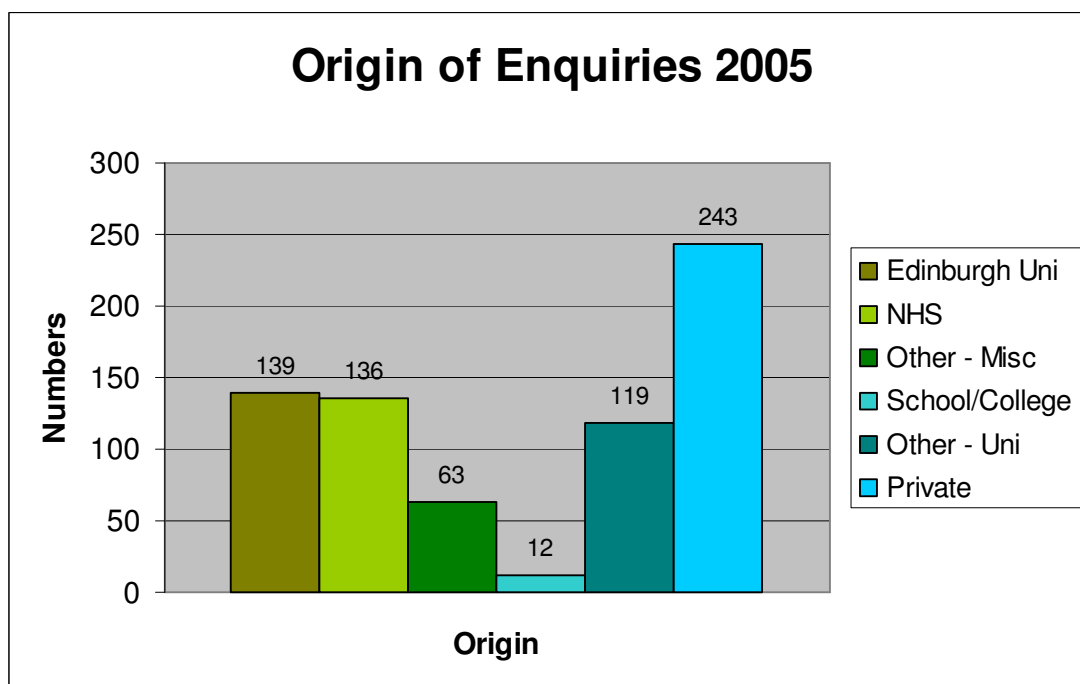


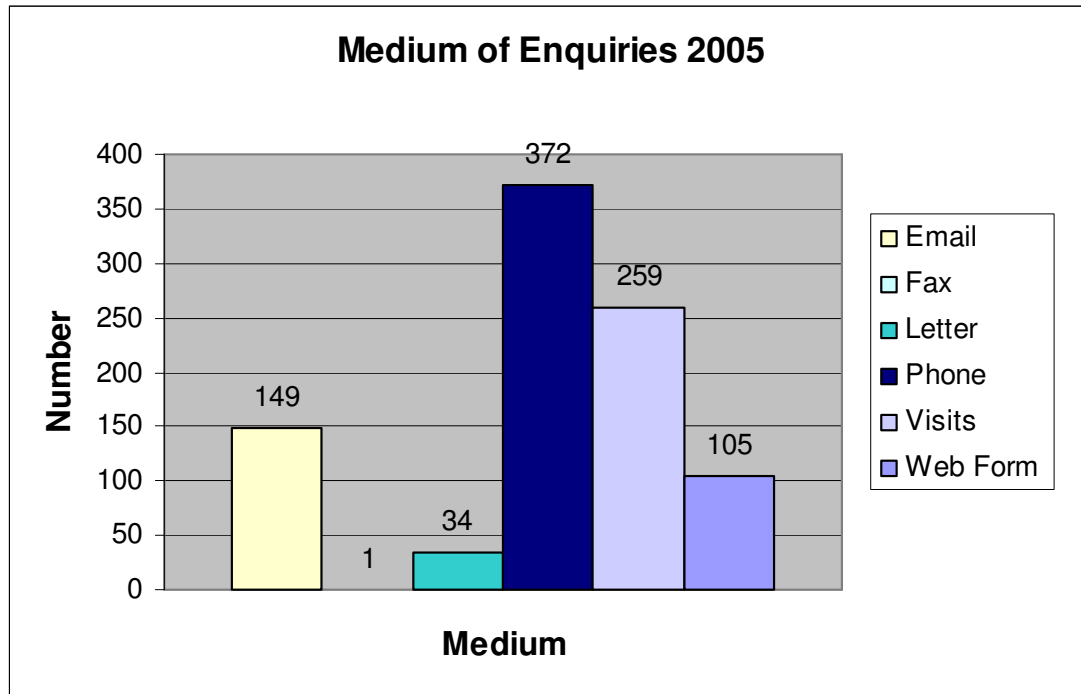
LHSA Enquiry Figures January to December 2005



Origin of Enquiry	Number January – December 2005
Edinburgh Uni	139
NHS	136
Miscellaneous	63 (Miscellaneous includes National Archives, Royal Colleges, National Galleries, Social Workers and the media)
Schools/Colleges	12
Other University	119
Private	243
Total	712 (Excludes visits to Reading Room and Stack)

With the implementation of the Freedom of Information (Scotland) Act 2002 in January 2005, LHSA enquiries have been recorded differently. Subsequent contacts, requesting further information, are no longer counted separately. This has resulted in an apparent drop in the figures.

LHSA Enquiry Figures January to December 2005



Format of Enquiry	Number January – December 2005
Email	149
Fax	1
Letter	34
Phone	372
Visit	259 (Includes visits to Stack and Reading Room)
Web Form	105
Total	920 (Includes visits to Stack and Reading Room)

Reading Room Statistics

Month	Readers	Productions (includes some whole boxes and folders as well as single items)
January	21	161
February	14	79
March	27	106
April	26	137
May	10	34
June	14	78
July	16	110
August	12	41
September	19	54
October	16	55
November	23	73
December	10	18
TOTAL	208	946

LHSA Enquiry Figures January to December 2005

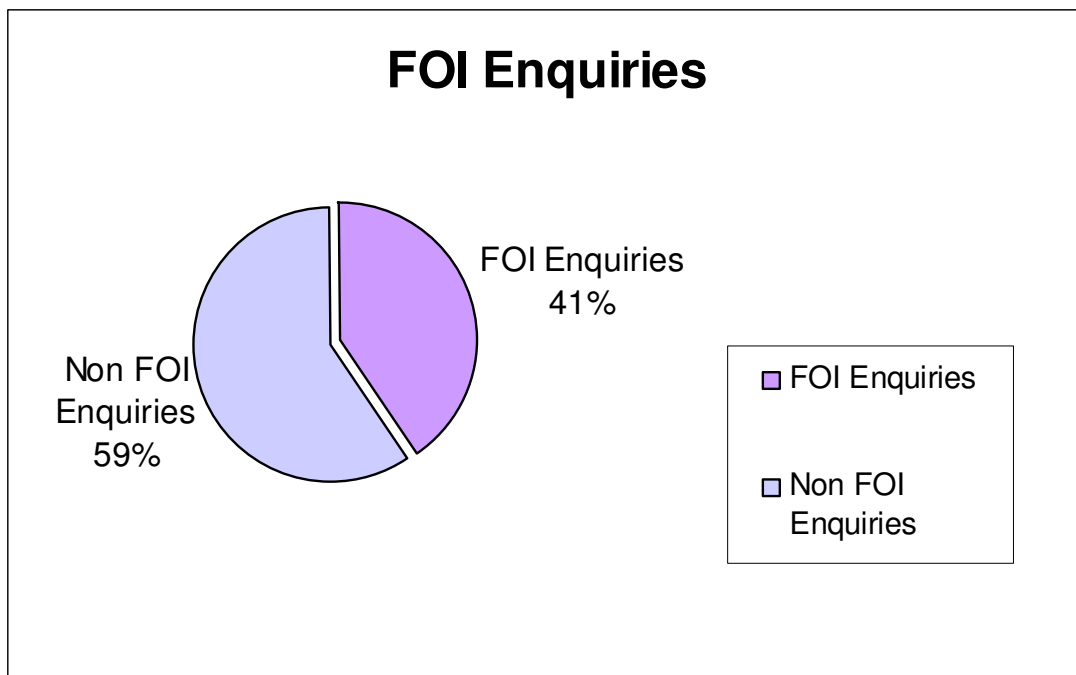
Production Statistics Special Access

Approximate total	2005
	567

Production Statistics Staff

Approximate total	2005
	2289

Analysis of FOI Implications in LHSA Enquiries Excluding Reading Room Visits

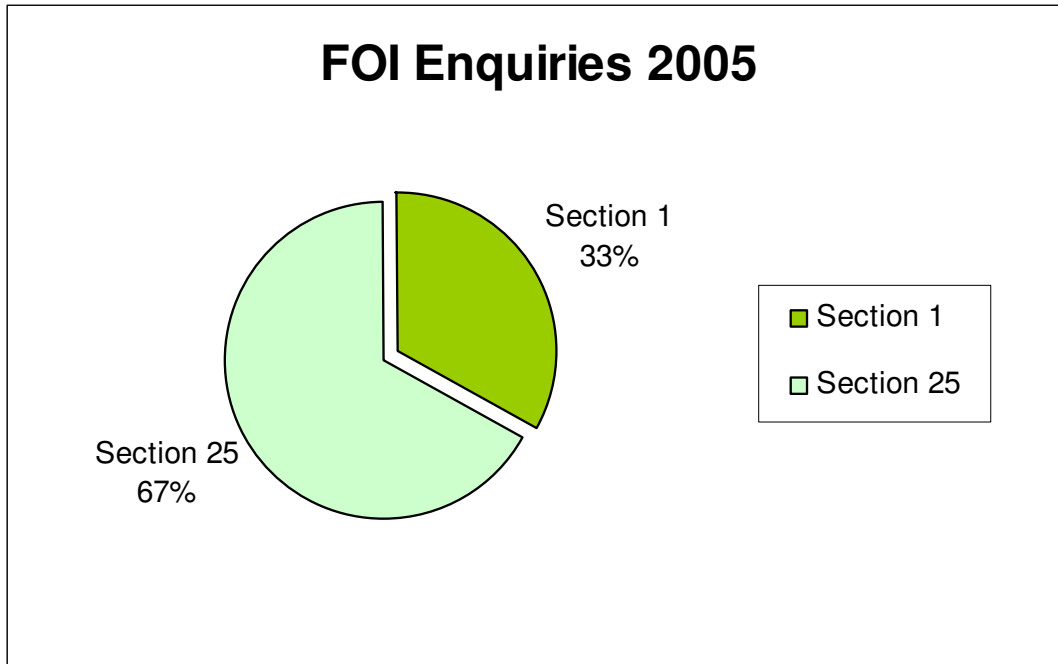


An FOI enquiry is one which is made in a permanently recordable format. In the case of LHSA this means letters, faxes, emails and Web Forms are treated as FOI enquiries. Telephone enquiries and personal enquiries are not.

LHSA Enquiry Figures January to December 2005

Analysis of FOI Implications in LHSA Enquiries cont. Excluding Reading Room Visits

Percentage of enquiries dealt with under Section 25 (catalogued material) and Section 1 (uncatalogued material/material held elsewhere) of the FOI (Scotland) Act 2002



Percentage of enquiries exempt from FOI under Section 38 (covers confidential personal information) of the FOI (Scotland) Act 2002

