |
| 68 | 1940-1949 | Medical Illustration: correspondence relating to post of medical illustrator at RIE & references for staff |
| 69 | 1950-1958 | Home Accident Prevention and Road Accident Awareness including Scottish Ambulance Service: documents; forms; correspondence. |

61A Department of Surgical Neurology Papers, 1908-1972

70	1954-1956	Radiotherapy and neurotherapy: documents and correspondence.
71	1946-1960	Secretaries: references, etc.
72	1951-1952	"Mr Gillingham": documents & notes relating to analysis of surgical neurology cases.
73	1950-1952	Hydrocephalus and related disorders: notes and correspondence. (Confidential)
74	1951-1952	"Original work...": notes; report; photographs. (Confidential)
75		Miscellaneous: lists and timetables (RIE); journals; offprints
76	1951	"Mr Gillingham": University Grants Committee; autopsy report; correspondence. (Confidential)
77	1961-1962	Clinical teaching staff : correspondence.
78	1949-1950	Nursing staff: staffing & training correspondence, surgical neurology dept.
79	n.d.	The Aldis Epidiascope: promotional booklet
80	n.d.	Teaching and Special Lectures: letter; report
81	1951	PG teaching: timetables.
82	1947-1952	Improvements to neurosurgical facilities at Gogarburn, Bangour & RIE: documents and correspondence; sketch plan.
83	1961	"Dept. S.N. Meeting": manuscript; accident statistics.
84	1956-1959	University developments: document; newspaper cutting.
85	Photographs:	A. Portraits (3 framed and 1 envelope of loose photographs) B. Clinical (1 bundle)
86	n.d.	Typescript and proofs of Chapter 11 "Operations on the Brain" and Chapter 12

61A Department of Surgical Neurology Papers, 1908-1972

87 1954-1956 Plans: Department of Surgical Neurology, Western General Hospital

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|----|---|--------|
| 1 | Lower Ground Floor and Foundation Plan
(2 copies) | No 3 |
| 2 | Ground Floor Plan Level 106.00 (2 copies) | No 4 |
| 3 | Working Drawings FL 118 (2 copies) | No 5 |
| 4 | 1/8 Scale Plans at Levels 140, 150 & 160.26
(2 copies) | No 6 |
| 5 | Plan at FL 140 | No 11 |
| 6 | 1" & FS Details of Lockers & Glazed
Screen – 4 Bed Wards | No 13 |
| 7 | Details of Ward Kitchens Levels 118, 129
& 140 | No 19 |
| 8 | Ward Utility Rooms Levels 118, 129 & 140 | No 21 |
| 9 | Plan at F. Level 95.00 | No 54 |
| 10 | Plan & Stair Section F. Level 106.0 | No 68 |
| 11 | Plans, Section etc Lavatories FL 106 | No 131 |
| 12 | Details of Cleaners Rm SS Unit | No 136 |
| 13 | 1/2" Plans & Elevations of Four Bed Wards
Levels 118, 130 & 142.00 | No 138 |
| 14 | 1/2" Plans & Sections of Single Bed Wards | No 139 |
| 15 | Linen Store & Nurses Duty Room First,
Second & Third Floors | No 150 |
| 16 | 1/2" Plan at Level 151.00 (North End) | No 152 |
| 17 | 1/2" Plan at Level 151.00 (South End) | No 153 |
| 18 | Plan of EEG Unit F. Level 106.0 | |

61A Department of Surgical Neurology Papers, 1908-1972

- 87 1954-1956 Plans: Department of Surgical Neurology, Western General Hospital
19 Third Floor Ward Unit Plan
- 88 1937-1939 Case notes with illustrations. (10 envelopes)
- 89 1937-1939 Illustrations; including ventriculograms, coronal sections, lateral views, sagittals
- 90 1969-1972 Professor Gillingham's diaries (4 boxes)
- 91 Off-prints
- A "A propos d'un abcès cerebral occipital révélant une paliopsie", by G. Dordain *et alia*, from *Neurobiol.* 1968
- 1 "A propos du traitement et des séquelles des abcès du cerveau", by J. Le Beau, from *Acta Neurologica et Psychiatrica Belgica* 1964
- 2 "A propósito de la Evolución singular de un caso de síndrome de martorell", by Amaral, Gillingham & Rocha Melo, from *Angiologia* 1965
- 3 "Accidents in Stereotaxy – Side-Effects or Bonus?", by J. Gillingham, from *Advances in Stereotactic and Functional Neurosurgery* 1974 (2 copies)
- 4 "Actividade Desde Outubro de 1962 Até Dezembro de 1964", from *O Médico* 1965
- 5 "Actividade Durante O Ano de 1965", from *O Médico* 1966
- 6 "Acute Cervical Spinal Cord Injury", by Gillingham, Steers & McClemont, from *Acta Neurochirurgica* 1978 (2 copies)
- 7 Photocopy of above article (2 copies)
- 8 "Akinesia Following Stereotactic Surgery for Parkinsonism: The Use of L-dopa", by Ahmad *et alia*, from *Confinia Neurologica* 1970 (2 copies)
- 9 "Anæsthesia in Intracranial Surgery", by Norman M. Dott, from *Proceedings of the Royal Society of Medicine* 1933 (2 copies)
- 10 "An Apparatus for Stereotactic Spinal Surgery", by Edward Hitchcock, from *The Lancet* 1969

61A Department of Surgical Neurology Papers, 1908-1972

91 Off-prints

- 11 "Arteriovenous Malformations of the Head", by John Gillingham, from *Edinburgh Medical Journal* 1953, photocopy
- 12 "Automatic Patient Monitoring in Acute Head Injury", by F.J. Gillingham *et alia*, from *Proceedings of the IIIrd International Congress of Neurological Surgery* 1965 (2 copies)
- 13 "Automatic Patient Monitoring in the Ward", by F.J. Gillingham *et alia*, from *The British Journal of Surgery* 1966 (2 copies)
- 14 "Beiträge zur Psychologie des Liebeslebens" by Sigm. Freud, 1924
- 15 "Bericht über das Kolloquium der Deutschen Gesellschaft für Neurochirurgie am 9. und 10. Mai 1964 in Köln", by F. loew, from *Acta Neurochirurgica* 1964
- 16 "Bericht über gemeinsame Tagung der Belgischen Vereniging voor – Groupement Belge de – Neurochirurgie und der Deutschen Gesellschaft für Neurochirurgie", by K. Schürmann, from *Acta Neurochirurgica* 1969
- 17 "Bericht über die Jahrestagung der Deutschen Gesellschaft für Neurochirurgie", by F. Loew, from *Acta Neurochirurgica* 1968
- 18 "Bilateral Stereotactic Lesions in the Management of Parkinsonism", by F. John Gillingham, from "The Second Symposium on Parkinson's Disease" Supplement to *Journal of Neurosurgery* 1966 (2 copies)
- 19 "Bilateral Stereotactic Lesions in the Management of Parkinsonism and the Dyskinesias", by Gillingham, Kalyanaraman & Donaldson, from *The British Medical Journal* 1964 (2 copies)
- 20 *Brain: A Journal of Neurology* Vol L Parts 3 & 4, 1927 (3 copies)
- 21 "Brain, Movement and Time", by Norman M. Dott, from *The British Medical Journal* 1960 (2 copies)
- 22 "Carotid-Cavernous Arteriovenous Fistula", by Norman M. Dott, from *Clinical Neurosurgery* 1960 (2 copies)
- 23 "A Case of Topographical Disorientation Associated with a Unilateral Cerebral Lesion", by Andrew Paterson & O.L. Zangwill, from *Brain* 1945

61A Department of Surgical Neurology Papers, 1908-1972

91 Off-prints

- 24 "Cerebral Haemorrhage from Rupture of a Congenital Intra-Cerebral Aneurysm in a Child", by Kate Hermann and Agnes B. Macgregor, from *The British Medical Journal* 1940
- 25 "Cerebral Tumour Causing Hydrocephalus with Filling Defect of the Temporal Horn", by Colin A. Gleadhill, from *The Journal of Neurology, Neurosurgery and Psychiatry* 1949
- 26 "Cerebro-Spinal Fluid in Syphilis of the Central Nervous System", by Ernst Levin, from *The Transactions of the Medico-Chirurgical Society of Edinburgh* 1936 (2 copies)
- 27 "Chronic Arachnoiditis and Hydrocephalus in the Surgical Management of Acoustic Tumours – A Plea for Early Operation", by Norman M. Dott, from *The Proceedings of the Royal Society of Medicine* 1958 (2 copies)
- 28 "Chronic Progressive Hydrocephalus", by Norman M. Dott & Ernst Levin, from *The Transactions of the Medico-Chirurgical Society of Edinburgh* 1936 (2 copies)
- 29 "Clinical Assessment in the Acute Stage After Head Injury", by G.L. Alexander, from *The Lancet* 1962 (2 copies)
- 30 "Clinical Record of a Case of Exomphalos: illustrating the embryonic type and its surgical treatment", by Norman M. Dott, from *The Edinburgh Medical Journal* 1932 (2 copies)
- 31 "Controlled Hypotension by Arteriotomy in Intracranial Surgery", by W.L. Bilsland, from *Anaesthesia* 1951 (2 copies)
- 32 "Das Intrakraniale Hypotoniesyndrom Nach der Lumbalpunktion Bei Patienten Mit Akuter Meningoenzephalitis", by J. Lešničar, 1967
- 33 "Death from Apol Used As Abortifacient", BY Hermann, Le Roux & Fiddes, from *The Lancet* 1956 (2 copies)
- 34 "The Dentist in Relation to Medical and Surgical Neurology", by Norman M. Dott, from *The British Dental Journal* 1963 (3 copies)
- 35 "Depth Recording and Stimulation", by F. John Gillingham, from "The Second Symposium on Parkinson's Disease" Supplement to *Journal of Neurosurgery* 1966 (2 copies)

61A Department of Surgical Neurology Papers, 1908-1972

91 Off-prints

- 36 “Détermination de la Fonction de Certaines Structures Cérébrales Profondes par Refroidissement Localisé et Reversible”, by Le Beau, Dondey & Albe-essard, from *Revue Neurologique* 1962
- 37 “Diagnose und Behandlung Schwerer Schaedel-Hirnverletzungen”, by Tönnis, Frowein & Euler, from XXth Congrès de la Société de Chirurgie 1963
- 37a “Diagnostic cytologique des meningitis à liquide clair par la technique de Suta”, by A. Mazalton & J. Le Beau, from *Ann. Méd. Interne* 1970
- 38 “Die Bedeutung des galvanischen Hautreflexes für die Lokalisation von Läsionen im Nervensystem des Menschen”, by K. Šourek, from *Acta Neurochirurgica* 1964
- 39 “Die Duraschichtresektion – ein modifiziertes Operationsverfahren zur Behandlung der prämaternen Kraniosynostosis”, by H. Brenner, from *Wiener Medizinische Wochenschrift* 1965
- 40 “Die Geschwindigkeit der peripheren Ausbreitung des galvanischen Hautreflexes in den Gliedmaßen des Menschen”, by Zverina, Skorph & Sourek, from *Pflügers Archiv* 1963
- 41 “Die zerebralen Durchblutungsstörungen in Diagnostik und Therapie”, by W. Tönnis, from *Regensbg. Örztl. Fortbild.* 1965
- 42 “Diseases of the Brain and Optic Nerve: concentric restriction of vision from unilateral cerebral lesions”, by Andrew Paterson, from *Transactions of the Ophthalmological Society* 1945
- 43 “Diseases of the Pituitary Body”, by Norman M. Dott, from *The Medical Annual* 1927
- 44 “Disintegration in Specialist Medicine – Modern Patterns of Reintegration”, by Norman M. Dott, from *Clinical Neurosurgery* 1969
- 45 “Disorders of Memory and Brain Mechanisms”, by Dr. Walter Sneddon Watson, from *The New Scientist* n.d. (2 copies)
- 46 “Disorders of Visual Space Perception Associated with Lesions of the Right Cerebral Hemisphere”, by Andrew Paterson & O.L. Zangwill, from *Brain* 1944

61A Department of Surgical Neurology Papers, 1908-1972

91 Off-prints

- 47 “Dr Harvey Cushing MD: Memoir for the centenary year of his birth”, by Norman M. Dott, from *Scottish Medical Journal* 1969
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