

Period

December 2004 – February 2005 (Update)

Unbound material

Research Resources in Medical History project, *Preserving 20th century hospital case notes of University of Edinburgh clinical professors: James Learmonth and Derrick Dunlop*, continues to progress on time and on budget. The Conservation Assistant worked on the project for two months (December 2004 and January 2005) to ensure that the end date is met.

Full award of Research Resources in Medical History project grant to re-house Royal Edinburgh Hospital case notes – an eighteen-month project with a proposed start date of May 2005. A total of £75,194 has been awarded, with a possibility of an increase to offer higher salaries for the two posts.

Bound material

Work on the Indexes to the Royal Infirmary of Edinburgh General Register of Patients has now begun. An increased quote caused a delay and has meant that half the work will be completed and invoiced to this financial year (a total of £6000) and the other half to the 2005-2006 financial year (c.£5000). £1100 of the cost will be met by a grant from NAS.

A further 13 volumes of the Royal Edinburgh Hospital case books have been prepared and re-bound. Work continues in preparing the remaining 50 volumes for rebinding. This work will be invoiced to this financial year (£3000) but preparation and rebinding will continue into the 2005-2006 financial year.

Volume 7 of the Asylum press cuttings books rebound by Valentines (£3819).

Photographic material

A total of c6500 glass plate negatives now rehoused by the Conservation Assistant.

Assessment of possible accession of glass plate negatives from EU medical department.

Objects

Completion of re-housing of object collection by Emma St John. Photographic documentation of the collection has been completed. Images to be loaded into the database in March 2005.

Environment and storage issues

Continued general monitoring, and subsequent documentation of data, of the environment in the LHSA repository.

Shelf cleaning programme completed at a cost of £1645 including VAT. c100 metres of c3000 metres in LHSA collection treated.

Digital Preservation

All x-rays in collection catalogued and prepared for reformatting. X-rays collected by Transmedia Techology. Identification of x-rays in the collection, cataloguing and preparation of the x-rays for reformatting took approximately 245 hours (7 working weeks). Work invoiced (£19000) to this financial year.

Staff Development

Attendance of Scottish Conservation Bureau/National Museums of Scotland seminar series.

Internal staff development sessions on clamshell boxmaking, treatment of architectural drawings and basic book repair.

Attendance of Glasgow College of Building and Printing course on book repair (funded by RH, time for attendance allowed by LHSA).

Miscellaneous

Preparation for storage of 35mm slides in collection.

Participation in group formulating a disaster recovery plan for EUL (to include LHSA).

Advice provided to Special Collections on care of material exhibiting mould damage.

Re-housing of papers for Dr Swainson.

Budget

On target for on-budget (or slightly over) expenditure for the 2004-2005 financial year.

Ruth Honeybone, LHSA Paper Conservator, 23.02.05 for LHSA Advisory Committee Meeting on 02.03.05